

ECA Board Meeting

January 09, 2023 @ 6-7pm

Hybrid - ECA Office & Zoom

<https://us02web.zoom.us/j/83901582783>

Meeting ID: 839 0158 2783

Passcode: 657480

One tap mobile

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Agenda

- 1) **Welcome & Call to Order (President, 2 min.)**
 - a) 6:03pm
 - b) in attendance: dakota, jean, gavin, mike, pamela, liz, derek, rion, steven
 - c) guests: rebecca (neighbor), laura [sp] (city planning), rachael (neighbor / applicant), alisa (neighbor), Kid (neighbor, poet laureate)
- 2) **Approval of the [Agenda](#) & [Minutes](#) (2 min.)**
 - a) motion to approve at 6:03
 - b)
- 3) **Hiring Update (Exec Committee, 5 min)**
 - a) Vote to approve [Offer Letter](#) - Danny Verbrugge
 - i) motion by steven, seconded by gavin
 - ii) unanimous approval
 - b) [Onboarding](#) Process
 - i) Danny is available to start ASAP
 - c) Duties of the Board to Staff Person
 - i) board members should make themselves available for at least 1 hour to help Danny get settled in / acclimated
- 4) **Board Member Application - [Rachael Wingo](#) (2 min.)**
 - a) recommending to have Rachael voted into Mike's vacating position
 - b) motion by mike, seconded by gavin
 - c) unanimous approval
- 5) **Board Update (President, 5 min)**
 - a) Review list of members going into 2024
 - b) Lists are kept [here](#)
 - c) [2023 list](#)
 - d) [2024 list](#)
- 6) **Annual Meeting Updates (Steven, 10 min)**
 - a) Event Changes + Alternative Offer
 - i) offering to hold a "viewing" at Basalt during the meeting

- ii) RSVP needed, discount provided with registration
- iii) Steven will send details to the events committee by end of week
- iv) speakers can present at Basalt
- b) Raffle Items
 - i) Steven can ask the EBA board
 - ii) Jean has been in contact with several folks including the Mayor
- c) How do we encourage new applicants?

7) CDBG Funding Update (President, 10 min)

- a) City of GR Master Planning Process & Hour Requirements
 - i) if anyone would like insight into this process, let Dakota know
 - ii) first new Master Plan in around 20 years
 - iii) time requirements for neighborhood associations are quite intense - should be alleviated by our new staff member, but will likely need board member involvement / activity as well
 - iv) the increase in our CDBG funds are intended for this activity
 - (1) we have asked for an additional 25% increase with our new application
- b) Goal Review & Responsibilities
 - i) every quarter we have to report on what we have done in the last quarter towards our joint goals

8) City [Lead Program](#) Proposal (President, 5 min)

- a) proposed ordinance is that during every rental certification a lead hazard test will be required - this has not been a requirement in the past
- b) alisa asked what would happen if the tests came back positive - currently, remedial work would have to be done and the owner would have to cover a percentage of the cost
 - i) the law requires that if a lead report is done it must be provided to anyone who lives in the property in perpetuity

9) [Financial Report](#) (Treasurer, 2 min)

Budget Notes:

- According to the December [Financial Statement](#), there is a net revenue of \$6,908.04 (compared to (\$381.98) in November and (\$650.80) at this same time last year) as of December 31, 2023. There is a cash balance in the bank accounts totalling \$96,821.61 (compared to \$92,009.82 in December) as of January 8, 2023.
- **End of Year Highlights:**
 - Created a Sponsorship Fund with \$7,804.28 remaining from 2022 event sponsorships.
 - Gross revenue slightly lower than projected, however, expenses were significantly lower than projected
 - 156% increase in net revenue from 2021 to 2022.
 - Note that we did not have a paid staff person for most of 2022.

Financial Highlights as of January 8, 2023:

	2022 Actual	2022 Budget	2021 Actual	2021 Budget	2020 Actual	2020 Budget
Gross Revenue	\$95,432.26	\$98,200.00	\$99,382.05	\$109,306.00	\$82,982.93	\$113,611.62
Gross Expenses	\$64,692.19	\$111,526.67	\$87,412.05	\$131,074.27	\$99,072.23	\$127,715.00
Total Net Revenue	\$30,740.07	(\$13,326.67)	\$11,970.00	(\$21,768.27)	(\$16,089.30)	(\$14,103.38)

Account Balances as of January 8, 2023:

Checking:	\$19,050.66
Savings:	\$57,572.74
PayPal:	\$2,732.83

Building (New):	\$9,661.10
Sponsorships (New):	\$7,804.28
TOTAL:	\$96,821.61

10) Committee Updates (2 min. ea.)

- Executive Committee (Rion)
 - Bricks & Mortar (Liz)
 - Communications (Rion/Steven)
 - access draft has been sent out for review by board members
 - Events (Pamela/Jean)
 - next meeting is January 16 @ 6:00pm
 - Pamela is working on getting early quotes for some Streetfair items
 - Garden (Mike/Gavin)
 - Uptown (Dakota)
 - EBA (Steven)
- note that a board member must be the chair of any committee, but neighbors can be co-chairs and as active as they like

11) Board Recruitment (Full Board, 5 min)

- a) Steven intends on remaining on the board
- b) Derek will become the ECA representative to the EBA

12) Other Business/Action Items (2 min.)

13) Adjournment

Next Meeting Date: Annual Meeting February 11 @ 9am