



Business Interactions 1 - LESSON PLANNING

Student: SAS Group 2
 Classes per week: 3
 Position:
 Level: A2
 Curriculum:  A2 Business Interactions 1 Curriculum
 Current week: 6-8

Material for classes:

 Business Interactions Material

Decompress:

Here's the template:  Needs analysis/Decompress template

Notes on Client (Changes on new curriculum, suggestions, needs another curriculum, etc.):


Remember to notify your leader when decompress is completed, or contact directly with Jaime via Slack

Week 1 - First day

Aims: To be able to thoroughly describe your achievements and experience as well as to understand the business culture in English.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: 08/05 Eka

Lesson 1: Present your educational background	<ul style="list-style-type: none"> Grammar: Present tenses review Vocabulary: Educational background 	<ul style="list-style-type: none"> Client is able to talk about their educational background 	 Tell me about your ed...
Comments/ Suggestions for next lesson:			

Date/teacher: 08/07 Eka

Lesson 2: Explain your professional experience	<ul style="list-style-type: none"> Grammar: Sequencers, past review Vocabulary: Work experience 	<ul style="list-style-type: none"> Client is able to describe their past professional experience 	https://www.indeed.com/career-advice/interviewing/interview-question-tell-me-about-your-work-experience
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Comments/ Suggestions for next lesson:

Date/teacher: 08/12 Eka

Lesson 3: Discuss cultural differences between Mexico and the US

- Grammar: Comparatives
- Vocabulary: Work cultures, adjectives

- Client is able to describe the differences/similarities and compare different work cultures

<https://blog.lingoda.com/en/cultural-differences-us-mexico/>

Comments/ Suggestions for next lesson:

Week 2 - Current Projects

Aims: To properly describe a project strategy and issue an opinion related to its quality.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: 08/14 Eka

Lesson 4: Explain what projects you're currently working on

- Grammar: Connecting words for cause and effect
- Vocabulary: Projects, cause and effect

- Client is able to describe their current projects

<https://www.indeed.com/career-advice/interviewing/project-manager-interview-questions>

Comments/ Suggestions for next lesson:

Date/teacher: 08/19 - Karelle :)

Lesson 5: Offer your opinion on a project strategy

- Grammar: Expressions for personal opinion
- Vocabulary: Opinions

- Client can give positive and negative opinions on project strategies

<http://www.myenglishonline.ca/wp-content/uploads/2014/08/100-Phrases.pdf>

Comments/ Suggestions for next lesson:

Date/teacher: 08/21 -Karelle :)			
Lesson 6: Identify areas of growth in a results presentation	<ul style="list-style-type: none"> Grammar: Modals Vocabulary: being polite 	<ul style="list-style-type: none"> Client can politely point out areas of growth and suggest next steps 	https://www.indeed.com/career-advice/career-development/areas-of-improvement-for-employees
Comments/ Suggestions for next lesson:			

Week 3 - Proposing a project			
Aims: To create a project proposal with identifiable solid arguments.			
TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS

Date/teacher: 08/26 -Karelle :)			
Lesson 7: Describe your strategy for creating a project proposal	<ul style="list-style-type: none"> Grammar: Prepositions of time Vocabulary: Time expressions 	<ul style="list-style-type: none"> Client is able to detail the strategy of a project 	https://www.passionned.com/strategy/describing-the-strategy/
Comments/ Suggestions for next lesson:			

Date/teacher: 8/28 -Karelle :)			
Lesson 8: Back up your proposal with substantial arguments	<ul style="list-style-type: none"> Grammar: Argumentation Vocabulary: Useful expressions 	<ul style="list-style-type: none"> Client is able to argue in favor of their proposal 	https://k12.thoughtfullearning.com/blogpost/6-strategies-writing-arguments
Comments/ Suggestions for next lesson:			

Date/teacher: September 2-Karelle :)			
Lesson 9: Give feedback on a coworker's presentation	<ul style="list-style-type: none"> Grammar: Giving feedback Vocabulary: Positive and negative feedback 	<ul style="list-style-type: none"> Client gives positive and negative feedback to others 	https://uwaterloo.ca/centre-for-teaching-excellence/teaching-resources/teaching-tips/assessing-student-work/grading-and-feedback/receiving-and-giving-effective-feedback

Comments/ Suggestions for next lesson:

Week 4 - Negotiation

Aims: To clearly express the desired objective within a business negotiation.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: September 4 -Karelle :)

Lesson 10: Analyze different negotiation strategies	<ul style="list-style-type: none">Grammar: Cause and effectVocabulary: Negotiation steps	<ul style="list-style-type: none">Clients discuss and detail different negotiation strategies	https://www.vistage.com/research-center/business-growth-strategy/six-successful-strategies-for-negotiation/
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Comments/ Suggestions for next lesson:

Date/teacher: 9September -Karelle :)

Lesson 11: Debate which strategy works best for a vendor/client/boss	<ul style="list-style-type: none">Grammar: SuperlativesVocabulary: Adjectives	<ul style="list-style-type: none">Client is able to identify the best negotiation strategy for different situations	
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Comments/ Suggestions for next lesson:

Date/teacher: 11 September -Karelle :)

Lesson 12: Useful vocabulary and expressions for negotiating	<ul style="list-style-type: none">Grammar: Phrasal verbs / prepositionsVocabulary: Useful expressions	<ul style="list-style-type: none">Client is able to conduct a successful negotiation	Role play
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Comments/ Suggestions for next lesson:

Week 5 - Presentation strategies**Aims:** To be able to transmit in a precise and efficient form the fundamental aspects of a business presentation.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher: September 18-Karelle :)

Lesson 13: Start a presentation efficiently	<ul style="list-style-type: none">Grammar: Intonation, tone and paceSkills: Intonation and pronunciationVocabulary: Presentations - starting	<ul style="list-style-type: none">Client is able to start a presentation and give an overview of the topics covered	https://in.indeed.com/career-advice/career-development/how-to-start-presentation
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Comments/ Suggestions for next lesson:

Date/teacher: Sep 19, 2025 Bernardo

Lesson 14: Transmit ideas	<ul style="list-style-type: none">Grammar: Word choiceVocabulary: Strong verbs, adjectives and nouns	<ul style="list-style-type: none">Client is able to successfully transmit ideas using powerful vocabulary	
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Comments/ Suggestions for next lesson:

Date/teacher:

Lesson 15: Asking and answering questions	<ul style="list-style-type: none">Grammar: Questions formsVocabulary: Questions	<ul style="list-style-type: none">Client is able to ask and answer questions related to a presentation	https://www.vevox.com/blog/6-questioning-tactics-to-use-in-your-next-presentation-that-maximise-audience-engagement
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Comments/ Suggestions for next lesson:

Week 6 - Risks**Aims:** To identify the essential elements of a business pitch and create your company's pitch while reframing your company's challenges as positives.

TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS
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Date/teacher:			
Lesson 16: Evaluate risks and qualify vendors	<ul style="list-style-type: none"> Grammar: Adverbs Vocabulary : Risks 	<ul style="list-style-type: none"> Client is able to assess and evaluate risks associated with their projects 	https://www.forbes.com/sites/forbesbusinesscouncil/2021/12/02/the-importance-of-taking-risks-in-business/?sh=16e7ce49555d
Comments/ Suggestions for next lesson:			

Date/teacher:			
Lesson 17: Compare and manage risks	<ul style="list-style-type: none"> Grammar: Discourse markers Vocabulary: Adjectives 	<ul style="list-style-type: none"> Client compares and manages risks related to their projects 	https://www.forbes.com/sites/chrisarosa/2020/08/07/why-successful-entrepreneurs-need-to-be-calculated-risk-takers/?sh=5f885f9d2f5b
Comments/ Suggestions for next lesson:			

Date/teacher:			
Lesson 18: Declining a project because of risk	<ul style="list-style-type: none"> Grammar: Conditionals Vocabulary: Polite declining 	<ul style="list-style-type: none"> Client is able to politely decline a risky project and give arguments to support the decision 	https://millo.co/when-and-how-you-should-turn-down-a-project-thats-not-for-you
Comments/ Suggestions for next lesson:			

Week 7 - Problem-solving Aims: To be able to effectively solve a conflict by using the precise expressions to express opinions and motivate your team.			
TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS

Date/teacher:			
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Lesson 19: Solving a conflict between two co-workers	<ul style="list-style-type: none"> Grammar: Phrasal verbs Vocabulary: Conflicts 	<ul style="list-style-type: none"> Client is able to mediate in a conflict between other parties 	https://asq.org/quality-resources/problem-solving
Comments/ Suggestions for next lesson:			

Date/teacher:			
Lesson 20: Expressing disagreement to your boss	<ul style="list-style-type: none"> Grammar: Polite disagreement Vocabulary: Useful expressions 	<ul style="list-style-type: none"> Client is able to disagree politely 	https://www.englishclub.com/speaking/agreeing-disagreeing-expressions.htm
Comments/ Suggestions for next lesson:			

Date/teacher:			
Lesson 21: Giving motivation back to your team	<ul style="list-style-type: none"> Grammar: Pitching Vocabulary: Useful expressions 	<ul style="list-style-type: none"> Client is able to motivate again a team after a conflict 	https://www.inc.com/peter-economy/9-super-effective-ways-to-motivate-your-team.html
Comments/ Suggestions for next lesson:			

Week 8 - REVIEW WEEK - Project review Aims: Review of the course and final evaluation			
TOPIC & CONTENT	LANGUAGE FOCUS	PRODUCTION	MATERIALS / SKILLS

Date/teacher:			
Lesson 22: Review	<ul style="list-style-type: none"> Presenting a project in a meeting 		
Comments/ Suggestions for next lesson:			

Date/teacher:			
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Lesson 23: Review	<ul style="list-style-type: none"> Negotiating the terms of the project 		
Comments/ Suggestions for next lesson:			

Date/teacher:			
Lesson 24: Review	<ul style="list-style-type: none"> Dealing with risks and conflicts regarding the project 		
Client's comments about evaluation/next curriculum:			

Lesson 25: Final speaking evaluation -			
Date/consultant:			
Observations:			
Next curriculum (learner's path):			