



# Running Meeting Agenda

## Education to Employment Committee

Meetings take place every third Tuesday of the month from 8:30 am - 10:00 am

[Community Action Plan](#)

Committee Chair: Michael Roman, City of Miami

[Zoom Link](#)

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**November 21, 2023**

Topic	Time
1. Welcome - Michael Roman	8:30 am - 8:35 am
2. Partner Introductions and Updates	8:35 am - 9:30 am
a. HLH Program Updates - Raissa Fernandez	
b. Partner Introductions and Updates, Committee Members	
3. Next Steps - Raissa Fernandez	9:30 am - 9:55 am
a. Plannification of the in-person workshop	
i. <a href="#">Review of CAP goals</a>	
ii. Grants and Funding	
b. Committee Membership and Pledges	
i. Surveys of engagement and collaboration	
4. Review of October Action Items - Islara Souto	9:55 am - 10:00 am

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**October 17, 2023**

Topic	Time
5. Welcome - Michael Roman	8:30 am - 8:35 am
Dr. Troy's departure and next steps	
6. Partner Introductions and Updates	8:35 am - 9:30 am
a. HLH Program Updates - Raissa Fernandez	
i. <a href="#">Dia de los Muertos</a> (FOS Event) - Partner involvement,	

- promotion, [sponsorship](#)
- ii. **Give Miami Day** - November 13 - 15, 2023
- iii. **Support of all partnering organizations, friends of HLH, and Committee Members.** Funds will place us on a path to a sustainable plan for unrestricted funds to do activities for education for the community (iReady assistance, computers, art therapy). There are no current E2E grants; we need fundraising to support plans that tie to children and education that are not currently funded and are good for health, development, reading skills, growth, and communication Skills.
  - Any small business workshops or services that we can offer from our offices?
- iv. **Resource Fair Planning Committee** - Invites will be sent out after Give Miami Day (November).

**b. Partner Introductions and Updates, Committee Members**

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|---|---------------------------|
| <b>7. Next Steps - Raissa Fernandez</b>                 | <b>9:30 am - 9:55 am</b>  |
| a. Plannification of the in-person workshop             |                           |
| i. <a href="#">Review of CAP goals</a>                  |                           |
| ii. Grants and Funding                                  |                           |
| b. Committee Membership and Pledges                     |                           |
| i. Surveys of engagement and collaboration              |                           |
| <b>8. Review of October Action Items - Islara Souto</b> | <b>9:55 am - 10:00 am</b> |

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**September 19, 2023**

Topic	Leader of Discussion	Time
1. Welcome and Introduction	Dr. Robert Troy Michael Roman	8:30 am - 8:35 am
2. Partner Introduction and Updates		
- HLH Updates: Digital Literacy	Raissa Fernandez	8:35 am - 8:45 am
- Committee Member Intro & Updates	Committee Members	8:45 am - 9:15 am
3. HLH Resource Fair	Open Conversation	9:15 am - 9:45 am
- Date - January 2024		
- Time - 10:00 am - 2:00 pm		
- Location - J. Marti, <b>SJ Bosco</b> , other suggestions?		
- Vendors and workshops - Homebuying (Chase), resume building (Opportunity Center), Health Literacy,		
- Creation of Sub-committee and meeting schedule		
4. Review of Action Items	Islara Souto	9:45 am - 10:00 am