# EAGxPrague 2025 Travel Support Policy

We are sometimes able to offer financial support to those who need it to attend the conference. We aim to prioritize funding attendees who **could not attend EAGxPrague** without this assistance. **As a result, we encourage attendees who need travel support to find out if they may be eligible for travel help from their employer or university**.

Please note that travel support funds are limited and we can only accommodate some requests. In some cases, we might not be able to pay for all of your travel expenses. If you do not end up receiving travel support, this is likely the result of limited funds rather than an evaluation of your potential for impact. When planning around an event, we'd recommend you act under the assumption that we will *not* be able to grant your travel funding request (unless it has already been approved).

We encourage participants to consider the option of only partial financial support for travel, if possible.

Due to limited funding we also recommend that you apply for travel support as soon as **possible** in order to secure your funding and to allow earlier, lower cost booking.

All amounts are in GBP as that is the currency our systems work in. If you have any questions about this policy, please contact <a href="mailto:prague@eaglobalx.org">prague@eaglobalx.org</a>.

## What does the travel support from CEA cover?

We will provide up to 60 GBP for accommodation and financial support for your transport requirements to the conference. This includes economy flights, trains, or buses that are directly related to the conference, and does not include transport for out-of-conference meetups, afterparties, or other activities unrelated to the conference. In exceptional cases, we may cover some amount of other conference-related expenses, such as visa fees.

If you have to cancel your trip and you can't receive a refund from your supplier or insurance, we may still cover the non-recoverable costs.

#### **Accommodation**

We've booked rooms exclusively for EAGxPrague participants in two hostels located in the center of Prague, both with reasonable access to the venue (20m door to door by tram or

walking). Most beds are under £60 for the three-night stay (Fri-Mon). You'll find the reservation link on Slack and in emails.

Once your application is approved, you'll receive access to the booking spreadsheet. Space is limited, so we recommend applying as soon as possible. There are also female-only rooms with private bathrooms available. If you're coming with friends, there may be an option to stay together in the same room.

This is a great opportunity to connect with other participants and even more be part of the EAGxPrague community throughout the weekend!

If for some reason you don't want to stay at the pre-booked hostels: We encourage participants to minimize accommodation expenses by exploring low-cost housing options. To assist with this, you're welcome to use the Slack channel in the EAGxPrague workspace to connect with local EA community members and other attendees with whom you can coordinate to find inexpensive or free rooming arrangements (you will be invited to the Slack channel once accepted to the event).

For those who need accommodation support, you can request reimbursement for an amount not exceeding **60 GBP**.

### **Food**

Travel support **cannot** be used to cover food costs. Conference attendance includes lunch & morning refreshments on Saturday & Sunday.

#### **Travel insurance**

If you are granted travel support, you may wish to get travel insurance that covers emergency medical care in the country you're visiting. Please note we generally won't be able to cover this.

#### Visa fees

Travel support is covering visa fees in only exceptional circumstances. Participants under 25 can try to ask for waving fees because they may fulfull:

- Article 16, Section 5 sub-section (c) of the Regulation (EC) No 810/2009 of the European Parliament and of the Council of July 2009
   (<a href="https://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:2009R0810:2012">https://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:2009R0810:2012</a>

   0320:EN:PDF, page 18) states that:
- the visa fee may be waived for participants aged 25 years or less in seminars, conferences, sports, cultural or educational events, organised by non-profit organisations.

- 5. The visa fee may be waived for:
- (a) children from the age of six years and below the age of 12 years;
- (b) holders of diplomatic and service passports;
- (c) participants aged 25 years or less in seminars, conferences, sports, cultural or educational events, organised by non-profit organisations.

Within local Schengen cooperation, Members States shall aim to harmonise the application of these exemptions.

## How much funding can I expect

If your travel support application is approved, we will cover reasonable costs up to a default maximum based on the location you are travelling from.

• Czechia: 50 GBP

Slovakia: 80 GBP

- Poland, Germany, Austria, Hungary: 120 GBP
- Romania, UK, France, Slovenia, Croatia, Bosnia and Herzegovina, Serbia, Montenegro, Kosovo,: 160 GBP
- Turkey, Albania, Greece, Italy, North Macedonia, Israel, Norway, Sweden, Finland: 250 GBP
- Georgia, Armenia, Azerbaijan: 320 GBP
- Countries outside the primary region served by EAGxPrague will be evaluated on a case-by-case basis. Travel support is prioritized for those in the region served, and if support is granted for remote countries it will likely only cover a portion of travel expenses and not exceed the amounts above.

If you think you'll need a higher amount than this (due to specific personal requirements, etc.), please note this in your application.

The primary aim of EAGxPrague is to serve the effective altruism community in Central and Eastern Europe, with a secondary focus on the Near East.

Travel support will be prioritized for applicants in this region who could not attend without it.

This year's travel support budget is more limited. We expect approximately 25% of participants will receive travel support.

## How do I request travel support?

You can request travel support in an event's application or registration form. **Requesting** travel support in your application does not lower your chance of being accepted to the

**conference.** We may offer admission to the conference but not be able to accept your travel support request.

If you've already submitted your application and registration form, you can still request support by completing the following steps:

- 1. Head to My Event Registrations
- 2. Click Review/Manage next to the relevant event name
- 3. Submit a Travel Support Request using the form to the right of your registration record

## **Claiming payment**

If you are granted travel support, you will be required to provide receipts to document your expenses. If you are granted an upfront payment to cover your travel expenses, you will be required to return any unspent funds. We will send you the relevant details once the event is over. Expense claims and upfront payment evidence should be submitted within two weeks of the event date.

To allow us to issue payments more quickly, please submit a single claim once you have receipts for all the expenses related to the event.

For more information on claiming payments, please see this FAQ.

## **Group organisers**

Requests for travel support are reviewed on an individual basis, so each attendee will need to apply for their own travel support.

#### **Communications**

By requesting travel support at any stage of the application or registration process, you agree to receive email communications pertaining to your travel support request — both before and after the event.