

- Provide clear expectations and guidelines for the internship experience.
- Provide meaningful work/projects for the intern that meet the 160-hour minimum requirement.
- Provide ongoing support and guidance to the intern throughout the summer.
- Be available to answer any questions or concerns that the intern may have.
- Provide timely feedback and evaluation of the intern's work.
- Provide opportunities for the intern to participate in meetings and projects related to public health.
- Encourage the intern to take initiative and show leadership in their work.
- Ensure that the intern has all necessary resources and equipment to complete their tasks.
- Coordinate with the Local Health Internship Coordinator on any necessary paperwork or evaluations (this may include CPT paperwork for international students).
- Communicate any changes in schedule or expectations to the intern in a timely manner.
- Serve as a mentor and role model for the intern, providing professional development opportunities.
- Notify the Local Health Internship Coordinator of any concerns with the student.