

**University of Maine at Augusta  
Position description  
*Assistant Coach, Men's Basketball***

**I. Organizational Relationship**

a. Report to: Head Men's Basketball Coach

b. Supervise: Players

c. Coordinate with: Athletic Director, Staff Associate for Athletics, Faculty Representatives, Registrar, Admissions, Men's Basketball Coach, Co-Ed Golf Coach, Cross Country Coach, Track & Field Coach and other staff members as appropriate

**II. Primary Purpose of Position**

a. Major Duties of Position

i. Assist in coaching men's varsity basketball; assist with planning and directing practices and games

ii. Assist in recruiting student athletes

iii. Transport players and support staff to games

iv. Assist in monitoring the academic progress of student athletes; support their academic success by engaging them in weekly study halls during the season and facilitating referrals to other student support resources

v. Ensure compliance with all safety protocols, departmental policies,

and University policies

vi. Maintain flexibility in a work schedule that may include days, evenings, and weekends, as needed

b. Additional Duties

i. Assist in submitting the names of team members to Athletic Director for eligibility review

ii. Assist the Athletic Department in collecting complete and accurate documentation required of student-athletes, e.g., liability waivers, proof of insurance, etc.

iii. Educate players regarding UMA travel policies

iv. Assist in fundraising efforts within the Athletic Department

v. Manage, record, and appropriately communicate to the Athletic Director notice of all injuries

vi. Perform other reasonably related duties, as assigned

**III. Knowledge and Skill Qualifications**

a. Minimal Qualifications

i. Bachelor's degree or an equivalent combination of training and experience required

ii. Ability to recruit student athletes

iii. Ability to organize and supervise students

iv. Ability to teach basketball and make it a positive educational experience

v. Demonstrated basketball playing and/or coaching experience

vi. Valid driver's license

vii. Ability to be approved to operate a university vehicle and transport others.

Preferred Qualifications

i. Experience coaching at the university level