

Abul Mansur

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September 17, 2005

Human Resource Manager
SSS Real State Ltd.
44 Motijheel Commercial Area, Dhaka

Application for the position of "Sales Executive"

Dear Sir,

In response to your job advertisement published in the Daily Star on 6th September- 2005, I would like to apply for the position of Sales Executive.

I understand from your advertisement that your organization needs young and dynamic people for working in the sales promotion team for your newly launched project. You will note from my enclosed CV that my educational background as well as the part-time job assignments during the last couple of years through which I have had exposure and hands-on experience in market research and promotional techniques make me an ideal candidate for the position.

I have got my Master's degree in Commerce (Marketing) from Jagannath University in 2004. Currently, I am working as a part-time research executive for a reputed market research firm.

I believe working in a reputed organization like your one will provide me with excellent opportunities for my career growth in the area of direct marketing and sales promotion. I am confident that if provided the opportunity to serve your organization, I will prove myself to be an important asset to your company through my dedication, sincerity, and highest level of professionalism.

I would request an interview at your convenience. For any query, you can reach me at my mobile 0173-1111 or phone (res) 111111. You can also e-mail me at mansurzz@yahoo.com.

Thank you.

Yours truly,

Abul Mansur

Encl: 1. Curriculum Vita
2. Photograph
3. Experience Certificate