

2022-2023 Greece Professional Learning Policy Board & Steering Committee* Agendas / Minutes

Date	Type of Meeting	Location	Location (meeting invites will be sent by Marguerite to committee members)	Time
9/22/22	Greece PLC Steering Committee	Virtual		3:30-4:30 pm
10/20/22	Greece PLC Policy Board Committee	In person, PLC	1790 Latta Road, Rochester, NY 14612 (Door #1, Room 170)	4:00-5:30 pm
11/17/22	Greece PLC Steering Committee	Virtual		3:30-4:30 pm
12/1/22	Greece PLC Policy Board Committee	In person, PLC	1790 Latta Road, Rochester, NY 14612 (Door #1, Room 170)	4:00-5:30 pm
2/16/23	Greece PLC Steering Committee	Virtual		3:30-4:30 pm
3/23/23	Greece PLC Policy Board Committee	In person, PLC	1790 Latta Road, Rochester, NY 14612 (Door #1, Room 170)	4:00-5:30 pm
4/20/23	Greece PLC Steering Committee	Virtual		3:30-4:30 pm
4/27/23	Greece PLC Steering Committee	In person	1790 Latta Road, Rochester, NY 14612 (Door #1, Room 170A)	1:30-3:30
5/2/23	Greece PLC Steering Committee	In person preferred	1790 Latta Road, Rochester, NY 14612 (Door #1, PLC Library, Room 185)	11 AM-1 PM
5/18/23	Greece PLC Policy Board Committee (Grant Vote)	In person, PLC	1790 Latta Road, Rochester, NY 14612 (Door #1, Room 170)	4:00-5:30 pm
5/19/23	Greece PLC Steering Committee	In person preferred	1790 Latta Road, Rochester, NY 14612 (Door #1, PLC Library)	10 AM-Noon
6/9/23	Greece PLC Steering Committee	In person preferred	1790 Latta Road, Rochester, NY 14612 (Door #1, PLC Library, Room 185)	3:30-4:30

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PB/SC Meeting Attendance (Names with * are Steering Committee & PB members)

[Steering Committee 9/22/22 - 3:30-4:00 pm online](#)

[Policy Board October 20, 2022 - 4:00-5:30 pm In person \(1790 Latta Road\)](#)

[Steering Committee November 17, 2022 - 3:30-4:30 pm online](#)

[Policy Board December 1, 2022 - 4:00-5:30 pm In person \(1790 Latta Road\)](#)

[Steering Committee January 3, 2023 - 3:30-4:30 pm online](#)

[Steering Committee February 16, 2023 - 3:30-4:30 pm online](#)

[Policy Board March 23, 2023 - 4-5:30 pm In person \(1790 Latta Road\)](#)

[Steering Committee April 20, 2023 - 3:00-4:00 pm online](#)

[Steering Committee April 27, 2023 1:30-3:30 PLC room 170A or online](#)

[Steering Committee May 2, 2023, 11AM- 1 PM PLC Library or online](#)

[Policy Board May 18, 2023 In person \(1790 Latta Road, Room 170\)](#)

[Steering Committee May 19, 2023, 10 AM-Noon PLC Library or online](#)

[Steering Committee June 9, 2023 3:30-4:30 PLC Library or online](#)

Greece PB/SC Meeting Attendance ([PB members](#))

Members Attendance:	9/22*	10/20	11/17*	12/1	1/3	2/16*	3/23	4/20*	4/27*	5/2*	5/18	5/19*	6/9*
Bailey-Clar, Christine*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Banty, Nancy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benamati, Elyse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bennett, Kaylee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Blahowicz, David	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Brindisi, Stacey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cafarella, Laura	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dame-Marino, Ashley*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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Dupra, Kimberly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ebert, Michelle*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Esposito, Sean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fleming, Marc*	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Girolamo, Lynn*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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Horton, Michelle							<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jackson, Erin*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manjerovic, Kara*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mariano, Tom*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Marrese, Cheryl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pettifer, Suzanne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Pioli, Michele	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scamacca, Michelle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Simons, Elizabeth*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Simmons, Cedrick*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smalline, Jeremy*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sweet, Shawna	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thorndike, Colleen	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, Kevin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Titus, Sarah	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Walker, Lyn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wasilewski, Suzanne	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wright, Emily	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zelesnikar, Rebecca	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: Dimgba, Marguerite	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Steering Committee 9/22/22 - 3:30-4:30 pm online

Topic	Time	Facilitator(s)	Notes
<p>Welcome!</p> <p>Timekeeper & Minutes volunteers</p> <ul style="list-style-type: none"> Call to order Introductions 	3:30-3:31	Liz	<p>MD-Quorum update</p> <p>A quorum is no longer needed for Steering committee since we are not voting; we are a subgroup of the policy board</p>
<ul style="list-style-type: none"> New Business Review: Role of SC and PB What can PB members do at their buildings to support job embedded PL? New PL Guidance Document Vetting PL content designed by staff. 	3:31-4:15	<p>Marguerite</p> <p>Jeremy</p>	<p>Link to presentation</p> <p>We may add some additional meeting dates due to the questions and concerns raised as a result of the new GTA contract. We will let Erin know if the topic doesn't apply to anyone outside of GCSD. Jeremy suggests we develop a way to funnel questions to one place so that we are consistent with answers.</p> <p>Tom suggests we clearly articulate what the anchor documents are and who in the GTA leadership can help; should this be an activity we do with the PB? We can have an ad-hoc group if necessary (for Teacher Professional Learning).</p> <p>Jeremy suggests there is still work to do with regard to PL related to SIP's (versus Choice PL), so there is discussion regarding what that might look like this year. Kara reiterates that many questions emerged at GTA Rep Assembly as people are really getting into the new PL format (and contract printed/distributed less than 2 weeks ago).</p> <p>At PB going in and looking at Frontline and how to search and advanced format. Possible offerings that are not Greece offerings.</p> <p>Jeremy: Vetting PL content designed by staff. How do we ensure what we are sharing in choice PL is aligned with the District? Currently Marguerite receives the proposals in Frontline and then forwards to the principal or DCIA or Jeremy for new PL.</p>
<ul style="list-style-type: none"> Planning next month's Policy Board Committee Agenda Familiarizing PB Member with New PL Guidance Document Vision Statement for professional learning, PB activity Piloting new form of PL (Action Research, Looking at Student Work, Protocols using <i>Powerful Design of Professional Learning</i>) 	4:15-4:29	All	<p>Vision statement, better understanding toward the end of the year.</p> <p>Lynn: FAQ plan</p> <p>Can we insert a form with the question for a centralized process.</p>
<ul style="list-style-type: none"> Adjourn 	4:29-4:30	Liz	<p>Motion Made by: <u>Kara</u> to adjourn the meeting at <u>4:30</u> PM</p> <p>Second by: Tom</p>

			<div>Discussion: _____</div> <div>All in favor: <u> 9 </u></div> <div>Opposed:0</div> <div>Abstentions:0</div> <div>Motion Carried</div> <div>Respectfully submitted, Elizabeth Simons, Policy Board</div> <div>Co-Chair</div>
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Policy Board October 20, 2022 - 4:00-5:30 pm

Topic	Time	Facilitator(s)	Notes
<p>Welcome Policy Board Members! Volunteer to be a timekeeper & volunteer to take minutes?</p> <ul style="list-style-type: none"> • Call to order (Quorum is 18 members with at least 51% teachers/ 10 teachers) • Approval of May Minutes • Approval of Committee Members (Welcome to new members!) Suzanne Pettifer & Rebecca Zelesnikar 	4:00-4:05	Liz Simons and Lynn Girolomo	<p>We do not have a quorum. Introductions around the room for new members. Minutes Vote & Committee Members: Motion Made by ____ Second by: ____ Discussion: All in favor: ____ Opposed: ____ Abstentions: ____ Motion Carried/Not Carried</p> <p>Meeting Minutes Approval for May 2022 Be it resolved that the Greece Policy Board approves the minutes of the ____ meeting as presented and New Policy Board Members: Suzanne Pettifer & Rebecca Zelesnikar</p>
<ul style="list-style-type: none"> • Robert's Rules of Order Review • Open Meeting Laws • Vouchers 	4:05-4:10	Marguerite Dimgba	How Policy Board Meetings are conducted.
<ul style="list-style-type: none"> • Bylaws Revisions (1st read) 	4:10-4:15	Marguerite Dimgba	Rational/SED updates to bylaws
<ul style="list-style-type: none"> • Announcements • Frontline & Grants Updates • Policy Board Interest Form • Professional Learning Policy Board Ad Hoc Committee: Portfolios • The Main Idea Districtwide Membership <ul style="list-style-type: none"> ○ Password:schoolyear ○ Podcast to check out: The School Leadership Show podcast • Learning Forward Districtwide Membership GCSD only 	4:15-4:20	Marguerite Dimgba	<p>*Policy Board Website *TC, GRTCN, MTIP, SLT Grants Updates (PL offerings)</p> <p>Please click on the interest forms links to the left if you would like to meet as a sub group to look at some resources and make recommendations for professional learning in GCSD. We are looking to form an Ad Hoc committee (short term) to look at the portfolio process in Greece CSD. Gina Larsen explains that we need to create a process that makes the portfolio process meaningful (click on link to the left to indicate your interest).</p> <p>*Efficient catalog search Calendar view is a great feature. You can see courses on a calendar. When you login you can search by date, course, keywords, etc. It also filters out courses you may not be interested in. *Upcoming PL offerings</p>
<p>Here is a list of free professional learning open to all educators in your districts. Please forward and advertise. The title is a link to the registration. There is no cost to participate. Professional Learning Opportunities in Greece Frontline</p> <p>New York State Teacher Centers 2022-23 Catalog</p>			

Greece Professional Learning Center is providing you with a subscription to **THE MAIN IDEA** -- a service for busy educational leaders. For a year, you will receive monthly **summaries** (on the **15th of each month**) of important new education books along with **WORKSHOP IDEAS** you can use with staff.

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Note: Greece has a districtwide subscription. You may share these summaries and professional learning with Greece staff.

<ul style="list-style-type: none"> Review: What is a Teacher Center and What is a Policy Board? Role of a Policy Board Member 	4:20-4:30	Marguerite Dimgba & Liz Simons	Click HERE for the presentation. Attending meetings and advocating to/for your building is important Share information about PL & Frontline to the staff you work with.
Notes: <ul style="list-style-type: none"> Advocates Focus on Professional Learning at the building level Attend 4 meetings a year Disseminate professional learning opportunities to buildings/staff Important to be visible and connect with Admin Announcements at the beginning of faculty meetings are a good time to get information to staff Get comfortable with Frontline. Personalize your emails/communication 			
<ul style="list-style-type: none"> Updates New Business: Professional Times Newsletter New PL Guidance Document 	4:30-5:25	Marguerite Dimgba, Kara Manjerovic, Elizabeth Simons, Lynn Girolamo	Marguerite will not be sending as many emails about PL because she and Kara are consolidating them into the Professional Times Newsletter (link at left). Policy Board members are encouraged to share this information with their buildings. Lynn asks the group for feedback about the “4th Tuesday” PL change in terms of how many buildings have staff members with questions/confusion. Yes- vouchers versus PL hours? Yes- what is available and how would I find it? Yes- building committees & confusion around who to submit vouchers to. Yes- What is a digital badge ? Some links that might be helpful to highlight (also in the previous link): Video What is a Digital Badge and Video How to Earn a Digital Badge Teachers will be pre-registered for mandatory PLCs taking place on their “4th Tuesday” PL time. Lynn Girolamo recommends teachers reach out to their Building ITT (or any TOSA) if building based PL is requested; this is because building start and end times are so different...so they have yet to publish offerings in the catalog for that reason. Insights/My Info- MD whole group (10 minutes) Marguerite gives a crash course in how a teacher might access their PL hours summary, how to register for a course in a BOCES catalog, and how to use the advanced search options. PL hours will be capped at 20. After 20 hours a teacher would only receive CTLE (if certification began after 2004). No time for Station Rotations- Rotate after 15 minutes at each station.

<ul style="list-style-type: none">• Adjourn			Forms- Liz Catalog/Registration- Marguerite Proposing PL- Lynn
<p>Motion Made by: _____ to adjourn the meeting at _____ PM</p> <p>Second by: _____</p> <p>Discussion: _____</p> <p>All in favor: _____</p> <p>Opposed: _____</p> <p>Abstentions: _____</p> <p>Motion Carried/Not Carried</p> <p>Respectfully submitted, Elizabeth Simons, Policy Board Co-Chair</p>			

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Steering Committee November 17, 2022 - 3:30-4:30 pm online

Topic	Time	Facilitator(s)	Notes
Welcome! Timekeeper & Minutes volunteers <ul style="list-style-type: none"> Call to order 	3:30-3:35	Lynn & Liz	Quorum is not necessary for Steering committee per NYSED
<ul style="list-style-type: none"> New Business FS10 A #1 will be voted on at the next policy board meeting. Policy Board Interest Form Portfolio Ad Hoc Committee Teachers First Dates 2023-24 New Teacher Mid-Year Survey PL Guide for Instructors Vetting Professional Learning Proposals Badge Proposal Question: Having two badges with the same date and name-processing extra work forms and contracts 	3:35-4:00	Liz Marguerite Marguerite & Jeremy Marguerite	https://www.ascd.org/el/articles/the-power-of-protocols-for-equity <ul style="list-style-type: none"> At next Policy Board Meeting, Will need a quorum to vote on FS10 A #1 as a fiscal steward as the grant Some respondents to Policy Board Interest Form- will promote at the next Policy Board meeting; one so far is the National Standards for Prof Learning- has met with 6 hour course and will present at our next PB mtg; other positions will need more respondents- ie, other formats of PL Portfolio Ad Hoc Committee: request from GTA to explore; several pp will meet on Dec 1 and Jan 5; (Jeremy- has come up over the years- what's required, purpose, misinformation to be clarified, getting clearer on requirements and any revisions that might be helpful for new teachers, possible ways that the portfolio may still be used with tenure process, how might we clarify value and who is looking at portfolios; possible proposals will be shared; Ashley shared her previous experience of sharing portfolio as a new teacher was valuable; how might this be better aligned to work teacher is doing throughout pre-tenure years Teachers First Dates 2023-24: NTI August dates are set; possible mid-year survey; discussion about the timing of when to send the survey and types of questions to ask; getting feedback from Teachers First sessions is important; Marguerite, Liz and Lynn will craft some general questions to send soon through the GC regarding the previous session PL Guide for Instructors: will be added to PL Guide as a way to clarify what's provided and what's important to know when facilitating PL; discussion about room reservations for TSSC and PL rooms Vetting PL Proposals: PLC office has been very busy; lots of proposals to have offered; will look ahead to review
<ul style="list-style-type: none"> Planning next month's Policy Board Committee Agenda 	4:00-4:25	All	Possible changing start time? Email reminder about needing 18 people for quorum and that it is in person; discussion about what NYS is requiring for quorum (virtual or in person or hybrid?) Please see next page for agenda template/draft FS10 A #1 <ul style="list-style-type: none"> Bylaws Revision Vote Possible Ideas: <ul style="list-style-type: none"> Q & A for PL Guide New Professional Learning Standards (Marguerite, Kaylee Bennett, Elyse Benamati 30 minutes)

			<ul style="list-style-type: none"> • Nurturing New Teachers- The Learning Professional and 2022 Greece NTI Data (Marguerite & Liz)
<ul style="list-style-type: none"> • Adjourn 	4:25-4:30	Lynn	<p>Motion Made by: _____ to adjourn the meeting at __ PM</p> <p>Second by: _____</p> <p>Discussion: _____</p> <p>All in favor: _____</p> <p>Opposed: _____</p> <p>Abstentions: _____</p> <p>Motion Carried/Not Carried</p> <p>Respectfully submitted,</p> <p>Lynn Girolamo, Policy Board Co-Chair</p>

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Policy Board December 1, 2022 - 4:00-5:30 pm 1790 Latta Road, Room 170

Topic	Time	Facilitator(s)	Notes
<p>Welcome!</p> <p>Volunteer to be a timekeeper & volunteer to take minutes?</p> <ul style="list-style-type: none"> Call to order (Quorum is 18 members with at least 51% teachers) Approval of October minutes Approval of May Minutes Approval of Committee Members (Welcome to new members!) Suzanne Pettifer & Rebecca Zelesnikar 	4:00-4:15	Liz Simons and Lynn Girolomo	<p>Meeting Minutes Approval for May</p> <p>Be it resolved that the Greece Policy Board approves the minutes of the May meeting as presented.</p> <p>Minutes Vote & Committee Members:</p> <p>Motion Made by ___Tom__</p> <p>Second by: Sarah</p> <p>Discussion:</p> <p>All in favor: 26___</p> <p>Opposed: ___</p> <p>Abstentions: ___</p> <p>Motion Carried</p> <p>Meeting Minutes Approval for May 2022</p> <p>Be it resolved that the Greece Policy Board approves the minutes of the May meeting as presented and New Policy Board Members: Suzanne Pettifer & Rebecca Zelesnikar</p>
<p>Updates/New Business</p> <ul style="list-style-type: none"> FS10 A #1 Vote Bylaws Revision Vote <p>Announcements</p> <ul style="list-style-type: none"> Policy Board Interest Form Portfolio Ad Hoc Committee NTI Ad Hoc Committee 	4:15-4:30	Marguerite Dimgba	<p>Budget Amendment: Vote required</p> <p>Motion: Approve the budget changes as indicated below: \$2,990 increase in code 15, \$12,108 increase in code 40, \$13,862 in code 45, \$523 in code 80. Decrease in code 40 by \$2,990. Decrease in Code 46 by \$26,493</p> <p>Motion Made by Marc</p> <p>Second by: Shawwna</p> <p>Discussion:</p> <p>All in favor: 25</p> <p>Opposed: 0</p> <p>Abstentions: 1, Kevin Thornton</p> <p>Motion Carried as presented below.</p> <p>Bylaws Revision Vote: Vote required</p> <p>Bylaws Revision as Presented Motion Made by Kim</p> <p>Second by: Jeremy</p> <p>Discussion:</p> <p>All in favor: 26</p> <p>Opposed: 0</p> <p>Abstentions: 0</p> <p>Recusal: 0</p> <p>Motion Carried</p> <p>Policy Board Interest Form: ad hoc committees; reply in the form</p> <p>Portfolio AdHoc Committee: Purpose of adhoc is to clarify purpose of new teacher portfolio; what is it, how is it helpful, how to manage it better or make improvement; meetings are upcoming; open for more members</p> <p>NTI Ad Hoc Committee: let Marguerite know if you want to be part of planning NTI summer</p> <p>Overview of recent NYSCATE Conference</p> <p>Liz Simons will be participating in becoming ISTE Certified</p>

- Technology PL Updates

Technology
Updates: Tom/
Lynn

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries	1) Developer for Aspiring Educators for Teacher Assistants course Fall (\$65 X 6 hours = \$390) 2) Facilitator for Aspiring Educators for Teacher Assistants course Fall (\$65 X 6 hours = \$390) 3) Learning Forward Cohort #1 Collegial Circle (\$65 X 10 hours = \$650) 4) Badge Developer & Assessor (24 hours X \$65 = \$1,560) These are now professional salaries positions.	\$2,990	
16 - Support Staff Salaries			
40 - Purchased Services	1) Developer for Aspiring Educators for Teacher Assistants course Fall (\$65 X 6 hours = \$390) 2) Facilitator for Aspiring Educators for Teacher Assistants course Fall (\$65 X 6 hours = \$390) 3) Learning Forward Cohort #1 Collegial Circle (\$65 X 10 hours = \$650) 4) Badge Developer & Assessor (24 hours X \$65 = \$1,560) These are no longer contracted positions. \$12,108 from Travel to Spring Symposium Contract	\$12,108	\$2,990
45 - Supplies & Materials	From Travel to Supplies For Spring Symposium 150 copies of Standards for Professional Learning x \$19.46 = \$2,920. 150 copies of Swimming in the Deep End X \$35.95= \$5,392. 150 copies of The PD Book X \$37 = \$5,550	\$13,862	
46 - Travel Expenses	Reduction \$3,306 in Travel for new director Binghamton meeting. \$9,000 Reduction in Travel for SLT Greece meeting. Reduction \$8,637 in Travel for Owego SLT meeting. \$5,550 reduction in Travel for SLT Buffalo meeting.		\$26,493
80 - Employee Benefits	Benefits Code = \$523 Code 15 (TRS - 9.80% X \$ 2,990 = \$294, s/s 7.65% x \$2,990= \$229) = \$523	\$523	

<p>New Business:</p> <ul style="list-style-type: none"> • New Professional Learning Standards • Professional Learning Standards Resource Folder • Slides • Professional Learning Standards 	4:30-5:00	Marguerite, Kaylee Bennett, Elyse Benamati	<ul style="list-style-type: none"> • Overview of PL Standards • Activity to unpack Standards <ul style="list-style-type: none"> ◦ Groups unpacked one category • Learning Forward accounts: all teachers have accounts
 <h1 data-bbox="293 562 1284 667">STARTING POINTS</h1> <h2 data-bbox="305 688 1295 758">to move standards into practice.</h2> <div data-bbox="297 827 1133 890"> <h3>Build awareness and understanding.</h3> <ul style="list-style-type: none"> • Study the standards to understand what high-quality professional learning entails. • Use the standards collectively to establish common language and expectations about the professional learning all educators deserve to experience. • Periodically review and discuss standards with educators in any role to support them in understanding their responsibilities related to professional learning. </div>			
<p>Program:</p> <ul style="list-style-type: none"> • New Teacher Induction 	5:00-5:15	Liz	<ul style="list-style-type: none"> • Nurturing New Teachers- The Learning Professional and 2022 Greece NTI Data • Shared overview of data • Please join NTI AdHoc committee if you're interested in supporting the NTI planning for 2023-24
<ul style="list-style-type: none"> • Greece Professional Learning Updates <p>*Professional Times Newsletter</p> <p>*Greece PL Catalog List View</p> <p>*Greece PL Catalog Calendar View</p> <p>*Welcome to the PLC</p> <p>*Come on in...see what you can create!</p> <p>*PL Guide for Instructors</p> <p>How to enroll in PL</p> <p>To enroll in PL, you will log into Frontline. You will have access to Activity Catalogs from Greece as well as across the State of NY! <More Info Slide Deck> <Watch Video></p>	5:15-5:30	Marguerite & Kara Manjerovic	<ul style="list-style-type: none"> • Overview of resources to share with buildings for Greece PL Opportunities • Be sure to check out the PL Newsletter often for any questions or information <p>Open Q & A</p> <ul style="list-style-type: none"> • Teachers wonder how they can figure out in Frontline how many hours they have accumulated? <ul style="list-style-type: none"> ◦ In Frontline PL, click on "My Info→ My Portfolio" You can see what is completed, what is in progress. Frontline is no longer tracking committees or meetings since they do not count toward CTLE hours. <u>If you do not register yourself in Frontline, it does not count toward PL hours (your 10 choice PL hours)</u>

<p>We also have an independent study option. <More Info Slide Deck> <Watch Video></p> <p>How to enroll in Non- catalog PL Hours</p> <p>To enroll in PL that is offered by other vendors, professional organizations, or to participate in an Independent Study, you will log into Frontline and complete the Professional Learning Hours Request form. <More Info Slide Deck> <Watch Video></p> <p>How to facilitate, instruct or lead PL</p> <p>To lead PL, you will log into Frontline and complete a Professional Learning Catalog Proposal Form (Choice Activities)c<More Info Slide Deck> <Watch Video></p> <p>Featured Programs</p> <ul style="list-style-type: none"> • New York State Teacher Center Programs • Greece Mentoring PL • Cognitive Coaching • Learner Agency-Empowering Students <p>Q & A</p>			<ul style="list-style-type: none"> • Remind teachers the most they can earn for PL is \$250 this school year (\$25/hour X 10 hours) • Since you do not earn the PL hours as an instructor, you can earn \$35/hour to facilitate instructor-led professional learning.
Adjourn	5:30	Lynn	<p>Motion Made by: Nancy to adjourn the meeting at 5:28 PM</p> <p>Second by: Marc</p> <p>Discussion:</p> <p>All in favor: 26</p> <p>Opposed: 0</p> <p>Abstentions:0</p> <p>Motion Carried/Not Carried</p> <p>Respectfully submitted,</p> <p><u>Lynn Girolamo and Liz Simons, Greece PLC Policy Board Co-Chair</u></p>

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Steering Committee January 4, 2023 - 3:30-4:30 pm online

Prof Learning Steering Committee Mtg

Wednesday, January 4 · 3:30 – 4:30pm

Google Meet joining info

Video call link: <https://meet.google.com/fcx-zaeq-muu>

Or dial: (US) +1 318-392-3268 PIN: 408 688 933#

Topic	Time	Facilitator(s)	Notes
Welcome! Timekeeper & Minutes volunteers <ul style="list-style-type: none"> Call to order 	3:30-3:36	Liz/Lynn	Called to Order 3:34pm
<ul style="list-style-type: none"> New Business 	3:36-3:46	Jeremy & Marguerite	<p>*Mid-year check in on the new PL process.</p> <p>*PL hours to date. Data by school that lists the teacher, name of class and number of PL hours. It also lists the number of people with 0 hours completed. We have the # of hours in progress as well as number completed.</p> <p>Data Points were shared: 10,836 hours in progress 807 teachers have completed* 2,046 hours</p> <p>*completed includes:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Registered <input type="checkbox"/> Course is over <input type="checkbox"/> Attendance was submitted by instructor <input type="checkbox"/> PLC office has marked complete <p>Teachers can view PL Hours that are completed in 'My Portfolio'</p> <p>In progress will show all PL in progress not necessarily all of that is counted towards PL for the 10 hours</p> <p>Question and discussion about what happens to teachers who are out on leave for part of the year...prorated? Need to do all 10 still?</p> <p>Question: How do we share this data?</p> <p>Possible questions for supervisors to share with employees:</p> <ul style="list-style-type: none"> Is there something I can do to assist you to meet your PL hours requirement? Are you familiar with your policy board rep? They can assist you with registering in Frontline and resources for PL. <p>*Types of PL requests</p> <ul style="list-style-type: none"> It has been a challenge to process some of the PL requests due to a lack of documentation (no agenda, no certificate). Type of evidence is ambiguous (a photo of the participant, a video of a Google classroom, certificate with no name on them). Some organizations do offer a certificate for a fee but the teacher doesn't want to pay for it.

Notes:			
Debrief <ul style="list-style-type: none"> Strengths: Opportunities for Growth Questions: 	3:46-4:25	Jeremy & Marguerite	<ul style="list-style-type: none"> Kara and Marguerite are meeting on 1/10/23 to update the Professional Times newsletter. They will create a short video to remind GTA members of the PL hour requirement (what counts/what doesn't count) and how to check the number of completed PL hours. As well as the role of their policy board member if they need assistance. Video link and a couple sentence reminder will then go to Jeremy to be pushed out to GTA via email by the end of January.
Strength:			
Opportunities for Growth:			
Questions:			
<ul style="list-style-type: none"> Adjourn 	4:25-4:30	Liz/Lynn	Motion Made by: <u>Tom</u> to adjourn the meeting at 4:36 PM Second by: <u>Liz</u> Discussion: <u> </u> All in favor: <u>7</u> Opposed: <u>none</u> Abstentions: <u> </u> Motion Carried Respectfully submitted, <u>Elizabeth Simons</u>

Steering Committee February 16, 2023 - 3:30-4:30 pm online

Topic	Time	Facilitator(s)	Notes
Welcome! Timekeeper & Minutes volunteers <ul style="list-style-type: none"> Call to order 	3:30-3:35	Liz/Lynn	
<ul style="list-style-type: none"> New Business 	3:35-3:45	Marguerite	<p>Director's Mid-year report</p> <p>Discussion Notes: This group leads the Director's evaluation and needs to be submitted in Frontline this year. The mid year report documents and highlights the programs and work at the PLC. This group is responsible for the Director's evaluation and to ensure it is annually submitted to the director via Frontline.</p> <p>Teachers First Feedback</p> <p>Differentiating for all stakeholders continues to be a challenge (see feedback) and ensures that everyone gets the same message. The topics and where to put things (summer versus school year) is also a challenge. At GTA rep assembly this was also reiterated at the beginning of the year (Kara). People also expressed that there was a great quantity of information. NTI (3 days) is the only contractual requirement for new teachers. More differentiation might mean that more instructors are necessary. Principals would appreciate more time for new teachers to be in buildings and learning about a building's culture (Marc).</p> <p>Going down to 2 days in the summer seems like a good way to reduce the quantity of information, and after school throughout the year seems like the most viable option for spreading Day 3 into the school year.</p> <p>Marc can discuss this further with principals and bring the results back to this group. The questions might include: what are the most important things we want new teachers to know and understand before they start school in September? What do we in GCSD believe is most important to experience before school starts?</p> <hr/> <ul style="list-style-type: none"> Digital Badge: Marilyn Bader, OT/PT would like to create a badge for GTA members on the role of OT in MTSS and what types of supports are available. It is for a capstone project so she wouldn't be paid at this time. She is GUSS. <ul style="list-style-type: none"> Just because someone creates a Badge doesn't mean there is anyone to assess the badge, and that is the heart of this request. When an instructor leaves, Lynn reaches out to people in the department to inquire if another person would like to become the assessor. This needs to be established before a Badge is approved. The system for Badge seems to be effective (Lynn) Part of the purpose of the Badge is to hold onto that credential (Tom). We are just getting into the growth of teachers providing PL (Lynn).
Frontline Professional Growth			

<ul style="list-style-type: none"> Planning next month's Policy Board Committee Agenda 	3:45-4:25	All	<ul style="list-style-type: none"> New Badge Process (add to agenda) Work session to create something- a visual of who they are to get the word out. (lynn) <ul style="list-style-type: none"> Regarding Choice PL: Might principals also need some clarification on the "4th Tuesday"? Kara reports there are many fewer questions at GTA rep meetings The type of evidence teachers are submitting is not always of high quality (eg. screenshot of Google calendar with webinar listed on there). Might we consider looking at some options for what might constitute a higher quality "certificate"/evidence. Should we collect examples of evidence that is/is not acceptable to share moving forward? Might we look at data for evidence people provided for out-of district evidence in May/June (Kara)? Could we categorize the types of evidence and/or the types of activities people are choosing? Can we access other TC PL (Kara)? Yes- predominately in NYS (Marguerite) Review new Business from 12/1 PB meeting and determine next steps (how might we improve communications for the new PL Guidelines?) Need for a new PL survey for this year? Generate questions. Look at the current survey and what questions are relevant? How is this new system working for you, is it meeting your needs professionally? Are you able to find enough options? How easy is it to submit your choice options? How helpful has the PL been that you have taken? PL Feedback/data review of PL hours <ul style="list-style-type: none"> Possible question for PB members in Thought Exchange: what were some positives outcomes and some challenges with the new PL process? (Tom) Tom agrees to create a question to try. Could we include GTA reps as well since they field a lot of questions about PL, as well (Lynn)? Yes, we like this idea. Draft Revised Portfolio Guidelines <ul style="list-style-type: none"> Please take a look at this to provide feedback
Notes:			
<ul style="list-style-type: none"> Adjourn 	4:25-5:00 PM	Liz/Lynn	Voucher Motion Made by: ____ to adjourn the meeting at ____ PM Second by: ____ Discussion: ____ All in favor: ____ Opposed: none ____ Abstentions: ____ Motion Carried/Carried

			Respectfully submitted, <u>Elizabeth Simons</u>
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Policy Board March 23, 2023 - 4-5:30 pm

Topic	Time	Facilitator(s)	Notes
<p>Welcome!</p> <p>Volunteer to be a timekeeper & volunteer to take minutes?</p> <ul style="list-style-type: none"> Call to order (Quorum is 18 members with at least 51% teachers) Approval of December minutes Welcome new member, Michelle Horton 	4:00-4:05	Liz Simons and Lynn Girolomo	<p>Don't forget to check out our Policy Board Google Site!</p> <p>Minutes Vote: Motion Made by Lynn Second by: Liz Discussion: _____ All in favor: 21 Opposed: ____ Abstentions: _____ Motion Carried</p> <ul style="list-style-type: none"> Motion to approve _Michelle Horton_ as new Policy Board member from _ARMS_. <p>Motion Made by Lynn Second by: Tom Discussion: _____ All in favor: 21 Opposed: ____ Abstentions: _____ Motion Carried</p> <p>Meeting Minutes Approval for December Be it resolved that the Greece Policy Board approves the minutes of the December meeting as presented.</p>
<ul style="list-style-type: none"> Announcements NYSTC Spring Symposium Debrief Director's Mid-year report (FYI) New Business: April 28th Professional Learning Day Flyer <p>*For the April 28th Professional Learning Day, please work with your principal to share the flyer with staff. For the sessions where staff register themselves, please remind them to first log into their Greece Frontline Account, then click on the registration link.</p> <ul style="list-style-type: none"> New York State Teacher Center Spring Catalog Learning Forward Districtwide Membership Gale Resource Library Ebooks- select your top 10 by 5/1 <p>New Business</p> <ul style="list-style-type: none"> <u>*BUDGET AMENDMENT VOTE*</u> 	4:05-4:25	Kara Manjerovic and Marguerite Dimgba	<p>Kara shared highlights from the positive experience she had at the NYSTC Spring Symposium.</p> <p>April 28th PL Day Flyer is still in draft (in red) but will be confirmed soon (by April break); some activities will be communicated by the leaders and pre registered in Frontline</p> <p>NYS Teacher Center Catalog- available PL options for Greece teachers (count toward PL hours); next year will be in different Frontline Catalog</p> <p>Learning Forward Membership- great resources! See link to get your account activated</p> <p>About \$5000 grant money to use next year for additions to Gale Resource Library (ebooks available) These ebooks will be available in unlimited quantities and once you access your copy you can keep it forever. People can also do a book study on a "topic" and Gale will pull excerpts for this "topic". All Greece employees can access this and might find it in the Classlink PL folder. Gale gave us a free "preview" code to see the options; link at left. Your trial ends on 5/1/23. https://link.gale.com/apps/GVRL?u=greececsd_tr The password is trial.</p> <p>Budget Amendment Vote: Motion Made by Nancy to approve the FS10A as presented: Second by: Cheryl</p> <p>Discussion: Jeremy asked: is the account manager salary an additional rate? Yes, it's to set up the site and set up the data separate from Greece. Is that an external position? No, it will be Marguerite. Note: This was a posted position on 11/3/22 by the New York State Teacher Centers. Marguerite applied for the position and was approved by the NYS Statewide Leadership Team at their 1/25/23 meeting. This work will be done outside of her work day. See below for description.</p>

			<p>Description of Frontline Manager Position: <i>Frontline Account Manager (Range to not exceed \$2,015). The NYSTC will be purchasing a new Frontline Professional Growth account and this account needs to be developed. This position requires prior experience in the configuration of a Frontline Professional Growth account. Development of Frontline Proposal forms, Evaluations forms, adding users, creating a brand new Frontline account & catalog for the New York State Teacher Centers. Create directions for other Teacher Centers to configure their catalog to this new site. Provide directions on registering for programs. Previous completion of the Frontline PG Certification Training desired.</i></p> <p><i>All positions are paid \$65/hour of work. Both positions report to the TCPO/SLT and will need to report out the status of their work at the 5/10/23 SLT meeting.</i></p> <p>All in favor: 20 Opposed:0 Abstentions:1 (Kim Dupra) Recusals:0 Motion Carried</p> <p><i>Note: When voting results are “unanimous” specific names need not be listed. Votes that are <u>not unanimous</u> shall include how each member voted and if the motion was carried.</i></p>
<p>New Business:</p> <ul style="list-style-type: none"> • PL Thought Exchange Review • Reminders about PL: <p>Frontline: Complete Feedback and Mark Complete to earn PL hours. When hours appear in teachers Frontline Portfolio.</p> <p>After your <u>last</u> session, remind participants to complete the feedback form and to mark the activity complete to receive final credit (video). or PDF directions</p> <p>New Badge Process</p>	4:25-5:27	Liz & Lynn	<p>PL Thought Exchange Review:</p> <ul style="list-style-type: none"> • Participants use the slide deck to jot down noticings and wonders. “Choice” is the most commonly talked about theme. Tom explains that an individual thought can show up in more than 1 theme. • Notice if you hover over the images in the graphs, you can see those specific thoughts. The tiles are just a different way to see the same themes. • Sentiments are organized themes by positive, neutral, negative. <p>Whole Group Noticings shared out:</p> <ul style="list-style-type: none"> • Comments about PLC (defined) • More logistical criticisms than content of the PL • Extra time in getting to/from PL & registration are things that are taking time (longer than your 1 hour) • Is comfort with Frontline a barrier? Is that in our power to influence? • Choice was a big theme but less than half of the members took the survey. We wonder what the silence means? • We wonder about the people who have low hours and how to support them in getting started/going. It has been a struggle to find out what time works for people. • Is there a PL calendar on Frontline? Yes, but just remember the view only reveals certain items.PROFESSIONAL LEARNING (PL) CALENDAR <p>CLICK HERE to see a calendar of upcoming voluntary PL opportunities.</p>

			<p>CLICK HERE to see a calendar of upcoming required PL opportunities.(You must be logged into your Greece Frontline account to view this calendar)</p> <ul style="list-style-type: none"> • How might people planning PL ensure the offerings are spread out and not conflicting? • Is there a way to search for courses by theme? What other ways can we as Policy Board members support our colleagues who struggle with navigating Frontline. [Add to May meeting agenda] • Question: Would ELL teachers who provide mandated staff meeting training be compensated with PL hours? The answer is “No” because staff meetings are required. We want everyone to implement the strategies that work with ELL’s so the only way we can ensure we provide this is to schedule it during a staff meeting. • The idea of offering choice PL on the choice Tuesday is shared. It’s just not always linking up with the teachers’ schedules. <p>Reminders about PL:</p> <ul style="list-style-type: none"> • You won’t find anything about Badges in Frontline. When you earn the badge, you will receive a link to register in Frontline. www.Badgelist.com/GreeceCSD • If you have ideas about content for badges contact Lynn Girolamo • Is there a cut off date for Badges? Yes- by June 30 • If you can be the connection for people in your building to find things in Frontline, it would be appreciated.
<ul style="list-style-type: none"> • Ad Hoc Committee Updates • Portfolio Proposed Revised portfolio template and add some guiding directions within the template to reflect the suggested changes from the committee. Google Site template is now in your Drive! Proposed Revised guidelines Revised website • NTI 	4:55-5:00	Liz & Marguerite	[Table to next meeting]
<ul style="list-style-type: none"> • Program: National Professional Learning Standards Action Guides: 	5:28-5:30	Elise, Kaylee & Marguerite	Marguerite shares handouts for leaders and teachers who deliver Professional Learning in your school.

<ul style="list-style-type: none"> • Teacher, • Instructional Coach, • Principal, and • System Level Leaders 			
<ul style="list-style-type: none"> • Adjourn 	5:30	Marguerite Dimgba	<p>Motion Made by: Marc Fleming_ to adjourn the meeting at _5:30__ PM</p> <p>Second by: _Liz Simons_____</p> <p>Discussion: _none_____</p> <p>All in favor: _21_____</p> <p>Opposed: _0_____</p> <p>Abstentions: __0__</p> <p>Motion Carried</p> <p>Respectfully submitted, Elizabeth Simons, Policy Board Co-Chair</p>

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Steering Committee April 20, 2023 - 3:30-4:30 pm online

In attendance: Jeremy Smalline, Liz Simons, Lynn Girolamo, Michelle Ebert, Kara Manjer

Topic	Time	Facilitator(s)	Notes
<p>Welcome!</p> <p>Timekeeper & Minutes volunteers</p> <ul style="list-style-type: none"> Call to order 	3:30	Lynn & Liz	
<ul style="list-style-type: none"> Director's Evaluation: Criteria: APPR GTA Professional Performance Review Handbook Appendix I Provide Input by May 10 <p>Director Evaluation Debrief:</p> <ul style="list-style-type: none"> The Steering Committee will supervise and conduct an annual evaluation of the Center Director according to criteria established by the Policy Board. The Assistant Superintendent and the Policy Board Chair(s) will conference with the Center Director regarding the results of the evaluation. 	3:31-3:45	Lynn, Liz & Jeremy	<p>Mid-year Status Update Document</p> <p>Per request, Lynn will send an email to Steering Committee members with the feedback form.</p>
<ul style="list-style-type: none"> New Business: <p>2023-24 GCSD Professional Learning Plan</p> <p>PLP Draft Revisions (Bring to next DCIA agenda and PB meeting)</p> <p>Grants:</p> <ol style="list-style-type: none"> Greece Teacher Center Grant 23-24 FS10 Narrative Mentor Teacher Intern Program Grant 23-24 FS10 Narrative Due 5/10/23 Greater Rochester TC Network Grant 23-24 FS10 Narrative 	3:45-3:50	Marguerite	<p>NYSED has a specific plan for the PL Plan committee, and only requires a revision every 5 years. However, the PL Plan needs to be submitted to the Board of Education every year. Links are in the document and will outline any suggestions people had.</p> <p>NYS has not passed any budgets so what you see in the links here are presuming everything passes.</p> <p>The ISTE Certification course is in the grant again and could go to someone not on the Policy Board, possibly a DDIT member? This is open for discussion.</p> <p>Questions about the ISTE Certification involve PL available through ISTE but only available to its members. Might we look into memberships for ISTE to expand learning opportunities?</p> <p>#3 is a work in progress (meeting with other TC Directors is upcoming).</p>
<p>Review of Professional Learning survey data</p> <ul style="list-style-type: none"> Digital Badge Certificates PL Thought Exchange Review <p>Once inside the Thought exchange slideshow, click on the THEMES or SENTIMENTS view to review all 363 members' thoughts</p>	3:50-4:40	<p>Lynn</p> <p>Marguerite</p>	<p>We are proposing to change the process for Badges in Frontline to be easier for the user and more consistent with providers outside of Greece Central. People would also see those PL hours in their Frontline Portfolio sooner than our current system.</p> <p>Questions: For '23-'23, would people upload and add that certificate to Frontline just like other PL? Answer: Yes, and hours would be more accurately reported to them.</p> <p>Kara has several Q/A from Rep Assembly pertaining to Choice PL. They reveal people struggling to find current PL hours in their Dashboard (course has not closed yet, system</p>

Steering Committee April 27, 2023 - 1:30- 3:30 PLC Library or online

Topic	Time	Facilitator(s)	Notes
Welcome! Topics next to check boxes under Notes (originated at previous meeting)	1:35-3:08	Marguerite & Jeremy, All	<p><input type="checkbox"/> What might we want to adjust and re-communicate? The things we accept will become “precedent” for years to come, perhaps long after we leave (eg. 10-20 years from now)</p> <p><input type="checkbox"/> Evidence for choice PL (i.e webinars and independent studies)? What should be the evidence from these activities? Would it make more sense to limit the choices (BOCES & GCSD catalogs, for example, where certificates would be awarded)? And other options could be approved by the teacher’s supervisor? Do we have Frontline data that specifies the type of PL people are signing up for? We need data to inform decisions moving forward. Do we care more about the learning or about compliance? Signing up for something should not be the only step; signing off on completion should be the responsibility of the person attending the PL. We could update the PL guide with changes reflective of teacher feedback and have it effective July, 2023 for the upcoming school year.</p> <p><input type="checkbox"/> Badges- Revised process to earn PL hours for 23-24 The Badge List does provide a certificate with specific times. The new process looks good and is easier for the teacher. Could we consider changing the end date to June 1 instead of June 30 so people would know how many PL hours they accumulated that school year. The PL Request Form is where people will go to get credit for a Badge.</p> <p><input type="checkbox"/> Year-long courses: Issue with waiting to award PL hours- Look at shorter courses (i.e. quarterly)</p> <p><input type="checkbox"/> PL Hours beyond 20- The request and approval for hours beyond 20 is building-based, because if ASI’s approve this, the money would come out of building budgets. The reason for this is because it would be based on building needs. If it met a certain building need, then it should be approved. The easy way to move forward with this is to budget for this through buildings. How would we roll that out? The finance conversation will occur at a different meeting.</p> <p><input type="checkbox"/> Recalibrate- How do we make sure teachers and admin are aware of the process?</p> <p><input checked="" type="checkbox"/> Last day in June. 1 or 2 last staff meetings. Reflect on process and recalibrate our communication- Did not get to this Q</p> <p><input type="checkbox"/> What might we want to adjust and re-communicate? PL Guide would need to be updated with the idea of what a person would do if there was not a certificate awarded at the end? Additional guidance under the “Independent Study” heading could include webinars, PL that does not award certificates, and</p>

			<p>suggestions on ways to bundle PL that totals 5 hour chunks.</p> <p>Possibly restructure the Feedback form to legitimize the responses.</p> <p><input type="checkbox"/> Evidence for choice PL?</p> <p>Could an in-house “certificate” that requires the PL source to sign (eg. Victor CSD does this) provide an answer?</p> <p>Possibly update the Frontline Form so that if someone completed PL and did not receive a certificate they would know that they need to choose an “Independent Study” proposal form OR complete a “Self Reflection” form. Marguerite says the Course Evaluation Form name could be renamed “Self Reflection” form. The language would say that “if a certificate could not be provided then you will complete a self reflection form.” If you can not get there, it will be denied. We discuss the possibility that a person has negative feedback about the PL, and how a self reflection might sound (eg. “This PL was not what I had hoped for, and this is why...”). We need to start pulling the notes people have completed thus far to collect examples & notice themes.</p> <p><input type="checkbox"/> Last day in June. 1 or 2 last staff meetings. Reflect on process and recalibrate our communication</p> <p>Question: Is it possible for Frontline to go through each school? Answer: Yes. Would this process help create more ownership if it lived within the schools? It may be too much of a project; it is a lot.</p> <p>Related Question(s): Is there a way that the first 10 hours could be untouchable and the additional (paid) PL have more accountability? We could call the first 10 “PL Choice” and the subsequent PL hours “PL Paid”, for example? There might be more of a process for PL hours 11-20 than 1-10? Is it that restrictive to say you need some level of accountability for hours above 10? Answer: TBD</p> <p>We discussed one theme that emerged: either we require a certificate of completion or we don't.</p>
<p>Review of Professional Learning survey data</p> <ul style="list-style-type: none"> • Digital Badge Certificates • PL Thought Exchange Review • Professional Learning Designs <p>Once inside the Thought exchange slideshow, click on the THEMES or SENTIMENTS view to review all 363 members' thoughts</p>			
Feedback Form (s)	3:08-3:36	All	We decide that the Feedback Form needs to be revised because the responses people have turned in are lacking depth (note: most of the form is multiple choice), we decide that learning and compliance are both valued, and courses

			<p>without awarding certificates may create issues long term with ensuring quality PL.</p> <p>This year so far, 98 people have completed the Independent Study Feedback Form.</p> <p>This year, Peggy approves the request first, then supervisors. A self reflection form was already a part of the Independent Study form.</p> <p>After further discussion, the conclusion is that the Form looks fine and we decide we might need to beef it up a bit. Do principals need to see the feedback forms for Independent Studies and provide feedback? It is not unreasonable. Although if one person is submitting 10 of them, it could create a lot of work, but work that is worthwhile.</p> <p>How many supervisors have actually read any of the feedback? Perhaps better communication about this is necessary. The idea of bringing this up at Leadership Meetings is shared. Another idea is to provide time during leadership meetings to look at the data around PL feedback</p>
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Steering Committee May 2, 2023 - 11:00- 1:00 PLC Library or online

Topic	Time	Facilitator(s)	Notes																												
PL Data Review	11-11:10	Marguerite Dimgba	<table border="1"> <thead> <tr> <th>Form</th><th># of Requests</th><th># of Teachers</th><th># of Hours</th></tr> </thead> <tbody> <tr> <td>Independent Study Requests</td><td>98</td><td>70</td><td>490.00</td></tr> <tr> <td>Out of GCSD PL Forms</td><td>478</td><td>164</td><td>1,070.25</td></tr> <tr> <td>Out of GCSD Conference Requests</td><td>215</td><td>165</td><td>767.50</td></tr> <tr> <td>GCSD Prof. Learning Registrations</td><td>2344</td><td>961</td><td>10,984.00</td></tr> <tr> <td>GCSD Req. In-District Form (District PLC required for PL hours)</td><td>158</td><td>142</td><td>254.00</td></tr> <tr> <td>Totals</td><td>3293</td><td>1502</td><td>13,565.75</td></tr> </tbody> </table> <p>Data as of 5.1.23</p>	Form	# of Requests	# of Teachers	# of Hours	Independent Study Requests	98	70	490.00	Out of GCSD PL Forms	478	164	1,070.25	Out of GCSD Conference Requests	215	165	767.50	GCSD Prof. Learning Registrations	2344	961	10,984.00	GCSD Req. In-District Form (District PLC required for PL hours)	158	142	254.00	Totals	3293	1502	13,565.75
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Badges- Follow-up Closing out Classes-Follow-up	11:10-11:15	Marguerite & Jeremy Smalline	<ul style="list-style-type: none"> In reviewing the feedback on the badges from our 4/27 meeting. We are going to close out the badges that are listed in Frontline as classes on 6/1. After that date, teachers can link the badge certificate of completion to the Professional Learning (PL) Hours Request Form (Free: Out of District or Virtual). Teachers will be able to see the PL hours in their account prior to the last day of school. PL Proposals in Frontline: <ul style="list-style-type: none"> 7/1-9/1 9/2-12/1 12/2-3/1 3/2-6/1 No more proposals after 6/1 without approval of ASI. <p>Need clarification from Todd and Suzanne on the required PL days for 23-24 and the staff meeting dates for 23-24.</p>																												
PL Hours & Budget Meeting with Business office	11:15-11:30	Marguerite & Jeremy	<p>We met with Jeannine Cushman, Darin Inks and Jaclyn Jakubowshi on 4.28.23 to discuss a possible process for going over the 20 PL hours.</p> <p>PL Hours: District (1-20)</p>																												

			<p>PL Hours: Building (Hours 21 and beyond with supervisor approval)</p> <p>We could remove the feedback forms and Marguerite can “force mark complete” quarterly.</p>
Last day in June. 1 or 2 last staff meetings. Reflect on process and recalibrate our communication			<p>MD, David and Lynn to update PL guide based on today’s meeting.</p> <p>Have the policy board review the PL guide for ease of use at the next meeting.</p>
Professional Learning (PL) Hours Request Form (Free: Out of District or Virtual)			<p>Directions to update on form:</p> <p>Link the certificate of completion (includes your name, date of completion, title of program) If you do not have a certificate, complete the questions below:</p>

Policy Board May 18, 2023, 4-5:30 pm

LOCATION: 1790 Latta Road, Rochester, NY 14612

Topic	Time	Facilitator(s)	Notes
<p>Welcome!</p> <p>Volunteer to be a timekeeper & volunteer to take minutes?</p> <ul style="list-style-type: none"> Call to order (Quorum is 18 members with at least 51% (10) teachers) All voting members must present or if attending virtually, must be logged in via video per open meeting law. <p>Old Business:</p> <ul style="list-style-type: none"> Approval of March minutes 	4:00-4:05	Liz Simons and Lynn Girolamo	<p>Don't forget to check out our Policy Board Google Site!</p> <p>March Minutes Vote: Motion Made by Kevin Second by: Ashley Discussion: All in favor: 20 Opposed: 0 Abstentions: <u>Motion Carried</u></p> <p>Meeting Minutes Approval for March Be it resolved that the Greece Policy Board approves the minutes of the March meeting as presented.</p>
<ul style="list-style-type: none"> Updates/Announcements Vouchers Learning Forward membership Instructional Mentor Teachers (Internal Candidates Only) for 2023-24 PL Offerings for Summer: Mindfulness, Community Circles, Special Ed, Tech Camp, Math Policy Board and Steering Committee Members 2023-24 	4:05-4:20	<p>Marguerite</p> <p>Lynn Girolamo & Liz Simons</p>	<p>Last day to submit an activity proposal is 6/1/23</p> <p>We are hiring Instructional Mentor Teachers (Internal Candidates Only) for 2023-24! Please share this posting with tenured teachers who would like to mentor outside of their work day. Current mentors do not need to reapply for next year. Here is the link for more details. We are looking for all areas, especially Special Education, World Languages and Elementary Education.</p> <p>July, August PL Calendars. Summer Tech Camp is hosting an "Unconference" and we need your help spreading the word. An Unconference is a great way to experience PL...locations to be determined. This might be an easy way for teachers to acquire their choice PL hours (10). SpEd is offering summer learning for co-teachers and this is in the catalog.</p> <p>Policy Board and Steering Committee representatives were reviewed by the co-chairs. Please indicate if you are NOT planning on continuing (specifically if any of your 'row' is highlighted)- Please add any recommendations of colleagues in the 'Notes' column. If you're unable to attend meetings (dates are still being drafted due to waiting for leadership meeting dates to be set).</p>
<p>New Business/ Program:</p> <p>Grants:</p> <ul style="list-style-type: none"> Greece Teacher Center Grant 23-24 FS10 <ul style="list-style-type: none"> Narrative Mentor Teacher Intern Program Grant 23-24 FS10 <ul style="list-style-type: none"> Narrative Greater Rochester TC Network Grant 23-24 FS10 <ul style="list-style-type: none"> Narrative 	4:20-4:30	Marguerite	<p>Questions and answers: We discuss the PL offerings statewide being free. Is there a way to see how many PL hours teachers participated in without including required staff meetings?</p> <p>Budget Votes by 2023-24 policy board members: Motion Made by: Kim Dupree to approve the three grants as written: Greece TC, GRTC and MTIP grants. Second by: Nancy Banty Further Discussion: Kevin asks about professional salaries; Lynn asks about NTI salaries for mentors who mentor outside of their work day going from 1/200 pay rate to \$35/hour. Marguerite clarified that the mentor job posting stated the rate</p>

is \$35 an hour. The 1/200 is for TOSAs. Marguerite clarified which money comes from general funds for PL and which comes from grants.
 All in favor: 18
 Opposed:0
 Abstentions: 2_
 Recusals:0
Motion Carried

23-24 Grants/Programs

Greece TC Grant

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$22,430
Support Staff Salaries	16	\$ 2,000
Purchased Services	40	\$17,325
Supplies and Materials	45	\$14,667
Travel Expenses	46	\$ 3,937
Employee Benefits	80	\$ 4,067
Indirect Cost	90	\$ 1,868
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	
Grand Total		\$66,294

MTIP Grant

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$ 39,284
Support Staff Salaries	16	\$ 3,398
Purchased Services	40	
Supplies and Materials	45	
Travel Expenses	46	
Employee Benefits	80	\$ 7,114
Indirect Cost	90	\$ 1,444
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	
Grand Total		\$51,240

GRTCN Grant

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$ 1,500
Support Staff Salaries	16	\$ 500
Purchased Services	40	\$24,123
Supplies and Materials	45	\$ 27
Travel Expenses	46	
Employee Benefits	80	\$ 300
Indirect Cost	90	\$ 790
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	
Grand Total		\$27,240

<p>Consent Agenda Items:</p> <ul style="list-style-type: none"> GCSD 23-24 PLP Overview summary of edits, Proof #3 (No vote required) 2023-24 Meeting Dates: We are waiting for the Leadership meeting dates, then we will update our meetings dates. <p>Policy Board (4-5:30) TBA</p> <p>Steering Committee (3:30-4:30) TBA, We are looking to schedule 6 meetings. We may have 2 from 2-3 PM to try to accommodate a variety of schedules.</p>	4:30-4:40	Marguerite	<p>We do not need to vote on this document. The edits and Proof #3 is shared. Marguerite worked with Laurel Heiden to publish this document. There were 13,428 hours of professional learning this school year (and includes the staff meetings).</p> <p>Lynn shares that the Steering Committee is a virtual meeting. Take note the time may change somewhat for next school year because dates and times would be added in case agenda items warrant additional meetings. Marguerite explains how the additional dates/times were offered as another option. Ashley suggests perhaps the early time (8-9:30) might be an option for elementary teachers in the same way an afternoon option (2-3:30) might work better for secondary teachers.</p>
<p>Program: PL hours Guide Overview & Updates for 2023-24:</p> <ol style="list-style-type: none"> Open this link (this is a copy of our PL Guide and you have comment access) Comment on any parts that are confusing and/or need more details 	4:40-5:25	Lynn	<p>Lynn invites members to click on the link to the PL Guide “Copy”, which is a shared document for Policy Board members only. Take time to make notes or comment on any areas deemed necessary (eg. many teachers in your building asked questions about a topic). Suzanne is working on a proposal to include instructional coaching as an option for choice PL (explanation provided). The District is working with GTA to work out a way to compensate teachers who give up a planning hour for coaching (and receive a “choice PL” hour).</p> <p>Lynn reiterates that the goal is for this document to become the “landing page” for questions related to Professional Learning.</p> <p>The list of teachers with zero PL hours was distributed recently. Lynn shows how a Frontline user can find their PL hour count. Next year course proposals will be done quarterly so that the hours are more current.</p> <p>Also next year, Digital Badges will have a shorter timeline. Starting July 1, 2023, the user would follow the new registration procedure in the PL guide. This is an asynchronous PL option that people really enjoy.</p>
<ul style="list-style-type: none"> Adjournment: <p>Motion Made by: Michelle Horton to adjourn the meeting at 5:30 PM</p> <p>Second by: Kara Manjerovic</p> <p>Discussion: none</p> <p>All in favor: 20</p> <p>Opposed:0</p> <p>Abstentions:0</p> <p>Motion Carried</p> <p>Respectfully submitted, Lynn Girolamo & Liz Simons, Policy Board Chairpersons</p>	5:25-5:30	Lynn	

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POLICY BOARD

A. Purpose

1. The Policy Board is the representative body comprised of members selected by the groups, which participate in the direction and governance of the Center. Its purpose is to provide leadership, set goals and objectives, and carry out other appropriate managerial and supervisory activities.

B. Membership

1. Greece Central teachers must always comprise at least 51% of the total Policy Board membership.
2. The Policy Board membership shall be comprised of at least 34 members distributed as follows:

Member Group	Number
Greece Teachers Association (GTA) Members, One per building (no alternates)	17
Greece Teachers Association (GTA) Members, up to 4 Teachers on Special Assignment (TOSA)	4
Instructional Technology Teacher (GTA)	1
GTA President or Designee (Vice President of Educational Programs)	1
Board of Education, Superintendent or Designee	1
Greece Administrative and Supervisory Association (GASA) or (GUSS) or (GESS) or (GUSTO); President or Designee	6
Private Schools	1
Higher Education	1
Parent	1
Business	1
Total Policy Board Membership	34

3. The terms for all Policy Board members shall be for two years, with unlimited term limits. Half of the Policy Board terms expire in alternate years.
4. Teacher Membership
 - a. There shall be one member per building and up to four (4) TOSAs at large. If unable to get at least one, the Steering Committee will request the GTA President or designee who is on the Policy Board to work with Policy Board representatives to get representatives.
 - c. The GTA President shall endorse the teachers to serve on the Policy Board. A signature on the continuation grant means endorsement of membership by the GTA President.
 - d. Any vacant teacher positions may be filled by joint agreement of the Center Steering Committee and the GTA President or designee who is on the Policy Board.
5. Other groups (Non GTA Members) represented on the Policy Board shall determine their own method for selection of representatives for each two-year term.
6. A constituency or school may decline its representation in writing. If so, its allocation of representatives will not be counted towards the establishment of a quorum.

1. The Policy Board shall meet on a regular basis at least four times per school year. **Members must attend 75% of the total number of meetings in order to serve their full term of two years.**

Steering Committee May 19, 2023 - 10 AM-Noon PLC Library or online

Topic	Time	Facilitator(s)	Notes
Welcome!			
<ul style="list-style-type: none"> Professional Learning Designs 	20 minutes	Kaylee Bennett and Marguerite Dimgba	<p>Kaylee, Elysee and Marguerite read the Powerful Designs of PL to provide more options of PL choice</p> <p>Notes: Directions, first sign into Frontline, then click on the link to the form (MD to update) in the PL Guide to all formats; Include the links to the separate formats from the PL Designs document to each section that connects to it</p>
<ul style="list-style-type: none"> Staff Meeting Dates and PLC Dates 2023-24 	5 minutes	Tom/Marguerite	<p>Shared with principals at the end of April. DCIA has until 7/31 to determine if they are going to offer a district PLC on the 4th Tuesday.</p> <p>Notes: Some adjustments were made to the “Staff Meeting Dates” document to better clarify certain important points</p>
<ul style="list-style-type: none"> Feedback forms for Greece provided PL https://www.highered.nysed.gov/tcert/resteachers/ctle-record-doc.html 	5 minutes	Marguerite	<p>CTLE regulations with NYS require GCSD to assess each PL program and for GCSD to maintain the evaluations for each activity for at least 8 years after the completion of each activity. https://www.highered.nysed.gov/tcert/resteachers/ctlesponsorhome.html</p> <p>PD Form from MW RBERN: https://www.monroe2boces.org/RBERNSurvey.aspx</p> <p>Have the policy board review at the fall meeting. MD to inform instructors to have the last 5 minutes to complete PL Feedback form.</p> <p>MD have mark complete direction/video linked complete the feedback form to mark complete.</p>
<ul style="list-style-type: none"> PL hours beyond 20 	10 minutes	Marguerite	<p>Tabled for another time- Need to determine procedures</p>
<ul style="list-style-type: none"> PL hours Guide Overview & Updates for 2023-24 Plan for Communication of changes for 23-24 Webinar requirements 	25 minutes	Lynn	<p>Policy Board members last night made comments for possible updates to the guide.</p> <p>Notes: PL Guide ‘Copy of’ will hold draft changes to be reviewed and/or worked on in June.</p>

Steering Committee June 9 2023 - 3:30 PM-4:30 PLC Library or online

Topic	Time	Facilitator(s)	Notes
<p>Welcome!</p> <ul style="list-style-type: none"> Vouchers PL hours Beyond 20 Communication 	5 min	Marguerite	<p>Fun facts: 2022-23 GCSD offered 593 PL activities for a total of 3,791 hours and 16,841 participants (duplicated participant count)</p>
<p>From Guidance Document FAQ:</p> <p>Q: How much will I be paid to participate in PL?</p> <p>A: After the required initial 10 hours, you will be paid \$25 for up to 10 additional hours. The hours are capped at 20 total for 2022-23 and PL after the 20 hours will earn CTLE only (which benefits any teachers with professional certification - certified after February 2004).</p> <p><i>Note: Effective 7/1/23 GTA unit members will be able to request PL hours beyond 20 (10 non-paid, 10 paid). The Your PL request in Frontline will be routed in advance to your supervisor. This is from the GTA contract, "Professional Learning beyond the 10 hours of choice PL per school year: Each Unit Member may complete up to 10 additional hours of approved PL outside of the contractual work day (\$25 per hour). A Unit Member completing such PL will be paid at the PL rate outlined in Article 28 for such work. Should unit members wish to complete hours of PL beyond these 10, the PL must be approved in advance by the appropriate supervisor."</i></p>			
Powerful Designs of PL	5 min	Marguerite	(FYI) The optional Powerful Designs of choice PL have been linked to the current PL guide. They will provide optional choice PL and structure.
PL Guidance Doc Updates for 2023-24 Draft/Copy Doc District PLCs Summer Professional Times Newsletter	50 min	All	