

**WAITE PARK COMMUNITY COUNCIL
REGULAR BOARD MEETING AGENDA
OCTOBER 27, 2022 [via Zoom](#)**

7:00: Call to order and [land acknowledgement](#)

7:05: Approval of agenda and [September](#) minutes

7:10: BOARD REPORTS/UPDATES

Operations Committee, Dan

Treasurer's Report, Megan

 2022-09 Financial Report WPCC.pdf

Equitable Engagement, Leah

 Editable WPCC FINAL FORMATTED REPORT.docx

 WP Exec Summary Graphic.pdf

7:20: 2023 Engagement Plan, Leah

 Neighborhood-Engagement-Plan-Template 2023-2024.docx

7:30: Approval of 2023-2024 WPCC budget, Operations

 2023 budget WPCC (draft 2022-10-24).xlsx

7:50 Approval of 2023-2024 NCR Funding Application

 2023-24 Citywide Neighborhood Network Fund and Equitable Engag...

8:00: County forfeit tax property, Nick

8:10: Office clean out and restock, Tiffany

8:15: Hybrid meeting equipment purchase, Tiffany

8:20: Waite Park Forum, Dan

8:25: Annual meeting planning, Dan

New business

9:00: Adjourn – Next meeting is Dec. 8!!!

WPCC BOARD MEMO - OCTOBER 2022

Subject: Approval of 2023-2024 WPCC budget

Submitted by: Dan Haugen

What is your question or proposal to the board?

I would entertain a motion to adopt a 2023-2024 budget as drafted in the document below.

Why are you proposing this board discussion or action?

Our deadline for applying for city funding for 2023 and 2024 is Monday, Oct. 31. The application process requires us to submit a budget for the next two years.

What budget or resource considerations are associated with this discussion?

We must approve this in order to qualify for city funding for the next two years. We are projected to receive \$11,198 from the city in each of the next two years, with \$1,198 of that reserved for equitable engagement activities.

Is there any additional information that might help board members prepare for this discussion/vote? If so, please share or describe below.

 2023 budget WPCC (draft 2022-10-17).xlsx

WPCC BOARD MEMO - OCTOBER 2022

Subject: County forfeit tax property

Submitted by: Nick Stroozas

What is your question or proposal to the board?

I move that the WPCC supports the city buying tax forfeit property at 3300 Buchanan ST NE , MINNEAPOLIS, MN 55418.

Why are you proposing this board discussion or action?

If the city buys the property, it is guaranteed to be sold as affordable housing or to be sold is a primary residence to someone below the area median income.

What budget or resource considerations are associated with this discussion?

No cost, simple motion and email to Bob Cooper.

Is there any additional information that might help board members prepare for this discussion/vote? If so, please share or describe below.

Below are the three common recommendations made (though we could certainly make a different recommendation):

- Classifying property as conservation, meaning that it would be retained for a public park or natural resource and cannot be sold to private parties
- Requesting acquisition by the City of Minneapolis, in order to support neighborhood and City plans. If you are recommending that we acquire a property, it is helpful to provide a one sentence description about how it would support neighborhood and/or City plans.
- Recommending sale by Hennepin County through its auction process

Example of a potential recommendation by us: The WPCC supports the acquisition of County Tax Forfeited Properties to be used as affordable housing.

WPCC BOARD MEMO - OCTOBER 2022

Subject: Office clean out and restock

Submitted by: Tiffany Moore

What is your question or proposal to the board?

Who is willing to help clean out the WPCC office in November. The timing is also related to determining what supplies we may need to support our work as a board. Funding towards those supplies will need to be spent before year end.

Why are you proposing this board discussion or action?

What budget or resource considerations are associated with this discussion?

2-3 days; 8-10 hours over a few weeks

Is there any additional information that might help board members prepare for this discussion/vote? If so, please share or describe below.

WPCC BOARD MEMO - OCTOBER 2022

Subject: Hybrid meeting equipment purchase

Submitted by: Tiffany Moore

What is your question or proposal to the board?

I motion to approve \$300 for the purchase of a webcam and speaker.

Why are you proposing this board discussion or action?

Having updated technology will allow us to more effectively hold hybrid meetings for community members that cannot attend in person.

What budget or resource considerations are associated with this discussion?

"Roughly \$300 only for webcam (1080P Webcam with Microphone) and speaker (Jabra Speak 710 MS Wireless Bluetooth Speaker). The webcam with microphone may work, but having a wireless speaker will help everyone in the room be heard by those online.

Volunteer time would require 1) testing and early set up prior to meetings and 2) loaning a laptop for the meetings that will have HDMI capabilities. "

Is there any additional information that might help board members prepare for this discussion/vote? If so, please share or describe below.

We will want to check with Waite Park to determine if we can borrow an external monitor as well. I'm reluctant to purchase one before we've tested out a hybrid meeting or two.

WPCC BOARD MEMO - OCTOBER 2022

Subject: Annual meeting planning

Submitted by: Dan Haugen

What is your question or proposal to the board?

I would like to call for volunteers to join an annual meeting committee to begin immediately planning the event. If we have time, we could begin to discuss some high level vision for the meeting.

Why are you proposing this board discussion or action?

Our 2023 annual meeting is just three months away — Wednesday, February 1, 2023. It's going to come up fast.

What budget or resource considerations are associated with this discussion?

Our proposed 2023 budget would allocate \$500 each for four neighborhood-wide meetings to cover food and childcare.

Is there any additional information that might help board members prepare for this discussion/vote? If so, please share or describe below.