

NOC Request Letter format for Vehicle Transfer

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]
[Date]

[To: Regional Transport Office (RTO)]
[RTO Address]
[City, State, ZIP Code]

Subject: Request for No Objection Certificate (NOC) for Vehicle Transfer

Dear Sir/Madam,

I trust this letter finds you well. I am writing to request a No Objection Certificate (NOC) from the Regional Transport Office (RTO) for the purpose of transferring ownership of my vehicle. The details of the vehicle are as follows:

- Vehicle Registration Number: [Your Vehicle Registration Number]
- Make and Model: [Vehicle Make and Model]
- Chassis Number: [Chassis Number]
- Engine Number: [Engine Number]

Details for the NOC Request:

- **Transfer Purpose:** [Specify the reason for the vehicle transfer, e.g., sale, gift, etc.]
- **New Owner's Details:** [Provide details of the new owner, if applicable]
- **Transfer Date:** [Mention the intended date of the vehicle transfer]

I assure you that this vehicle transfer is being conducted for legitimate reasons, and I am committed to fulfilling all necessary formalities. I understand that obtaining the NOC is a crucial step in this process, and I am willing to comply with any procedures set forth by the Regional Transport Office.

If there are any forms or documents required from my end, or if there are specific procedures to follow, please provide the necessary guidance. I am prepared to fulfill any additional requirements promptly.

I kindly request your cooperation in processing this NOC request at the earliest convenience to facilitate the smooth transfer of the vehicle. Your assistance in this matter is highly appreciated.

Thank you for your understanding, and I look forward to a positive response.

Sincerely,

[Your Full Name]

[Your Signature]