Conference Committee

Cate will search for the old template for the Conference Planning Committee that was used for Virginia. Irene, Arnie, and Cate will develop a draft for the agreement.

Arnie does not yet have a commitment for the conference from Maryland, but working on it. Arnie will re-craft his ask to Maryland officials.

Ideas for Honorary Chairpersons for the Conference being recommended by Karen Poteet.

- Sean Anders and wife, producer of Instant Family;
- Jen Lilly, actress and singer, foster adoptive family and a Virginia native;
- James Langford, US Senator
- Don Bacon, US Rep, Chair of Foster Youth Caucus
- US Rep Mullins
- James and Patrice Comey, foster parents from Virginia (concern was expressed on the national news that follows the Comeys)
- Christine James Brown, CWLA President, honorary advocacy chair
- Senator Kaine and Anne Holton

Tom Rector, asked for the planned results for having honorary chairs and how many is a good number. Irene indicated that the purpose is to utilize them to spark interest in attending the conference.
Perhaps a Conference spokesperson like Jen Lilly.
Two Honorary Conference Chairs…
Congressional Panel on Advocacy
Plenary Session on Family First: Jerry Milner, Deputy Mayor of DC Brenda Donnell, Ryan
Lance Robertson, raised by grandparents, has offered to help. Committee suggested perhaps as a welcome.

Tom suggested:

- Tracts for workshops
- How many signed up for workshops
- Proactive communications to presenters

Sponsorship Chair: Arnie and Irene

- Sponsorship for a Meet the Presenters Reception funded by a sponsor
- Irene will send information about Casey potential sponsorship

Logistics Chair: Bob Ruble

Program Chair: Cate Hawks

Exhibitors: NewFound Virginia and Maryland Foster and Adoptive Parent Association with a Board member

Communications and Marketing: Shawn Johnson

Registration: Sharon and Shawn

What is the scope of work for each section in the steering committee?
Get organized and structure for the Conference Committee.

Bob will organize the rooming and seating for the conference to help the steering committee plan for the conference.

We need a theme for the conference to help guide the program and the call for presenters.

Karen will request Shawn to help develop some possible themes to present to the committee at next meeting. Tom asked Karen to bring Shawn up to speed on the meeting discussions.

Next meeting: Wednesday, August 7, 2019 at 3:30 PM PST

<u>Assignments</u>
Structure: Karen Poteet
Conference Template: Bob Ruble
Invite for Next Meeting: Bob Ruble and Karen Poteet
MOU: Irene, Cate, and Arnie
Agenda for next meeting: Tom Rector