

University of Maine at Augusta
Position description
Assistant Coach, Men's Basketball

I. Organizational Relationship

- a. Report to: Head Men's Basketball Coach
- b. Supervise: Players
- c. Coordinate with: Athletic Director, Staff Associate for Athletics, Faculty Representatives, Registrar, Admissions, Men's Basketball Coach, Co-Ed Golf Coach, Cross Country Coach, Track & Field Coach and other staff members as appropriate

II. Primary Purpose of Position

a. Major Duties of Position

- i. Assist in coaching men's varsity basketball; assist with planning and directing practices and games
- ii. Assist in recruiting student athletes
- iii. Transport players and support staff to games
- iv. Assist in monitoring the academic progress of student athletes; support their academic success by engaging them in weekly study halls during the season and facilitating referrals to other student support resources
- v. Ensure compliance with all safety protocols, departmental policies, and University policies
- vi. Maintain flexibility in a work schedule that may include days, evenings, and weekends, as needed

b. Additional Duties

- i. Assist in submitting the names of team members to Athletic Director for eligibility review
- ii. Assist the Athletic Department in collecting complete and accurate documentation required of student-athletes, e.g., liability waivers, proof of insurance, etc.
- iii. Educate players regarding UMA travel policies
- iv. Assist in fundraising efforts within the Athletic Department
- v. Manage, record, and appropriately communicate to the Athletic Director notice of all injuries
- vi. Perform other reasonably related duties, as assigned

III. Knowledge and Skill Qualifications

a. Minimal Qualifications

- i. Bachelor's degree or an equivalent combination of training and experience required
- ii. Ability to recruit student athletes
- iii. Ability to organize and supervise students
- iv. Ability to teach basketball and make it a positive educational experience
- v. Demonstrated basketball playing and/or coaching experience
- vi. Valid driver's license
- vii. Ability to be approved to operate a university vehicle and transport others. Preferred

Qualifications

- i. Experience coaching at the university level