Board of Directors

April 8, 2024

Minutes 4pm - 7pm

Board of Directors Members Present: Derek Cooley, Concetta Lewis, Lauren Eardley, Sue Toth, Mary Zann, Crystal Cutler, Kirsten Myers, Britt Pionk, Karlie Parker, Deb Zelinski

Members Absent: Deana Tuczek

Other Attendees: Abby Cypher, Ben Hicks, Kristine Gullen, Antonio Rodriguez, Kathy Barker, Lindsey Zeller, Cheryl-Marie Manson, Caroline Schwartz

Function of A Board:

1. Approve the outcomes the association seeks to accomplish as an enterprise.
2. Ensure that resources necessary for achieving the outcomes are available and used efficiently.
3. Ensure the desired outcomes are being achieved.

Call to Order at: President Lewis called the meeting to order at 4:00 pm

1. Consent Agenda
    a. Approval of minutes from February 12, 2024 meeting
    b. Recent month-end financials
    c. Morgan Stanley Statement
    d. Project Reports
    e. Board Brief
    f. Previous electronic votes- Approval of the updated Michigan Platform and Priorities Document
    g. Approval of the April 8 , 2024 Board Meeting Agenda
        i. Motion - Kirsten Myers moved to approve the consent agenda.
        ii. Second - Britt Pionk seconded
        iii. Discussion - None
        iv. Result- Motion carries
2. Board Business
    a. Responses from the Audit RFP.
        i. Motion: Crystal Cutler moved to approve the hiring of Yeo and Yeo to be used as the MAASE audit firm.
        ii. Second: Mary Zann seconded the motion
        iii. Discussion: The audit is solely the responsibility of the board, thus why a vote was required to hire the firm selection even though the price threshold was not reached.
        iv. Result: Motion carries
    b. Budget
        i. Review year end projections for General Fund
        ii. Determine Fees for PL and Dues for 24-25
            1. Review our event bottom lines for this year
            2. Discuss the TA conference
        iii. Approve budget adjustment for 27j for 23-24
        iv. Approve 27j budget for 24-25
        v. Approve MITTIN budget for 24-25

        vi. Motion: Britt Pionk moved to keep the PL and dues rates the same for 24/25, approve all budget adjustments for 23/24, as well as approve the grant budgets for 24/25.
        vii. Second: Kirsten Myers seconded the motion
        viii. Discussion: None
        ix. Result: Motion carries
    c. SLIP and TA Conference Event Dates 2025 and 2026
        i. SLIP
            1. 2025 Date Option: January 13
            2. 2026 Date Option: January 12
                a. Motion: Kirsten Myers moved to approve the dates with the possibility to add a second day to the event
                b. Second: Deb Zelinski seconded the motion
                c. Discussion: None
                d. Result: Motion carries
        ii. TA Conference
            1. RFP - Open 4/9/2024, Closes 4/30/2024
            2. Electronic vote will come in May
    d. Member Ticket Transfer Policy
        i. Motion: Derek Cooley moved to approve the policy as presented
        ii. Second: Lauren Eardley seconded the motion
        iii. Discussion: None
        iv. Result: Motion carries
    e. Dyslexia Position
        i. Motion: Derek Cooley moved that should the bill remain as currently written when moving to the House, MAASE will be neutral.
        ii. Second: Crystal Cutler seconded the motion
        iii. Discussion: None
        iv. Result: Motion carries
    f. MISERC Agreement (in concept)
        i. Motion: Kirsten Myers moves to approve the agreement as written
        ii. Second: Deb Zelinski seconded the motion
        iii. Discussion: Ben Hicks led a debrief of the agreement.
        iv. Motion amended: Kirsten Myers moved to approve the agreement with minor adjustments not to include a financial adjustment.
        v. Motion amendment: seconded by Deb Zelinski
        vi. Result: Motion carries
3. Other
    a. CMU Research partnership opportunity
        i. Sara Leggett
    b. Summer Policy Intern(s)
    c. Summer Institute 2029 & 2030
        i. Per Financial Policies, we should do an RFP for this event once our current contracts expire.
        ii. Consider date change if we were to move locations (1st week in August)
    d. NPS
    e. Strategic Plan Dashboard
    f. Elections
        i. One nomination for all open positions received at Feb GMM
        ii. One additional LEA rep has been nominated

g. Beekman
    i. One nomination was submitted, not a current member
    ii. Nominations open until June 1
h. CASE Board Nominations
    i. Eric Hoppstock is running for President
    ii. State CASE units are allowed to campaign
i. New Membership Services Chairs
    i. Tina Lawson
    ii. Natalie Fuller
j. New SEAC Rep
    i. Derek Cooley
k. OSEP meetings - specific topics for discussion
    i. Add leaders from other states to the conversation with OSEP
    ii. Topic to begin the conversation
l. MITTIN RFP- Contract Approval coming soon via electronic vote
m. Developing Leaders needs Board Member Support
    i. Note takers for two sessions on Wednesday
        1. White Board IEP
        2. Pareducators

4. Adjourn meeting
    a. Motion- Derek Cooley moved to adjourn the meeting at 6:36 pm
    b. Second- Deb Zelinski seconded the motion
    c. Discussion- None
    d. Result- Motion carries