Executive Council Meeting Minutes

Tues, Nov 3, 2026 · 8:45-10:45am · Zoom

Attendees:

Council Members (☑ indicates attendance):

- ☑ Matt Gliboff (Chair) - GFO Vice Chair
- ☑ Heather Galindo - GFO Chair
- ☑ Camelia Bejan - CCPB Chair
- ☑ Alexandre Barchechat - STEM
- ☐ Camille Walsh - IAS
- ☑ Stephen Jones - BUS
- ☑ Nora Kenworthy - SNHS
- ☑ Nathanie Lee - SES
- ☑ Charity Lovitt (STEM) - FYPP

Other Attendees:

- Miguel Balzan
- Shahrzad Tehrani
- Jeffrey Jensen
- Rob Turner
- Brandon Fleming
- Brian Martensen
- Shari Dworkin
- Kara Adams
- Wadiya Udell

Quorum (5) met?: Yes

Welcome and Adoption of Consent Agenda
Lead: Matt Gliboff, EC Chair

- Consent Agenda Items:
  - Oct 20 EC Meeting Minutes
- Hearing no requests to remove any items, the consent agenda was approved.

Office of Faculty Success Update
Lead: Matt Gliboff, EC Chair
Guest: Wadiya Udell, Associate Vice Chancellor for Faculty Success

Udell provided an update on the grading-on-attendance policy. She recommended that the EC have a discussion with CCASC and representatives from the schools, rather than routing the issue solely through the Office of Faculty Success. She explained that several questions remain about campus policy, course approvals, and syllabus requirements

- **KEY POINTS:**
  - Attendance may be considered in grading; the previous interpretation of the policy was inaccurate.
  - The Registrar's Office website advises that, if attendance is graded, to avoid zero tolerance policies. The website provides related best practices.
  - UWB needs to clarify its expectations for attendance policies, including how they should be addressed in course approvals and syllabi.
  - EC will need to determine whether to establish campus-level guidance or allow schools to develop approaches based on their disciplines and academic cultures.
    - Udell can help facilitate the conversation and communicate the final guidance but is not positioned to lead the policy-development process.

- **DISCUSSION:**
    - Gliboff reported that CCASC's leadership was seeking direction on whether CCASC should develop recommendations or if schools should determine their own approaches.
        - Galindo recommended that CCASC develop proposed guidelines and circulate them to the schools for feedback. She also recommended consulting the Faculty Council on Academic Standards and Curriculum to determine whether tri-campus guidance or requirements are being developed.
            - Udell noted that FCAS has been consulted and does not intend to take further action on the issue.
    - Jones supported establishing a clear university-level interpretation or minimum requirement while allowing schools to adopt more specific or stringent approaches.
    - Galindo clarified that CCASC is responsible for ensuring that proposals leaving the campus are prepared for approval at the broader university level. She suggested that proposed guidelines could serve as a starting point for discussion, while allowing flexibility if schools have different preferences beyond the minimum requirements.
    - Lee offered to bring the issue to the Faculty Council on Teaching & Learning to learn what discussions are occurring at the Seattle and Tacoma campuses.
- Udell requested feedback on a pilot faculty expertise database intended to help faculty identify potential collaborators and locate expertise related to teaching, research, and funding opportunities. The database is opt-in, and EC members were asked to review it and provide feedback at a future meeting.

Gliboff thanked Udell and moved on to the next agenda item.

Carnegie Sustainability Designation
Lead: Matt Gliboff, EC Chair
Guests: Shahrzad Tehrani, Program Operations Specialist - Grounds & Sustainability and Kara Adams, Director - Community Engagement and Strategic Partnerships

Guests presented an overview of UWB's application for the Carnegie Elective Classification for Sustainability. The presenters described the classification as an opportunity to assess and increase the visibility of sustainability-related work in curriculum, research, operations, experiential learning, and community partnerships.

- **KEY POINTS:**
    - Existing strengths include:
        - Sustainability-related curriculum across multiple schools and programs
        - Research activity
        - Experiential learning
        - Community partnerships
        - UWB's history and practices
    - Opportunities include:
        - improving coordination and visibility of sustainability work
        - Recognizing and rewarding faculty contributions
        - Developing more systematic assessment of student and alumni outcomes
        - Making sustainability-related courses and opportunities easier for students to find.

    - Turner described a possible sustainability course designation to help students identify relevant courses across disciplines. The designation would broaden access to sustainability education rather than establish a campus-wide requirement.
        - Developing designation criteria could create opportunities for cross-school faculty collaboration and discussion about sustainability-oriented education.

- **DISCUSSION:**
    - Council discussed whether coordination would require a new position or structure or could be advanced by strengthening existing connections and partnerships.
    - Discussed existing sustainability-related programs, including the Climate Change and Society minor and the Earth System Sciences major, as well as the possibility of a future sustainability minor.
    - The value of a broad, cross-disciplinary course designation was emphasized by the presenters and it was noted that a campus-wide sustainability requirement is not currently being proposed.
    - Ways to connect sustainability with the Strategic Plan, campus learning goals, and the mission, vision, and values were discussed.
        - Gliboff noted that a future EC meeting will include a faculty feedback session on mission, vision, and values, which may provide an opportunity to raise sustainability-related priorities.
    - The presenters indicated that faculty partnership will be especially valuable in a future phase focused on addressing areas of weakness and advancing the work.

Gliboff concluded with thanks to the guests.

GFO AI Policy Discussion
Lead: Matt Gliboff, EC Chair
Gliboff revisited the draft GFO AI Policy, intended to provide norms and procedures for the use of AI in GFO council work. He emphasized the need for guidance that addresses both the benefits and risks of AI use and the importance of faculty and staff input.

- **DISCUSSION:**
    - Members discussed privacy, data security, the handling of sensitive information, and uncertainty about how information entered into AI systems may be used.
    - Concerns were raised about members using AI transcription or note-taking during meetings, particularly when discussions involve sensitive matters.
    - Members discussed the importance of allowing participants to object to AI use, and a precautionary approach while safeguards and practices remain unclear.
    - Members distinguished between using AI to replace human judgment and using it as a limited aid.
    - Members emphasized that council members should retain responsibility for analysis and final decisions.
    - Galindo suggested that the document identify a precautionary approach and establish clear boundaries for member's use of AI for GFO business.

- Members discussed the need to distinguish between a blanket prohibition and council-level agreement about specific acceptable or unacceptable use of AI by GFO council members.
- Gliboff proposed seeking input from the other GFO councils and encouraging councils, schools, and units to begin discussing appropriate boundaries for AI use.

No final policy was adopted. Further discussion and development of draft language will occur.

CCPB Bylaw Change
Lead: Heather Galindo, GFO Chair

Galindo revisited proposed changes to the GFO leadership progression model. The proposal would retain the Vice Chair-to-Chair progression for GFO while separating the CCPB Chair role from that sequence and establishing a two-year CCPB Chair term. This proposed structure would reduce the overall commitment and create greater continuity for planning and budget work.

- **KEY POINTS:**
  - The council discussed two approaches:
    - Electing a person directly to a two-year CCPB Chair term with one course release per year,
    - Establishing a CCPB Vice Chair-to-Chair progression.
  - The value of prior CCPB experience, the potential effect of eligibility requirements on the pool of candidates, and the importance of continuity and relationship-building were discussed.
  - Council considered the compensation and the timing of summer salary
    - Compensation questions may need to be addressed separately from the structural bylaw changes.
  - Members generally expressed support for the direct-election, two-year CCPB Chair option.

Galindo will bring the concept to CCPB for discussion and further development before proposed bylaw language is prepared. Any bylaw changes will ultimately require a vote by the full faculty.

School and Senate Updates
Lead: Matt Gliboff, EC Chair

Gliboff opened the meeting for updates from school faculty councils, Faculty Senate, and Faculty Senate councils.

- **KEY POINTS:**
  - Galindo provided updates on several items:
    - Tri-campus AI governance effort:
      - Updates have been limited and unclear, including a postponed Senate presentation and an unclear request for policy feedback. The status of tri-campus decisions and ongoing work remains uncertain.

        - Proposed Student Conduct Code changes:
            - An ad hoc committee is reviewing proposed non-academic and behavioral changes to the Student Conduct Code and is expected to report to the Senate. Galindo anticipated that the committee would request additional time and encouraged continued faculty engagement.
        - Operational Excellence implementation.
            - Implementation is expected to include financial services, research administration, and information technology. Financial services centralization may affect schools and faculty governance.
    - Council discussed concerns about the adequacy of faculty and staff input into administrative centralization efforts and the need for clear accountability and evaluation measures.
        - Student and faculty outcomes should be assessed and shared so that centralized services can be evaluated and improved.
    - Lee shared that the Faculty Council on Teaching and Learning is discussing the use and communication of essential core elements of teaching in collegial review and merit processes.
        - Udell explained that UWB schools worked with their faculty councils to revise promotion and tenure guidelines to incorporate the five elements and that faculty voting was part of that process.

Faculty Concerns
Lead: Matt Gliboff, EC Chair

- Administrators were asked to leave the meeting to provide space for faculty-only discussion.
    - Faculty concerns were discussed. No decisions were made, and no minutes were taken during this portion of the meeting.

Meeting Adjourned

Meeting adjourned at 10:45am
Minutes submitted by Dawn Moncalieri, GFO Program Coordinator
Next EC meeting will be Tues, Nov 17, 2026, 8:45-10:45am