



UL LAFAYETTE™ INTERFRATERNITY COUNCIL CONSTITUTION

(Revised Spring 2023)

Realizing that to promote the best interest of the University of Louisiana at Lafayette and Interfraternity relations in general, and to inspire higher idealism and tolerance of mind and spirit, cooperation must be fundamental to all fraternity life, and a fraternal influence should be present in all university activities, we, the members of this council, do hereby ordain and establish this constitution.

ARTICLE I NAME

This organization shall be known as the Interfraternity Council of the University of Louisiana at Lafayette and herein be referred to as the IFC.

ARTICLE II PURPOSE

To coordinate the member chapters of the Interfraternity Council of the University of Louisiana at Lafayette in order to ensure maximum efficiency, support the positive development of individual fraternity members and their chapters, serve as representative of IFC fraternities to University administration, provide a medium for the exchange of ideas and information between



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the various IFC fraternities, and to provide such services as may be deemed necessary to the fraternities.

ARTICLE III AUTHORITY

This Constitution shall be the governing document for the IFC Executive Board, IFC Conduct Board, IFC committees, and all IFC fraternities, and colonies.

ARTICLE IV SUPERSEDEANCE

All policies of The University of Louisiana at Lafayette, as well as all local, state, and federal laws, shall supersede any authority set forth by this Constitution, the IFC Bylaws, the IFC Conduct Code, or any addendums.

ARTICLE V BYLAWS

Bylaws shall be established to outline the specific rules of guidance by which the IFC is to function. All entities outlined in ARTICLE VI shall be subject to these bylaws.

ARTICLE VI IFC COMPOSITION

Governing Entities

- A. The IFC shall be composed of the Executive Board, Council of Delegates, Conduct Board, and committees.

Fraternities and Colonies

- A. The IFC shall govern all fraternities and colonies at The University of Louisiana at Lafayette that are recognized as members of the North-American Interfraternity Conference (NIC), as well as govern all non-NIC organizations who petitioned the IFC and met the requirements for membership.



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Membership Requirements

- A. Organizations must meet the requirements set forth by the IFC Bylaws in order to be recognized as a full member fraternity of the IFC.
 - a. Fraternities that have been suspended by their (inter)national organization or by The University of Louisiana at Lafayette shall immediately lose their voting rights within IFC.

Colony Membership

- A. Approved colonies shall be granted probationary membership status within the IFC.
 - a. A colony is defined as a chapter of a(n) (inter)national fraternity recognized by the University of Louisiana at Lafayette but has not yet received their (inter)national organization charter.
- B. Colonies must meet the requirements set forth by the IFC Bylaws Expansion Policies and Procedures in order to receive full membership status within the IFC.

ARTICLE VII EXECUTIVE OFFICERS

Executive Powers

- A. All executive powers shall be vested in seven officers of the IFC known as the Executive Board.

Composition

- A. The officers of the IFC shall be a President, Vice President of Judicial Affairs, Vice President of Recruitment, Vice President of Events, Vice President of Development, Vice President of Public Relations and Vice President of Administration.

Term of Office

- A. The term of office for all Executive Board members shall be one calendar year.

Eligibility Requirements

Individuals must meet the following requirements to be eligible to serve on the Executive Board:

- A. Must be an active member of an IFC fraternity.
- B. Must have at least a 2.50 cumulative grade point average.
- C. Must have been an active member of their chapter for one full semester by the beginning of the spring semester of their term in office to run for President, Vice President of Judicial Affairs, and Vice President of Recruitment



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D. Chapter Presidents, Recruitment Chairman, and New Member Educators may not serve on the Executive Board.

a. Individuals in these positions who have less than one month remaining on their term shall be eligible to hold positions on the Executive Board.

E. Only individuals who have previously served as Executive Board members, Conduct Board members, delegates, or chapter presidents are eligible to become IFC President.

F. Members of IFC colonies shall not be eligible to hold positions on the Executive Board.

Quorum

A. Quorum to conduct all business requiring a vote of the Executive Board shall be set at two-thirds of the Executive Board's Membership.

ARTICLE VIII COUNCIL OF DELEGATES

Legislative Powers

A. All legislative powers shall be vested in the Council of Delegates of the IFC.

Composition

A. The Council of Delegates is to be composed of the chapter presidents and one delegate chosen by each IFC fraternity and colony to represent the organization's interests within the IFC community.

Eligibility Requirements

Individuals must meet the following requirements to be eligible to serve as an IFC Delegate:

A. Must be an active member of an IFC fraternity.

B. Chapter Presidents may not serve as IFC Delegates.

a. Individuals in this position who have less than one month remaining on their term shall be eligible to serve as IFC Delegates.

C. Chapter presidents may not serve as the delegate for their fraternity or colony.

Quorum

A. Quorum to conduct voting business by the Council of Delegates shall be set at two-thirds of the Council of Delegates' membership.



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ARTICLE IX CONDUCT BOARD

Composition of Judicial Branch

- A. Members of the Conduct Board shall serve as the Judicial branch of the IFC.

Duties of the Conduct Board

- A. The Duties of the Conduct Board and the policies and procedures for judicial processes (mediations, hearings, appeals, and sanctions) shall be set forth in the IFC Code of Conduct.

Establishment and Scope of the IFC Code of Conduct

- A. A Code of Conduct shall be established to outline the specific rules of guidance by which the IFC judicial process is to function. All entities outlined in ARTICLE IX shall be subject to the Code of Conduct.

ARTICLE X COMMITTEES

Purpose of Committees

- A. Committees shall be established in order to accomplish the mission of the IFC.

Establishment of Committees by the IFC Executive Board

- A. All committees shall be established at the discretion of the IFC Executive Board.

Appointment and Confirmation of Committee Members

- A. The members, including the committee chairman, of these committees, shall be selected by the President, approved by the Executive Board by a majority vote, and must then be confirmed by a simple majority vote by quorum of the Council of Delegates.

ARTICLE XI ADVISORS

Appointment of IFC Advisors and Graduate Assistants

- A. The IFC shall have at least one advisor designated by the Office of the Dean of Students.
- B. The IFC may also have graduate assistants assigned by the Office of the Dean of Students.



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ARTICLE XI MEETINGS

Executive Board Meetings

- A. All officers of the Executive Board shall meet together once a week throughout the academic year for the purpose of conducting IFC business.

Emergency Executive Board Meetings

- A. The IFC President may call emergency Executive Board meetings for the purpose of addressing time-sensitive issues.
- B. Executive Board members must be notified at least 24 hours prior to any emergency Executive Board meeting.

Delegates Meetings

- A. The Council of Delegates shall meet on a schedule as determined by the IFC Executive Board throughout the academic year for the purpose of receiving officer updates and announcements from the Executive Board, presenting new business, and deliberating and voting on old business.

Quorum

- A. The quorum to conduct voting business during these meetings shall be defined as two-thirds of the voting membership.

Emergency Delegates Meetings

- A. The IFC President may call emergency Delegates Meetings for the purpose of addressing time-sensitive issues.
- B. Delegates and Executive Board Members must be notified at least 24 hours prior to any emergency Delegates Meeting.
- C. IFC meetings shall be open to the public.

Roundtables

- A. Roundtables are defined as meetings hosted by an officer of the Executive Board for the purpose of collaboration amongst the IFC community.
- B. A roundtable shall be designated as open or closed by the Executive Board.
- C. Any member of the IFC community may attend an open roundtable.
- D. Only those specified by the hosting IFC officer shall attend closed roundtables.
- E. Attendees must be notified of the roundtable and its purpose at least one week prior to the meeting.



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Student Engagement and Leadership Meetings

- A. It is mandatory for the appropriate members of IFC fraternities and colonies to attend all meetings, training, and retreats as required by the Student Engagement and Leadership staff of the University of Louisiana at Lafayette.
- B. No IFC meetings shall take place during “Dead Days” or Finals Week of a semester unless approved by the Office of the Dean of Students.

ARTICLE XII AMENDMENTS

Amendment Process for the IFC Constitution

- A. Amendments to this constitution may only be proposed by a member of the IFC Council of Delegates or by a member of the IFC Executive Board.

Quorum

- A. A two-thirds vote by quorum of the Council of Delegates shall be necessary to amend this constitution.

Grammatical Revisions and Council of Delegates Voting

- A. Minor changes to this constitution for grammatical reasons shall not be subject to a vote by the Council of Delegates.

Revision and Ratification of the IFC Constitution and Bylaws

- A. In the event that the majority or entirety of this document no longer suits the needs of the IFC community, an entirely new IFC Constitution and Bylaws shall be drafted.
- B. An entirely new IFC Constitution and/or Bylaws shall only be ratified by a three-fourths vote by quorum of the Council of Delegates.



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BYLAWS

(Revised Spring 2021)

ARTICLE I

DUTIES OF OFFICERS

Duties of the President

- A. Chair Executive Board Meetings and Delegates Meetings.
- B. Host roundtable meetings at least three times per semester for all IFC chapter presidents
- C. Call emergency Delegates Meetings to address time-sensitive issues
- D. Serve as the IFC representative at Greek Council Meetings.
- E. See to it that all Executive Board members are performing their duties
- F. Bring forth motions of dismissal for Executive Board members.
- G. Uphold the rules and regulations set forth by the IFC Constitution and Bylaws.
- H. Serve as a liaison between the IFC, fraternity and sorority community, University of Louisiana at Lafayette administrators, faculty and staff, and the Lafayette, LA community.
- I. Serve on appointed University committees.
- J. Be an account signatory for the IFC banking account(s). Responsible for financial oversight of the council.
- K. Be able to properly conduct IFC business, including formal recruitment preparations.
- L. Notify all IFC members of meetings and functions

Duties of the Vice President of Judicial Affairs

- A. Keep all records of all laws and amendments thereto
- B. Serve as Chief Justice on IFC Conduct Board
- C. Notify fraternities and/or members of sanctions imposed upon them by the IFC.
- D. Serve as the liaison between the IFC and the University of Louisiana at Lafayette Student Rights and Responsibilities Office.
- E. Perform such executive functions as may be delegated to him by the IFC President.
- F. Enforce all rules and regulations set forth in the IFC Constitution and bylaws.

Duties of the Vice President of Recruitment

- A. Be in charge of coordinating all Recruitment events through the calendar year
- B. Chair the IFC Recruitment Committee when applicable



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- C. Perform such executive functions as may be delegated to him by the IFC President.
- D. Enforce all rules and regulations set forth in the IFC Constitution and bylaws
- E. Ensure all necessary requirements are met by those registered to participate in Formal Recruitment.
- F. Communicate with students and others regarding formal recruitment logistics and operations
- G. Be able to regularly travel to Lafayette, LA during the summer in order to prepare for Formal Recruitment and assist with other IFC business.

Duties of the Vice President of Public Relations:

- A. Serve as liaison to all agencies which publish campus news and information
- B. Create and manage Interfraternity Council marketing materials
- C. Create promotional content for any event sponsored by the Interfraternity Council
- D. Manage and uphold all social media platforms for the Interfraternity Council
- E. To perform such executive functions as may be delegated to him by the Interfraternity Council President
- F. Shall enforce all rules and regulations set forth in the Interfraternity Council Constitution and Bylaws

Duties of the Vice President of Events

- A. Coordinate events between all councils (Greek Calendar)
- B. To serve as liaison between the Greek Community for Interfraternity Council sponsored events
- C. To put on community service or philanthropy events every semester
- D. To perform such executive functions as may be delegated to him by the Interfraternity Council President
- E. Shall enforce all rules and regulations set forth in the Interfraternity Council Constitution and Bylaws

Duties of the Vice President of Development

- A. Coordinate educational events between all Greek councils
- B. Provide educational events every Fall and Spring semester for the Interfraternity Council
- C. To oversee the Greek Awards for the Interfraternity Council
- D. Keep track of information relevant to improving the Interfraternity Council
- E. To create yearly improvement plans for the Interfraternity Council
- F. To perform such executive functions as may be delegated to him by the President



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- G. Shall enforce all rules and regulations set forth in the Interfraternity Council Constitution and Bylaws

Duties of the Vice President of Administration

- A. Handle all financial matters of the IFC
- B. Make a monthly financial report of the IFC
- C. Submit a proposed budget within the first two Council of Delegates meetings of the semester.
- D. Be responsible for the distribution and collection of dues and fines to the member fraternities as they become due
- E. Keep an accurate record of all Constitution and bylaw changes.
- F. Keep an accurate and complete roll of every member fraternity
- G. Book rooms for any and all IFC meetings
- H. Take roll at all IFC meetings
- I. Keep an accurate record of meeting minutes for all Council and Executive meetings
- J. Perform such executive functions as may be delegated to him by the IFC President
- K. Be responsible for any orders or purchases by the IFC Executive Council

Duties of IFC Officers

- A. Attend Executive Board Meetings as stated in the IFC Constitution
- B. Attend the Council of Delegates Meetings as stated in the IFC Constitution
- C. Attend all retreats, training, and conferences deemed necessary
- D. Meet regularly with the IFC Advisor
- E. Participate as needed during Formal Recruitment
- F. Maintain IFC electronic files and a binder compiled of important documents and information relating to the individual officer's position.
- G. Provide written acknowledgment of and adhere to the Executive Board Attendance Policies
- H. Audit the IFC's books in the second month of each semester with a report due the first week of the following month.



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ARTICLE II SELECTION OF OFFICERS

Application Process for Executive Board Candidacy

- A. Individuals wishing to serve on the Executive Board must submit an application created by the current Executive Board to be eligible to run.
- B. The current Executive Board shall verify whether or not each applicant meets the requirements to hold a position on the Executive Board as stated in the IFC Constitution.

Chapter Representation in the Slate Committee

- A. Each chapter will select two individuals, with at least one of the two being on the chapter's executive board, to participate in the Slate Committee.
- B. The Slate Committee will have two individuals from all chapters participate in a special meeting, set by the Interfraternity Council President, at least one day before the second to last Delegates Meeting of the semester
- C. The Slate Committee will listen to all candidate's speeches that are applying for the same position; at the end of all candidates speeches the committee will then select the best applicant for the role.
 - a. The committee does not release their decision until all selections are done.

Order of Speeches

The order of speeches will proceed as follows:

- A. President, VP of Recruitment, VP of Programming, VP of Administration, VP of Public Relations, VP of Judiciary, VP of Development

Slate Committee Voting and Tie-Breaking Procedures

- A. If the vote is split between multiple parties and we have no clear majority, we take the top two votes receiving candidates and have a revote.
- B. If the vote ties, the current Interfraternity Council President breaks the tie between the two candidates.
 - a. If one of the two candidates are from the President's chapter, then the tie breaker will follow this order of succession for eligible officers:
 - b. Judiciary, Operations, Recruitment, Programming, Public Relations, Development
 - i. An officer is not eligible if one of the two candidates are from the officer's chapter or the officer is running for office.



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Delegates' Confirmation of Officer Slate and Election Process

- A. Delegates shall confirm or deny the slate of candidates at the second to last Delegates Meeting of the semester;
 - a. A simple majority vote by quorum is needed to elect new officers.
- B. If the slate of candidates is declined as a whole, each individual candidate will then be proposed to approve or decline, any position that is declined will then hold a special election in the following meeting.

Swearing In of the New Executive Board

- A. The new Executive Board shall be sworn in during the Delegates Meeting immediately following in which the election takes place.

ARTICLE III REMOVAL OF OFFICERS

Resignation of Executive Board Members

- A. A member of the Executive Board may resign from office at any time if he feels he is unable to properly perform his duties.

Reasons for Removal of Executive Board Members

A member of the Executive Board may be removed from office for the following reasons:

- A. Failure to perform his duties.
- B. Failure to abide by the IFC Constitution, Bylaws, and/or Code of Conduct.
- C. Actions unbecoming of an officer of the IFC.
- D. Suspension of the officer's fraternity by the University, the inter/national organization, or the IFC Conduct Board.
- E. No longer an active undergraduate member of one's fraternity.
- F. Executive Board members who are no longer students of the University of Louisiana at Lafayette (graduated, transferred, suspended, expelled, etc.), or have been suspended or expelled from their inter/national fraternity or the IFC Conduct Board shall be automatically removed from office without the above process taking place.

Process for Removal

- A. A formal proposal by a member of the Council of Delegates or IFC Executive Board must be presented at a Delegates Meeting recommending an Executive Board member be removed from office and why.



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- B. At the Delegates Meeting immediately following the one in which the proposal was presented, the Council of Delegates shall vote on the validity of the recommendation.
- C. If the recommendation is found valid through a two-thirds vote by quorum of the Council of Delegates, a Conduct Board hearing will take place within the next ten days to determine the guilt or innocence of the accused officer.
 - a. This hearing shall follow the procedures set forth in the IFC Code of Conduct.
- D. During this time the accused officer will be temporarily suspended pending the results of the hearing.
- E. If found guilty by a simple majority vote of the Conduct Board, the Executive Board member shall be immediately removed from office.

ARTICLE IV

SPECIAL CLAUSES AND CIRCUMSTANCES

Officer Succession

- A. In the case that the IFC President is no longer able to fulfill their duties the following line of succession will used:
 - a. VPA, VPJ, VPR, VPE, VPD, VPPR
 - b. Any Vice President may refuse to take over a higher position

Confirmation of Permanent Changes to Officer Structure

- A. Any permanent changes to the officer structure must be confirmed by a simple majority vote of the Council of Delegates

Suspension of Regular University Operations

- A. In the case that regular University Operations are suspended for any reason, the IFC Executive Board is enumerated with the following powers and duties:
 - a. Issuing a temporary/indefinite Social Hold using best judgment.
 - b. Create a contingency plan for continuing regular Council of Delegates and Executive Board Meetings.

ARTICLE V

DUTIES OF DELEGATES AND THE COUNCIL OF DELEGATES

Duties of a Delegate

- A. Represent the best interests of his fraternity or colony within the Council of Delegates



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- B. Attend Delegates Meetings when held
- C. Serve as the liaison between their organization and the Executive Board.
- D. Serve as one of their fraternity's voting member on the Council of Delegates
- E. Delegates from IFC colonies shall not have voting privileges as stated in ARTICLE V, Section 2.D.ii of the IFC Constitution.
- F. Draft and present amendments to the IFC Constitution and/or Bylaws for voting.
- G. Propose the removal of Executive Board members, if deemed necessary

Duties of the Council of Delegates:

- A. Act as the legislative branch of the IFC
- B. Confirm the selection of IFC officers
- C. Approve the IFC Budget

Delegate Selection and Meeting Minutes Requirement

- A. Each IFC chapter shall choose and submit its primary and alternate delegate to the IFC Executive Council at the beginning of each calendar year prior to the first Delegates Meeting. Failure to do so will result in a \$50 fine.
 - a. Meeting Minutes showing the primary and alternate delegates were elected.

Chapter President and Delegate Voting

- A. Chapter Presidents and Delegates may cast one vote each in all business before the Council of Delegates.

ARTICLE VI

FINANCES

Approval of IFC Budget

- A. An IFC budget expressing expected income and expenses shall be created each semester by the Vice President of Administration.
 - a. This budget must be approved by a two-thirds vote by a quorum of the Council of Delegates during the first month of the spring semester and fall semester.

Dues

- A. For the purpose of accomplishing the mission of the IFC all member fraternities and colonies shall be required to pay membership dues at the beginning of each semester.
- B. The structure of dues shall be as follows:
 - a. \$100 base fee per chapter plus an additional \$10 per active member of said chapter.



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- b. The Vice President of Administration shall send a dues invoice during the second Delegates meeting of the spring and fall semester. This invoice shall be sent to the chapter president.
- c. Organizations are to pay dues within two weeks of the date the invoices were distributed.
- C. Failure by the organization to pay dues on time shall result in a loss of voting privileges during delegates meetings and a recommendation to the Office of the Dean of Students to deny approval of social events for said organization until all dues are paid.

Fines

- A. For the purpose of holding all member organizations accountable, the following fines shall be assessed:
 - a. An organization will be fined \$25.00 per person for every Delegates Meeting in which their President, primary or alternate delegate is not present.
 - b. Delegates and Presidents who miss more than 50% of a regular Council of Delegates Meeting shall be considered not present.
- B. All fines shall be assessed within two weeks and sent to the member organization.

Access to IFC Bank Account and Check Signing

- A. Only the President and Vice President of Administration shall have access to the IFC bank account and be able to sign IFC checks.

ARTICLE VII

ACADEMIC STANDARDS

Chapter GPA and Academic Standards

- A. The University of Louisiana at Lafayette's IFC member fraternities and colonies must each obtain a minimum 2.50 cumulative semester grade point average (GPA).
 - a. This chapter GPA shall show the combined average GPA of active and associate members of an organization.
 - b. The chapter GPA shall be calculated using each organization's membership roster.
 - i. This roster is to be immediately submitted to the IFC President upon request.

Academic Sanctions for IFC Fraternities and Colonies

- A. IFC fraternities and colonies not meeting the academic standard set forth in SECTION 1 shall be subject to the following sanctions:



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a. First Semester below academic standard:

- i. Academic Probation: The organization must work with the IFC Executive Board to develop and implement a comprehensive academic plan.
- ii. A formal letter will be written to the chapter's inter/national headquarters regarding the chapter's academic performance.

b. Second consecutive semester below the academic standard:

- i. A formal recommendation shall be made to the Office of Student Engagement and Leadership to allow said organization only two social functions during the semester.

c. Third Consecutive semester below the academic standard:

- i. A formal recommendation shall be made to the Office of Student Engagement and Leadership for full social probation for said organization during the semester.

ARTICLE VIII RECRUITMENT

Definition of Recruitment

- A. Recruitment shall be defined as the process of IFC organizations seeking out potential new members for their individual organizations.

Definition of First-Time Student

- A. A first-time student shall be defined as a student who has no prior post secondary experience attending any institution for the first time at the undergraduate level.
 - a. Dual Enrollment does not count as post secondary experience.

Definition of a Potential New Member

- A. A potential new member (PNM) shall be defined as any individual who is eligible to receive a bid to join an IFC organization.

Eligibility for Participation in Recruitment

- A. Students who meet the following requirements shall be eligible to participate in Formal/Informal Recruitment:
 - a. Has been admitted to the University and currently registered for, or intends to register for, a minimum of twelve hours of classes.
 - b. Is currently not a new member (pledge, associate member, candidate, etc.) of an IFC fraternity or colony, or any other similar organization.



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- c. Has never been initiated into an IFC fraternity or any other similar organization, unless he has been released by that organization's inter/national headquarters.
- d. Have at least a 2.5/4.0 cumulative high school GPA for the fall recruitment, as reported to the University, if the individual is a first-semester freshman.
- e. Have at least a 2.5/4.0 cumulative college GPA for the Fall formal recruitment and beyond, reported to the University, if the individuals have previously completed courses equivalent to twelve or more credit hours at the University of Louisiana at Lafayette or other higher education institution after following high school.

Definition of a Bid

- A. A bid shall be defined as a membership invitation extended by an IFC organization to a PNM.
 - a. Any bids given in a non-official format (napkins, loose paper, etc.) will not be considered valid.

Definition of Preference Cards and Distribution

- A. A preference card shall be defined as a tangible piece of paper that shows a fraternity is interested in a PNM joining the IFC community, rather than joining that specific chapter.
- B. All preference cards will be the same across chapters with the exception that it will say which chapter invited the PNM.
- C. There shall be no limits on the amount of Preference Cards that a chapter gives out.

IFC Recruitment Standards

- A. In accordance with the IFC Constitution, IFC Formal Recruitment Standards shall be enforced by the Conduct Board and the Vice President of Recruitment to ensure the rules governing Formal Recruitment are followed by all IFC organizations.

Non-Discrimination Policy for PNMs

- A. IFC organizations and their individual members shall not discriminate against a PNM on the basis of his race, ethnicity, sexual orientation, or other characteristics.
- B. Derogatory comments from a member of an IFC organization or a PNM shall not be tolerated. This applies to any conversations, skits, presentations, speeches, and/or videos during the recruitment process by any representative of the organization.

Alcohol and Drug Policy for IFC Recruitment Events

- A. No member of an IFC organization may provide a PNM with alcohol, illegal drugs, or drug paraphernalia.



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- B. All events held by an IFC organization that are primarily for recruitment purposes shall be alcohol-free and drug-free for all in attendance.

Prohibition of Promising Bids during Formal Recruitment

- C. Members of IFC organizations shall not “promise” a PNM that he will receive a bid to join their organization.
 - a. Members of IFC organizations shall not give out bids during the Formal Recruitment process until the final day of recruitment as specified by the IFC Executive Council.

Continuous Open Recruitment (COR)

- A. No Bids may be signed through Continuous Open Recruitment (COR) until at least one week after Formal Recruitment ends.
- B. Those PNMs who are recruited through COR must pay an amount set by the Executive Board to the IFC and get approval to rush from the Executive Board.
- C. Only non-first-time students will be eligible to participate in Continuous Open Recruitment.
 - a. No bids shall be given to first-time students, as defined in Article VIII, Section II, after Formal Recruitment has ended in the Fall Semester

Formal Recruitment Schedule and Coordination

- A. The Formal Recruitment process shall take place each fall semester during dates and times determined by the Vice President of Recruitment, President, and the Fraternity and Sorority Life Office.

Summer Bids and Informal Bid Acceptance Guidelines

- A. The following shall be standing rules for Informal Recruitment over the Summer:
 - a. Bids may be extended during the summer.
 - b. Bids can only be given to non-first-time students.
 - i. Bids CAN NOT be given to first-time students, the classification of first-time students shall be determined by the definition stated on Article VIII, Section II.
 - ii. Informal bids must be accepted by the first Friday of the Fall Academic Semester.
 - c. A preference card, as defined in Article VIII, Section V could be given to any student during Summer Recruitment, including first-time students
 - i. A preference card shall not be confused with a bid, as stated in Article VIII, Section V.



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Definition of Formal Recruitment

- A. Formal Recruitment shall be defined as the structured process for joining a fraternity as sponsored by the IFC.

Formal Recruitment Registration Requirements

- A. To participate in formal recruitment individuals must meet the requirements in Article VIII, Section III, register for Formal Recruitment with the Office of Student Engagement and Leadership, pay a registration fee, and complete the initial portion of the University's Alcohol EDU program.
- B. The Executive Board, in conjunction with the Office of Student Engagement and Leadership shall set the cost each year for registering for Formal Recruitment.

Fall Semester Formal Recruitment Schedule

- A. The Formal Recruitment process shall take place each fall semester during dates and times determined by the Vice President of Recruitment and the Office of the Dean of Students.

Restriction on Post-Informal Recruitment Events

- A. No Individual Chapter may host recruitment events past the Informal Recruitment Deadline

Bid Extension and Disaffiliation Rules

- A. Bids can ONLY be extended on Bid Day
 - a. If bids are extended prior to Bid Day, they shall be considered null and void
 - i. No bid promising
- B. PNMs who have accepted a bid to join an IFC organization through Formal Recruitment and have since disaffiliated with said organization prior to being initiated, shall not be eligible to accept a bid to join an IFC organization until the next semester

Recruitment Addendum and Approval Process

- A. A recruitment addendum shall be drafted each spring semester by the Vice President of Recruitment and the IFC Executive Board to address any additional rules, structure, and dates for Formal and Informal Recruitment during the coming year.
- B. This recruitment addendum shall require approval via a two-thirds vote by quorum of the Council of Delegates.
- C. The recruitment addendum shall be relevant until a new one is approved by the Council of Delegates by the end of the spring semester prior to formal recruitment.
- D. Failure to abide by what is set forth in the recruitment addendum may result in Judicial proceedings.



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ARTICLE IX NEW MEMBER EDUCATION

Definition of New Member Education

- A. New Member Education shall be defined as the process new members (associate members, pledges, candidates, etc.) of IFC organizations must complete prior to becoming full members of their fraternity.

New Member Education and Compliance Requirements

- A. Member organizations are required to follow all policies and procedures set forth by their (inter)national organization, The University of Louisiana at Lafayette, and these bylaws in regard to new member education.
- B. Each IFC organization's new member shall be required to sign a statement stating he understands the rules and guidelines set by the University and the IFC Executive Board.

New Member Education Period and Semester Restrictions

- A. New member education periods shall only take place during fall and spring semesters.
- B. The new member education period (pledge period) for the fall semester shall begin on Bid Day of Formal Recruitment.
- C. The starting date for the new member education period during the spring semester shall be decided on by the Office of the Dean of Students.
- D. The Office of Student Engagement and Leadership shall determine the maximum length of the new member education period.
- E. All IFC fraternities shall adhere to their inter/national organization's policy if it states a maximum length of time for a new member program that is less than the maximum time set forth by the Office of the Dean of Students.

ARTICLE X HAZING

Definition of Hazing

- A. Hazing is defined by the State of Louisiana as any intentional, knowing, or reckless act by a person acting alone or acting with others that is directed against another when both of the following apply:



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- a. The person knew or should have known that such an act endangers the physical health or safety of the other person or causes severe emotional distress.
- b. The act was associated with pledging, being initiated into, affiliating with, participating in, holding office in, or maintaining membership in any organization.

Prohibited Acts Related to Hazing

- A. Hazing" includes but is not limited to any of the following acts associated with pledging, being initiated into, affiliating with, participating in, holding office in, or maintaining membership in any organization:
 - a. Physical brutality, such as whipping, beating, paddling, striking, branding, electric shocking, placing of a harmful substance on the body, or similar activity.
 - b. Physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, or calisthenics, that subjects the other person to an unreasonable risk of harm or that adversely affects the physical health or safety of the individual or causes severe emotional distress.
 - c. Activity involving consumption of food, liquid, or any other substance, including but not limited to an alcoholic beverage or drug, that subjects the individual to an unreasonable risk of harm or that adversely affects the physical health or safety of the individual or causes severe emotional distress.
 - d. Activity that induces, causes, or requires an individual to perform a duty or task that involves the commission of a crime or an act of hazing.
- B. The IFC shall have zero-tolerance for hazing.

Hazing Prevention Compliance and Documentation

- A. Each member organization's New Member Educator, President, and Chapter Advisor shall sign a copy of the IFC's Hazing Prevention Policy and submit it to the Office of Student Engagement and Leadership and submit it to the Office of the Dean of Students prior to the start of each new member education period.
 - a. An organization may not start any new member education activities until this document is submitted.
- B. IFC organizations suspected of widespread hazing may be subjected to both IFC Conduct Board hearings and University Sanctions.
- C. The Office of Student Engagement and Leadership shall reserve the right to establish any additional policies and procedures concerning new member education that are not specifically outlined in these bylaws or in The University of Louisiana at Lafayette's policy directory.



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ARTICLE XI INITIATIONS

New Member Initiation Requirements and Mandates

- A. All IFC fraternities shall be required to initiate their new members before starting another new member class.
- B. An organization's (inter)national headquarters and the Office of Student Engagement and Leadership shall have the right to mandate the initiation of a chapter's new members at any point during the new member education period.

Fraternity Initiation Scheduling Guidelines

- A. Fraternity initiations shall only take place during the fall and spring semesters
 - a. Initiations may not take place during the final week of these semesters.

New Member Initiation Delay Request Process

- A. For any fraternity wishing to wait until semester grades are posted to initiate their new members, must notify the Office of the Dean of Students and the IFC Executive Board.
 - a. This request must be submitted no later than the sixth week of the new member education period.
 - b. If the request is approved, all new member education activities shall still cease at the end of the new member education period.
 - c. If the request is approved, the initiation of new members shall be required to take place during the first ten days of the following semester.

Registration and Approval of Initiation Events

- A. All initiation events and activities must be registered and approved according to the Office of the Dean of Students event registration policy.

New Member GPA Qualifications and Verification Process

- A. Each fraternity shall submit a list to the IFC Advisor showing the names and student ID numbers of new members they wish to initiate.
 - a. These new members listed must individually have a minimum 2.5/4.0 cumulative GPA to be eligible for initiation.
 - i. The cumulative GPA used during recruitment shall be used to determine a new member's GPA qualifications for fraternities initiating their new members at the end of the new member education period or earlier.



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- ii. A new member's cumulative college GPA shall be used for fraternities initiating new members during the semester following the new member period.
 - iii. Any intersession or summer term courses taken prior to a new member's initiation count towards his overall GPA.
- B. The IFC Vice President of Recruitment shall be responsible for verifying the GPAs of new members prior to initiation.

ARTICLE XI EVENTS

Compliance with University Policies for IFC Events

- A. IFC Organizations shall be required to adhere to all University of Louisiana Lafayette policies and procedures set forth regarding events (social events, philanthropy/community service events, educational programs, retreats, etc.) hosted by student organizations.

Themed Event Conduct and Attire

The officers of individual IFC organizations shall be responsible for informing their members of appropriate and inappropriate conduct and attire at a themed event.

Academic Considerations and Event Attendance

- B. IFC organizations shall be mindful of the number of events they host each semester and the impact said events may have on the academic performance of their members.
- C. IFC organizations may not require their active or new members to attend any events that could negatively impact an individual's class attendance and academic performance.

ARTICLE XII

EXPANSION

Purpose of the IFC Expansion Committee

- A. An IFC Expansion Committee will be formed to evaluate interested organizations and formally recommend to IFC delegates an organization(s) for colonization.



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Composition of the IFC Expansion Committee

- A. The IFC Expansion Committee shall be staffed by the Vice President of Recruitment and seven members nominated by the Vice President of Recruitment and confirmed by the IFC Delegates.

Selection Process for the IFC Expansion Committee

- A. After the Letters of Intent deadline, the IFC Expansion Committee will review applications and select up to five organizations to provide more information to the committee
- B. After the information is received the IFC Expansion Committee will make a recommendation at the next Council of Delegates Meeting as to which organization(s) should receive an invitation to join the community.
- C. The IFC Expansion Committee will recommend a timeline for when each group should begin their colonization.
 - a. Only one fraternity may be added to the IFC community as a colony or chapter per academic year.
- D. The Council of Delegates are to vote on the IFC Expansion Committee's recommendations during the Council of Delegates Meeting following the meeting in which the committee submits its recommendations.
 - a. A simple majority vote by quorum of the Council of Delegates shall be required for approval.
- E. Only organizations recommended by the IFC Expansion Committee will be allowed to be considered.
- F. Upon the approval of the Council of Delegates, an organization will be extended a formal invitation to join the University of Louisiana Lafayette's IFC community.
- G. By extending the invitation to join the community, IFC is providing the group(s) status as an Associate Member Chapter.
- H. An organization may begin colonizing in their allotted time-frame.

Requirements for Full IFC Chapter Status

- A. In order for a colony to receive the full rights and privileges of an IFC chapter the group must receive their inter/national charter and meet the following IFC requirements:
 - a. Have a minimum of 20 members
 - b. Establish a leadership team that must include at least a President, Financial Officer, and Scholarship Chairman



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- c. Establish an advisory team that must include at least one chapter advisor and one faculty advisor. These advisors may not be undergraduate students.
- d. Establish chapter bylaws
- e. Establish a chapter scholarship plan

ARTICLE XIII CODE OF CONDUCT

As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following Code of Conduct:

- A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
- B. We will strive for academic achievement and practice academic integrity.
- C. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
- D. We will protect the health and safety of all human beings.
- E. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- F. We will meet our financial obligations in a timely manner.
- G. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- H. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- I. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

Compliance with University and State Regulations

- A. This organization will adhere to all policies and regulations of the University of Louisiana at Lafayette and the University of Louisiana System. Furthermore, this organization will adhere to all policies and regulations set forth by the University of Louisiana at Lafayette, University of Louisiana System, and State Legislature regarding [Hazing](#).



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ARTICLE XIV AMENDMENTS

Amendment Process for the Code of Conduct

- A. Amendments to these bylaws may only be proposed by a member of the Council of Delegates or by a member of the Executive Board.

Quorum

- A. A two-thirds vote by quorum of the Council of Delegates shall be necessary to amend these bylaws.

Grammatical Revisions and Council of Delegates Voting

- A. Minor changes to these bylaws for grammatical reasons shall not be subject to a vote by the Council of Delegates

Revision and Ratification of the IFC Code of Conduct

- A. In the event that the majority or entirety of these bylaws no longer suits the needs of the IFC community, entirely new bylaws shall be drafted.
- B. Entirely new bylaws shall only be ratified by a three-fourths vote of quorum of the Council of Delegates.



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CONDUCT BOARD

(Revised Spring 2020)

ARTICLE I

CONDUCT CODE AND PHILOSOPHY

PURPOSE

- A. In accordance with the IFC Constitution, the purpose of the Interfraternity Council Conduct Code shall be to establish the duties of the IFC Conduct Board, as well as establish policies and procedures for adjudication.
- B. The IFC Conduct Board aims to provide a system of controls within the IFC community through fair and impartial decisions.
- C. The philosophy of the IFC Conduct Board is one of restorative justice. The board seeks to enforce sanctions that are aimed at fixing the source of the problem or problems. This allows sanctions to be constructive for both the community and chapter.

ARTICLE II

AMENDMENTS

Amendment Process for the Code of Conduct

- A. Amendments to this Conduct Code may only be proposed by a member of the Council of Delegates or member of the Executive Board during a Delegates Meeting.

Quorum

- A. A two-thirds vote by quorum of the Council of Delegates shall be necessary to amend this Conduct Code.

Grammatical Revisions and Council of Delegates Voting

- A. Minor changes to this Conduct Code for grammatical reasons shall not be subject to a vote by the Council of Delegates.

Revision and Ratification of the IFC Code of Conduct

- A. In the event that the majority or entirety of this Conduct Code no longer suits the needs of the IFC community, an entirely new Conduct Code shall be drafted.
- B. A three-fourths vote by quorum of the Council of Delegates shall be necessary to ratify a completely new Conduct Code.



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Amendment Process for the Code of Conduct

- B. Amendments to the Code of Conduct may only be proposed by a member of the Council of Delegates or by a member of the Executive Board.

Quorum

- B. A two-thirds vote by quorum of the Council of Delegates shall be necessary to amend these bylaws.

Grammatical Revisions and Council of Delegates Voting

- B. Minor changes to these bylaws for grammatical reasons shall not be subject to a vote by the Council of Delegates

Revision and Ratification of the IFC Code of Conduct

- C. In the event that the majority or entirety of these bylaws no longer suits the needs of the IFC community, entirely new bylaws shall be drafted.
- D. Entirely new bylaws shall only be ratified by a three-fourths vote of quorum of the Council of Delegates.



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HOUSING STANDARDS

(Created Spring 2019)

Purpose of IFC Housing Standards

- A. To outline the rules and standards for IFC fraternity on and off-campus housing as well as define the repercussions for failing to meet said standards.

Definition of Housing

- A. A chapter house shall be defined as any property on or off of university property that a chapter allocates funds toward.

Safety Standards

A. Lighting

- a. Each Chapter will provide access paths and doors to the facility which must be reasonably lit. All exterior building lighting should be maintained and operable, with additional lighting in entrances and pathways.

B. Fire Safety

- a. All chapter houses are required to receive an annual fire inspection from a certified fire inspector.

C. Alcohol and Illegal Substances

- a. Each chapter and its members must follow the federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell, and/or manufacture illegal drugs or other controlled substances while on chapter/organizational premises
- b. The presence of alcohol products above 15% alcohol by volume ("ABV") is prohibited on any chapter/organization premises, except when served by a licensed and insured third-party vendor.

Exterior Maintenance

- A. Chapters must maintain adequate manicured grounds, free of trash and debris, with a reasonable attempt to grow and maintain grass where appropriate as determined by the IFC advisor.
 - a. This shall be done by signing a contract with a lawn care service approved by the IFC advisor.
- B. The outward appearance of the house must be clean and orderly. I.E. There may not be any paint splotches, plywood, inside furniture, other debris, or anything deemed unfitting by the IFC Advisor on chapter property.



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Facility Audit

- A. Each Chapter will participate in an annual facility audit conducted by the Vice President of Judicial. The audit will focus on compliance with the IFC Housing Standard and local and state laws. This audit shall not supersede Lafayette city code or other requirements set forth by the city of Lafayette or the state of Louisiana.
 - a. If the Vice President of Judicial is a member of the Chapter to be audited, he shall designate another member of the IFC Executive Board that is not in that chapter to conduct it in his place.

Failure to Comply with Housing Standards

- A. Should chapters fail to meet any of the outlined standards, the IFC advisor will contact the chapter's president and chapter advisor to notify them of said failure.
- B. The chapter will then be given a set timeframe by the IFC Executive Board.
- C. Should the chapter fail to fix said issue within said timeframe they shall be fined \$50 per day for four days.
- D. If after four days from the end said timeline the chapter has failed to fix the issue, and the chapter's house is on campus, the university will be allowed to fix the issue and the chapter will be remitted to the Conduct Board.

Safety & Security Recommendations

- A. Crime Prevention Through Environmental Design
 - a. The Property should encourage patrons to enter through a common entrance, especially after hours.
 - b. Fencing, signage, and access to facilities should be clearly defined to exterior observers when visitors are transitioning from public to privately-owned spaces.
 - c. Exterior property, including trash and recycling areas, should be maintained and orderly, free of litter and graffiti.

Study Space

- A. Each Chapter shall define a common functional academic space specific to the chapter's facility. Chapters are encouraged to consider flexible spaces to meet a variety of academic needs, including but not limited to, study space, small group meeting space, and classroom space.

Amendments

A. Procedure for Proposing Amendments

- a. Amendments to these standards may only be proposed by a member of the IFC Council of Delegates or by a member of the IFC Executive Board.



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B. Quorum

- a. A two-thirds vote by quorum of the Council of Delegates shall be necessary to amend these standards.

C. Grammatical Revisions and Council of Delegates Voting

- a. Minor changes to these standards for grammatical reasons shall not be subject to a vote by the Council of Delegates.

D. Revision and Ratification of Housing Standards

- a. In the event that the majority or entirety of this document no longer suits the needs of the IFC community, an entirely new set of housing standards shall be drafted.
- b. An entirely new set of housing standards shall only be ratified by a three-fourths vote by quorum of the Council of Delegates.



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EXECUTIVE BOARD ATTENDANCE AND ACCOUNTABILITY POLICY

(Created 3/1/2019)

Purpose

- A. To outline the policies regarding the attendance and accountability of the members of the Interfraternity Council Executive Board, as well as define what constitutes Mandatory Events and the process for member evaluation.

Attendance

- A. All Members of the Executive Board are expected to attend all mandatory events and meetings throughout their term. Mandatory Events include, but are not limited to:
 - a. Council of Delegates Meetings
 - b. Executive Board Meetings
 - c. Events planned by the Executive Board
 - d. Events sponsored by the Interfraternity Council
 - e. Formal Recruitment Week

Absence Policy for Fall and Spring Semesters

- A. Each Member is allowed three (3) absences per semester.
- B. An absence will be considered as missing more than 10 minutes of an event or meeting.
- C. Any anticipated absence must be communicated to the President twenty-four hours in advance.
- D. If a member leaves a mandatory event or meeting early without proper excuse it will result in an absence.
- E. After three absences, members shall be subject to an evaluation by the President and Interfraternity Council Advisor and shall be fined fifteen dollars for each subsequent absence.

Tardy Policy

- A. Executive Board members are expected to be on time for all events and meetings.
- B. Any member who is not on time to an event or meeting will be marked as tardy.
- C. Three tardies will count as one absence.

Attendance Policy for Summer

- A. Orientation



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- a. Each Executive Board member is expected to attend a minimum of two (2) orientation sessions during the Summer semester.

B. Meetings and Trainings

- a. All members are expected to attend all established meetings and any additional training throughout the summer semester.

C. Absence Policy for Summer

- a. Executive Board members are allowed three (3) absences during the summer.
- b. After three absences, members shall be subject to an evaluation by the President and Interfraternity Council Advisor and shall be fined fifteen dollars for each subsequent absence.

“No Call- No Show” Policy

- A. Members who fail to attend an event, fail to reach out to the President at least twenty-four hours beforehand and are non-contactable through the event shall be immediately subject to a twenty-five dollar fine and evaluation by the President and Interfraternity Council Advisor.

Mandatory Events

A. Executive Board Meetings

- a. Weekly meetings held between the members of the Executive Board.
- b. Members are expected to not only be in attendance to these meetings but also:
 - i. Arrive prepared with information on relevant work completed throughout the week.
 - ii. Remain attentive and make note of the information discussed throughout the meeting.

B. Council of Delegates Meetings

- a. Meetings held between the members of the Executive Board, Interfraternity Council Presidents, and Delegates.
- b. Members are expected to not only be in attendance to these meetings but also:
 - i. Arrive prepared with information on relevant work completed throughout the week.
 - ii. Remain attentive and make note of the information discussed throughout the meeting.
 - iii. Submit reports of work completed throughout the week to the President within a reasonable time before the meeting.

C. Events Planned by the Executive Board or Sponsored by the Interfraternity Council

- a. Executive Board Members are required to attend 75% events planned by the Executive Board or sponsored by the Interfraternity Council.



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Evaluations

- A. Should a member fail to meet the above standards in addition to any fines, they shall be subject to an evaluation by the President and Interfraternity Council Advisor.
 - a. The purpose of this evaluation shall be to assess the member's performance, participation, and service to the Executive Board and Interfraternity Council.
 - b. After such evaluation, the President and Interfraternity Council Advisor shall determine what steps must be taken to correct the member's actions. These steps include but are not limited to:
 - i. Required check-ins on member's work with the President
 - ii. Removal of some or all responsibilities of the member
 - iii. Removal from the Executive Board
 - c. Should it be determined that a member must be removed from the Executive Board, the President will ask the member to step down from their position.
 - i. If a member refuses to do so, the President will bring up the issue at the next Executive Board meeting, explain their rationale for removing the member and call a vote if the member should be removed.
 - ii. If the Executive Board votes to remove the member and they are still unwilling to step down, the President will make a formal proposal for removal to the Council of Delegates and follow the requisite process for removal of an officer.