

BAME Officer

As CLP BAME Officer, you're the key representative of BAME members within the CLP, and you will work to ensure that BAME members are fully involved in the work of the local party, and you'll take a leading role in making sure that the campaigning work of the constituency reaches out and engages with Black, Asian and Ethnic Minority voters.

You should be friendly and approachable, organised, able to run events and above all be prepared to work hard to ensure that BAME members have a real voice within the local party.

Key tasks and responsibilities

- Making sure that BAME members are included in all of the party's activities and that meetings are relevant and accessible to BAME members.
- Welcoming new BAME members to your CLP.
- Reaching out to BAME communities through local campaigns, and working with BAME organisations in the constituency to engage ethnic minority voters, highlight issues, and get a better deal for BAME people.
- Bringing BAME members together to empower each other and gain the knowledge and skills they need get involved.
- Running events for BAME members, including training, policy development and social events.
- Working to recruit more BAME members into the Labour party and helping to make sure that those members make the jump from member to activist.
- Listening to BAME communities' views and ensuring that they are reflected in Labour's policy making.
- Working closely with constituency and branch officers to ensure the concerns of the BAME community are reflected and included in policy debates.
- Acting as a CLP link to BAME Labour, the party's national affiliate representing BAME party members (their contact details can be found below).

Activity

This role is varied and exciting, and you can make a real difference to your local party through this position. You can choose how to focus your role and what to make your priority depending on what sort of activities that local members want to see.

At the heart of all your activity should be the aims of building an inclusive party for BAME members and building campaigns with BAME communities in mind- playing a leading role in making sure that your local party campaigns to win BAME votes.

Organising local policy forums or events are great ways to ensure BAME members have the opportunity to get involved and have their voices heard – you could even open this up to the wider BAME community. You should also make sure party meetings are accessible and relevant to BAME members

The other part of your role involves looking outside of the party to your local community, and exploring how your CLP can engage with BAME voters.

You could set up a campaign team to recruit local BAME people who have expressed support for the party, or a team to canvass areas with a high percentage of BAME voters, run street stalls, or target campaigns at particular groups. Bring Labour Party and BAME Labour membership forms along with you to sign up supporters.

It's a good idea to make contact with local branches of BAME voluntary organisations, set up consultation meetings, exchange speakers and run a joint campaign in the local community. Think about keeping campaigns relevant to BAME communities in the local area and identify key stakeholders in that can get involved, such as local BAME charities and voluntary organisations.

Meetings

As BAME Officer, it is your role to ensure BAME members are able to get fully involved and that their views and concerns are reflected and listened to. Local meetings are a fantastic opportunity to increase participation by BAME members in the CLP. At each CLP meeting, you should:

- Actively encourage BAME members to get involved in meetings and contribute to discussions.
- Report back on your activity, campaigns and community work and highlight any forthcoming events or campaigning.
- Introduce yourself to any BAME members attending a meeting for the first time.

Contacting BAME members

As part of your role, you will be in regular contact with BAME members, and should be aware when a new member joins so you can get in touch to introduce yourself and welcome them to the CLP. Your CLP Secretary will be able to provide you with a list of BAME members in your CLP, and you should ask them to let you know when a new BAME member joins your CLP. You can encourage your CLP to issue an equalities monitoring form to allow people to self-define as BAME and ensure the CLP holds an accurate list of BAME members.

Resource/contact	Details	Address/contact details
BAME Labour	BAME Labour seeks to empower ethnic minority members within the Labour Party and campaigns for greater representation of ethnic minority communities in public life.	www.bamelabour.org.uk
Campaigns	Keep up to date with our latest campaigns by visiting the campaign resources area	Contact campaign technology on 03450922299 (option 3) or email campaigntechnology@labour.org.uk
My Labour	You will now need a Labour Login to use many of the Labour Party's campaign technology resources, including Membersnet, Organise, MemberCentre and Campaign Creator. Head to My Labour to set yours up now.	my.labour.org.uk
Member engagement	You'll find lots of useful guides and resources on member engagement, as well as membership forms and the full MemberCentre guide in the Membership and Supporters area.	Contact the membership team on 03450922299 or email labourmembership@labour.org.uk
National Women and Equalities Officer	If you have any questions about the role of CLP BAME Coordinator, you should get in touch with the National Women and Equalities Officer	equalities@labour.org.uk
Regional and National office contact details	Get in touch with your regional or national office. You'll find their details here.	labour.org.uk/contact/
Training team	Our online training offer can be found on Membersnet and you can subscribe to our regular training emails to keep up to date with the latest training information.	Sign up for training emails: labour.org.uk/w/training-emails Training hub: members.labour.org.uk/about-labour-training
Campaign shop	Purchase and download membership recruitment materials and leaflets	Shop.labour.org.uk