Members Committee

Members Committee aims to assure that every association follows the ESTIEM's Membership Regulations by monitoring and supporting Guests and Observers on their way to Membership. A further aim is to provide for the activeness of our members and to evaluate new opportunities for growth.

We are a very hard-working team eager to add value to our network and the Local Groups to come. If you see yourself as a knowledgeable person and are motivated to dedicate a full year to ESTIEM, we have the right position for you!

Membership Process has been a task in ESTIEM since the establishment of the Members Committee. The Membership Process Responsible helps and supports Guest and Observer Groups in their process of becoming a full member of ESTIEM. Together with the Regional Coordinators, the Membership Process Responsible works with Guest and Observer Groups throughout their membership process.

Membership Process Responsibles

Since 2017, Members Committee has been moving towards sustaining or proceeding with Local Group Statuses, which includes Guest and Observership. Therefore, the role of Membership Process Responsible is crucial inside the committee. The workload can depend on the ongoing year's strategy. However, there are periods in which more time is required: before Council Meetings and while establishing the Mentoring pairs. From the position, you can expect to create connections with Local Responsibles and have a direct impact on the sustainability of Local Groups. You will be working towards ESTIEM's mission by encouraging participation and embracing diversity.

Membership Process Responsible Tasks:

- Having a constant and continuing communication with the Guest and Observer Groups during the year
- Cooperating with Regional Coordinators to support Guest and Observer Groups in their development
- Helping Guest and Observer Groups with their Observer/Member applications before the Council Meetings
- Informing and reminding Guest and Observer Groups of the application deadline for Observership/Membership
- Coordinating the Mentoring Programme for Guest and Observer Local Groups

Requirements of the Membership Process Responsible:

- Decent communication and coordination skills
- Experience as a Local Responsible or Local Board
- Sufficient knowledge of Central ESTIEM
- Willingness to devote time and work actively with Members Committee Leader
- General ESTIEM knowledge

What will you take from this position?

- Being part of Members Committee
- Playing a central role in the sustainability of our Guest and Observer Groups
- Get familiar with Local Groups & Central ESTIEM
- Opportunities to learn from Members Committee Leader
- Developing your communication and coordination skills

Duration of the Mandate

October 2025 - August 2026

Questions?

If you have any questions or doubts, you can always approach **Emir Mut** through emir.mut@estiem.org or +90 553 547 2840.

Interested?

Please apply by filling out the <u>Application form</u> and submit your motivational letter in PDF format.

Your motivational letter should include:

- Information about you
- Experience in ESTIEM
- The motivation for the position
- That one qualification that you think you are the best candidate for this position

Deadline

September 30st, 23.59 CEST