

Happy Valley Elementary School District InterDistrict Transfers (IDTs)

FOR NEW STUDENTS REQUESTING IDTS TO HVESD

Because of our Basic Aid status and small size, Happy Valley Elementary School District rarely accepts new Interdistrict Transfers (IDTs). Please call the school office if you have questions.

FOR RETURNING STUDENTS REQUESTING IDTS TO HVESD

The window for acceptance of returning IDTs is February 1-March 1.

As early as February 1 of each year, parents may submit an IDT renewal request. Parents/guardians must first start in the district where their student resides. The IDT Request Form should be given to the student's home district who will forward the approved applications to Happy Valley Elementary School District.

When Happy Valley ESD receives an IDT request, the following is taken into consideration:

- Available space in requested grade level/program. (*See notes regarding capacity.*)
- Student's attendance, behavior, and academic performance records from the previous year.

Parents/guardians will be notified as to the status of their transfer application by email or mail.

****Please note:** When capacity limits have been reached, the District may hold application approvals until August.

INTERDISTRICT TRANSFER DENIAL/REVOCATION

An interdistrict attendance permit may be denied or revoked by the Superintendent or designee for any of the following reasons:

1. Capacity limits have been reached at a particular grade level, school or program.
2. The attendance of the student would increase the district's class size above the maximums established by the State of California or above the maximums set in a negotiated teacher contract and place the district at risk of violating such standards.
3. The district does not have an appropriate educational program to meet the student's needs.
4. Unsatisfactory academic performance.
5. Unsatisfactory attendance.
6. Unsatisfactory behavior.

7. Providing incomplete, false or misleading information on the application. Furthermore, failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request.
8. Repeated disruptive or otherwise unsatisfactory conduct in violation of Education Code sections 48900 et seq.
9. Suspension from the district as authorized by Education Code sections 48900 et seq.
10. Recommendation for expulsion or expulsion from the district as authorized by Education Code sections 48900 et seq.
11. Any other lawful, non-arbitrary basis for the district to conclude it would be in the best interest of the student, the student's school, or the district for the interdistrict attendance permit to be revoked.

TIMELINES FOR INTERDISTRICT TRANSFER REQUESTS

- For an interdistrict transfer request received by the district 15 or fewer calendar days before the commencement of instruction in the school year for which the transfer is sought, the district will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received.
- For an interdistrict transfer request received by the district more than 15 days before the commencement of instruction in the school year for which the interdistrict transfer is sought, the district will notify the parent/guardian of its final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction for the school year for which transfer is sought.

CAPACITY LIMITS

Capacity limits are intended to allow space for **NEW** resident growth. These capacity limits are intended to allow space for district residents who enroll during the summer, or who enroll in the program(s) during the school year. Capacity limits here are set for interdistrict transfer purposes only.

1. Capacity is based on the actual enrollment figures of current residents and continuing students for the requested transfer year, or the anticipated enrollment figures available as of February 1 (or the date of the application, whichever is later).
2. For all student programs, capacity shall be reached when the relevant grade level, program, classroom, **or** the school's enrollment reaches ninety percent (90%) of the total capacity.
3. As the district establishes new or different classes or programs for which a capacity limit is not included herein, it may establish appropriate capacity for any such class or program.

After applying the priorities set forth above, in the event of a tie, a lottery will be held to determine the relative priority of the applications.

APPEAL PROCESS

If an IDT Application is denied by the Superintendent or designee, the parents/guardians of the student may appeal to the HVESD School Board within 30 days of the notification of the IDT denial. The hearing will be held at a regularly scheduled board meeting. If the denial is upheld, the parents/guardians may appeal to the County Board of Education within 30 days of the HVESD School Board Meeting. Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code [46601](#))

[BP 5117](#)

[AR 5117](#)

[InterDistrict Transfer Form](#)