

Project nr.:

Final Report

The Final Report contains this document + appendix 1 (project results). The final report forms the basis of evaluation and collecting project results.

Project acronym and title	[Acronym – title]
Project nr.	[XXXX-XXXXXXB]
Contact person of the project (project leader)	[Name]
Administrator	[Name]
Date of status	April 1 st 2017
Project duration, incl. any extensions	[xx.xx.20xx – xx.xx.20xx]
Parties	[only name of institution, company or organisation]
Possible home page for the project	'www.?.dk'
Total budget	x,xx mio. kr.
Investment amount	x,xx mio. kr.
Co. financing	x,xx mio. kr.
External financing	x,xx mio. kr.

Project nr.:

A. Final report – executive summary

The project leader's status (short summary of the report):

- 5 most important results/experiences in the project
- Most important results/events/activities in the project
- The biggest challenges for continuation of the project after the end of the investment period.
- Status of the project at the end of the investment compared to the original vision/success criteria.

B. Final report – Value Creation

The project's commercial and societal potential and/or application

- Starting point and development in the investment period, incl. positioning in regard to competitors, patents, markets, customers and collaborators.
- The partners' strategy for value creation in regard to project results, incl. specific actions within the companies (eg sales, marketing, recruitment etc.) as a result of the progress in the project
- Who is intended to make the next investment in the project (project partners, public or private investors etc.)?

C. Final report – Scientifically

Status on the scientific developments on work package level

- At the starting point – the original targets and hypotheses
- The development in the investment period, incl. status on results compared to the project plan and mile stones. State any notable changes in the project plan and describe the changes and the background for the changes.
- The most important results (eg breakthrough, rejection of hypothesis etc.) in relation to the general targets and vision of the project.
- The most important tasks and challenges in regard to continuation of the project and its results.

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D. Final report – Management and cooperation

Status on management and cooperation in the project.

Describe the interaction and cooperation between the parties in the project with emphasis on special challenges and consequences for the project.

E. Final report – Other results and evaluations

Other results and evaluations can be given here, eg.:

- What has made it especially attractive for the individual partners to participate in the project?
- What has been the most surprising learning from participating in the project?
- Other results and evaluations?

Appendices:

Appendix 1 - project results: