

## **Professional Training Program in Bowen Family Systems Theory and Therapy 2024-26**

Please complete this application form, and attach additional paper if necessary. Please send the completed application form with copies of relevant certificates and \$100 application fee to:

ISS Family Institute  
International Social Service Hong Kong Branch  
6/F, Southorn Centre, 130 Hennessy Road, Wanchai, Hong Kong

Applicants may choose to send the application documents through email to [issfi@isshk.org](mailto:issfi@isshk.org), and mail the application fee by cheque (addressed to International Social Service Hong Kong Branch) or bank in (Please attach bank-in slip). An email confirmation will be sent to you upon receipt of your application. Your application will be reviewed by the Director of Programme, and you will be contacted for an interview.

Early applications can be arranged for those who want to have early confirmation of their plans.

### **Contact Information**

Title: Mr Mrs Ms Other _____	
Name in Chinese _____	Name in English _____
Employer _____	
Type of Service _____	Post _____
Correspondence Address _____	
Telephone No. _____ (Office) _____ (Home) _____ (Mobile)	
Fax No. _____ Email _____	
<b>Emergency Contact</b>	
Name: _____	Relationship _____
Tel.: _____	Email: _____
Address: _____	

**Applicant's Name:** \_\_\_\_\_

**Professional Background:**

List positions held since completing college/university, most recent first. Add additional paper on the back of the application if more space is needed.

Position	Organization	Dates (from mo/yr To mo/yr)
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**Educational Background (Please attach a copy of the certificate of highest degree obtained)**

List college, university, or any other educational institution attended

Name of Institution	Major	Degree	Date Conferred
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**Other professional training**

Name of Institution	Course/Programme	Dates (from mo/yr To mo/yr)
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**Scholarships, fellowships, academic awards, or honours received:**

**Membership in professional organizations and associations**

**Are you currently pursuing any other degree or educational program? If yes, please provide details of your school and area of study.**

**Applicant's Name:**\_\_\_\_\_

**Personal Information**

Date of Birth / Age	
Place of Birth	
Sibling Position	
Marital Status:	
Name and Age of Spouse / Partner	
Children (how many, age /sex)	
Any serious illness in you or your family members?	

### Application questions

1. What do you hope to attain through participating in this training program? How does it fit with your professional and personal goals?
  
0. What are the theoretical framework/beliefs that have guided you in your way of understanding human behaviour/relationships, and working with people? What are the strengths and weaknesses (of these frameworks/beliefs) that you have experienced?
  
0. Draw a family diagram of your extended family, dating back to at least your great-grandparent's generation. It should include ages, dates of birth, death, marriage /relationships, separation, divorce, health, and significant events). Give a brief history of your family, focusing on geographical location, members' socioeconomic and emotional functioning, significant events, major challenges and themes faced by the family and yourself.
  
0. Describe how you function emotionally in your family, your roles and responsibilities, and your level of contact with your nuclear family, and with each of your parents' extended families. How have you tried to deal with the challenges arising from the family? How would you like yourself to be different in the family

**Applicant's Name:** \_\_\_\_\_

**Training programmes/workshops attended at the ISS Family Institute**

Name of Programme	Dates of attendance	No. of hours

Signature\_\_\_\_\_

Date\_\_\_\_\_

Application fee (HK\$100) enclosed /uploaded\_\_\_\_\_

Payment Method – Please see below:

付款方式 – 請參照以下指示:

#### **Payment Method 付款方式**

We accept payment by cash, cheque and direct bank transfer. If you wish to pay by cheque or direct bank transfer, please have the cheque or bank-in slip ready before you fill in the form as cheque number or bank-in slip reference number is required.

我們接受以現金、支票或銀行轉賬方式付款。如您選擇支票或銀行轉賬，請在填表前先準備支票或入數紙，以便填寫支票號碼或入數紙編號（此為必須填寫之欄目）。

### **1. Cheque 支票**

Please make your cheque payable to "International Social Service Hong Kong Branch", write your name, contact phone number, programme name and code at the back of the cheque and mail it to us.

請在支票抬頭寫上「香港國際社會服務社」，並在支票背面寫上您的姓名、聯絡電話、課程名稱及編號，然後郵寄給我們。

### **2. Bank transfer 銀行轉賬**

Please make deposit to the bank account of "International Social Service Hong Kong Branch" via automatic teller machines (ATM) / bank teller / the internet banking. Please send the bank pay-in slip or a copy of transaction record to us by post or email with your name, contact phone number, programme name and code.

請轉賬至香港國際社會服務社，並將銀行入數紙或轉賬紀錄副本，並請電郵或郵寄給我們，請註明姓名、聯絡電話、課程名稱及編號。

**ISS-HK Account: HSBC (Bank code 004) 028-003622-001**

**香港國際社會服務社銀行戶口：匯豐銀行(銀行編號004) 028-003622-001**

### **3. Cash 現金**

Pay by cash in person during our service hours.

請親臨辦事處付款。