East View Elementary School Title I, Part A Parent and Family Engagement Policy 2024-2025

Section 1116(b) of the Every Student Succeeds Act (ESSA) states that schools served under Title I, Part A must jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy. The policy establishes the school's expectations and objectives for meaningful parent and family involvement and describes how the school will meet the requirements of ESSA 1116(c) – (f). The term "parent" refers to parents, guardians, family members and caregivers.

Section I: Policy Involvement [ESSA 1116(c)]

East View Elementay will:

1. Involve parents in an organized, ongoing and timely way in the planning, review and improvement of the Title I, Part A program as well as the parent and family engagement policy.
    - Create a welcoming school environment where the school and families are informed and involved in school events and activities.
    - Inform families of the Parent Engagement Policy and overview of Title 1 at parent teacher conferences.
    - Hold annual meetings to review/revise the PFEP, review parent survey results, and discuss title 1 funds.
2. Convene an annual meeting at a convenient time, which all parents of participating children shall be invited to and encouraged to attend, to inform parents of their school's participation in Title I and explain the requirements of Title I and the right of parents to be involved.
    - The Annual Title I meeting will occur in the fall and in the spring. Families will be informed about the Title 1 requirements and how the school is involved in Title 1 through Parent Teacher Conferences in the fall. The school and families will also review in a spring annual meeting to review and revise the parent involvement policy, school compact, review funds, and plan for Title 1 program for the following year. East View will also arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
3. Offer a flexible number of meetings, such as meetings in the morning or evening, and provide, with funds provided by Title I, childcare or home visits, as such services relate to parental involvement.
    - The school's parent and family engagement policy will be distributed to parents at the fall parent teacher conferences. The school also has a family weekly memo that will promote links to this information. Distribution of written materials will

be in parent native language as requested.

4. Provide parents of participating children:
    a. Timely information about Title I;
        - The school's parent and family engagement policy will be distributed to parents at the fall parent teacher conferences. The school also has a family weekly memo that will promote links to this information. Distribution of written materials will be in parent native language as requested.
    b. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards;
        - At fall parent teacher conferences, teachers will share our use of curriculums utilized from PK-5th grade, which includes curriculum assessments and standards. Additionally, teachers will share Kentucky Academic Standards Family Guides with parents in each of the subject areas.
    c. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practically possible; and
        - All parents are invited to open, public SBDM meetings, as well as, fall and spring parent teacher conferences to discuss the growth of their child academically. East View will also arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
    d. If the schoolwide program plan (i.e., the comprehensive school improvement plan (CSIP)) under ESSA 1114(b) is not satisfactory to parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
        - East View's CSIP Needs Assessment survey is offered to parents in the fall for feedback and input. East View's CSIP determines goals and actions based on stakeholders' feedback and input. This is conducted annually each year as the CSIP is completed. Parents are also invited to open, public SBDM meetings at the school where the CSIP is voted and approved by parents and staff/committee members.

Section II: Shared Responsibilities for High Student Academic Achievement [ESSA 1116(d)]

East View Elementary will:

1. Jointly develop with parents a school-family compact that outlines how parents, the entire school staff and students will share the responsibility for improved student academic achievement, and how the school and parents will build and develop a partnership to help children achieve Kentucky's high standards. The compact will:
    a. East View will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children served to meet the state academic standards. East View will communicate with parents ways in which each parent will be responsible for supporting their children's learning through homework, providing a home learning environment. Also in how parents can sign up to volunteer for the school, participate in open, public SBDM meetings and school events in regards to educational decisions of their children and positive use of extra-curricular time.
    b. Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
        i. Parent-teacher conferences, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement.
            - At fall parent teacher conferences, teachers will share our use of curriculums utilized from PK-5th grade, which includes curriculum assessments and standards. Additionally, teachers will share Kentucky Academic Standards Family Guides with parents in each of the subject areas. All parents are invited to open, public SBDM meetings, as well as, fall and spring parent teacher conferences to discuss the growth of their child academically.
        ii. Frequent reports to parents on their children's progress.
            - Parents are updated on student's growth at both midterm and end of nine weeks. Also, parents of students grade 3-5 have access to Infinite Campus where they can see students grades at any time throughout the nine weeks. East View will also arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
        iii. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
            - All parents are invited to complete a Volunteer Survey and Background Check Form at the beginning of the school year. This

offers parents the opportunity to volunteer daily at the school in a variety of ways.

iv. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

- DCPS and East View Elementary utilize Talking Points for daily two-way communication between families and school. This application allows messages to be sent and read in multiple native languages. Facebook and School Website are also up to date and share pertinent information for East View Families.

c. Be signed by all involved parties and kept on file at the school as documentation.

- All stakeholders sign a copy of the Title 1 Parent Engagement Policy and Compact at Parent-Teacher conferences. These signatures are kept for one academic year by administration.

Section III: Build Capacity for Involvement [ESSA 1116(e)]

To ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, East View Elementary **must:**

1. Assist parents in understanding topics such as the Kentucky's challenging state academic standards, Kentucky and Daviess County Public Schools academic assessments, the requirements of the Title I, Part A program, and how to monitor their child's progress and work with educators to improve the achievement of their children.
    - At fall parent teacher conferences, teachers will share our use of curriculums utilized from PK-5th grade, which includes curriculum assessments and standards. Additionally, teachers will share Kentucky Academic Standards Family Guides with parents in each of the subject areas. Parents are also provided KDE Reading Improvement Plans for any students academically performing below the 30% on Reading MAP Growth assessment in Grades K-4. This plan provides skills for students to work on at home in Phonemic Awareness, Phonics, Fluency, Vocabulary, and Comprehension. Parents are updated on student's growth at both midterm and end of nine weeks. Also, parents of students grade 3-5 have access to Infinite Campus where they can see students grades at any time throughout the nine weeks.
2. Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.
    - At fall parent teacher conferences, teachers will share Kentucky Academic Standards Family Guides with parents in each of the subject areas. Parents are

also provided KDE Reading Improvement Plans for any students academically performing below the 30% on Reading MAP Growth assessment in Grades K-4. This plan provides skills for students to work on at home in Phonemic Awareness, Phonics, Fluency, Vocabulary, and Comprehension. Parents are updated on student's growth at both midterm and end of nine weeks. Also, parents of students grade 3-5 have access to Infinite Campus where they can see students grades at any time throughout the nine weeks.

3. Educate school staff in the value and utility of contributions of parents and in how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and the school.
    - The EVES staff will be trained and supported in efforts with family and parent communication and engagement through the implementation of MTSS **(**PBIS - expectations of Compassion, Grit, Integrity, and Self-Control; SEL - Leader in Me; and Academics - Kentucky Academic Standards). Training and reflection of the MTSS and Leader in Me will be provided throughout the school year for staff. Teachers and staff work with parents to schedule meetings at times that work best for them. Teachers attend weekly PLC meetings in which training is given during this time on math and reading interventions. This information is also shared with parents on how they can help with their child at home.
4. To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state and local programs and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
    - East View has a full functioning Family Resource Center that is available to all East View families and students. The Family Resource coordinator keeps in communication with families that are in need and provides resources to help remove barriers between home and school so all students have the highest quality education offered. Also, multiple family functions and events are planned throughout the year for all East View community to participate in.
5. Ensure that information related to school and parent programs, meetings and other activities is sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand.
    - DCPS and East View Elementary utilize Talking Points for daily two-way communication between families and school. This application allows messages to be sent and read in multiple native languages. Facebook and School Website are also up to date and share pertinent information, school programs and events, meeting and extra-curricular activities for East View Families. East View will also arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.

Section IV: Accessibility and Requirements [ESSA 1116(f)]

In carrying out Title I, Part A parent and family engagement requirements and with the support of the district, East View Elementary will:

1. To the extent practicable, shall provide opportunities for informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities and parents and family members of migratory children), including providing information and school reports required under ESSA 1111 in a format, and to the extent practicable, in a language such parents understand.
    - DCPS and East View Elementary utilize Talking Points for daily two-way communication between families and school. This application allows messages to be sent and read in multiple native languages. Facebook and School Website are also up to date and share pertinent information, school programs and events, meeting and extra-curricular activities for East View Families. East View will also arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
2. Notify parents of this policy in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. The policy will be distributed to parents and made available to parents and members of the local community.
    - This policy is communicated in Spanish for our EL families at East View Elmentary School. It is provided, discussed, reviewed, and signed at fall parent teacher conferences. DCPS and East View Elementary utilize Talking Points for daily two-way communication between families and school. This application allows messages to be sent and read in multiple native languages.

Section V: Policy Review and Revision

East View Elementary will work jointly with parents to review and revise this policy as necessary to meet the changing needs of the parents and the school.

- The Annual Title I meeting will occur in the fall and in the spring. Families will be informed about the Title 1 requirements and how the school is involved in Title 1 through Parent Teacher Conferences in the fall. The school and families will also review in a spring annual meeting to review and revise the parent involvement policy, school compact, review funds, and plan for Title 1 program for the following year.

The policy was last reviewed and/or revised on: April 9, 2025