

Worksheet 8. Develop Evaluation Timeline. See [Toolkit Slide 58](#) for more information.

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Coordination with Evaluation Workgroup															
Evaluation Planning															
Logic Model Development															
Evaluation Planning															
IRB and Data Sharing Agreements															
Program Familiarization and Document Review															
Secondary Data Collection and Analysis															
Define Metrics and Data Specs															
Initial Data Pull, Including Merging Data															
Validate and Refine Data Pulls															
Midpoint Data Pull, Including Cleaning and Merging Data															
Midpoint Analysis															
Final Data Pull, Including Cleaning and Merging Data															
Final Analysis															
Primary Data Collection (e.g., Interviews) and Analysis															
Develop, Test, Refine Interview Protocols															
Recruit Potential Interviewees															
Conduct Interviews															
Qualitative Analysis (Coding, Theming)															
<i>[Add additional rows as needed, for surveys, etc.]</i>															
Synthesis and Reporting															
Data Integration and Synthesis Across Methods															
Interim Report															
Final Report															
Presentations to Key Partners															
Manuscript Submissions															