



154 Thorndike Hall | Box 44 | 525 West 120th Street New York, NY 10031 | E-mail:
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[Robert Rules](#)

General Meeting Agenda

Date: October 14, 2016

Time: 6 p.m.

Location: 438 Horace Mann Hall

I. Call to Order (6:00pm)

- a. Attendance

II. Old Business

- a. Approval of the [Minutes](#)
- b. Approval of the Agenda

III. Gallery, Comments & Senatorial Reports

- a. Advisor Reports
- b. Gallery Reports
- c. Discussion on SACs
 - i. General Description and discussion
 - ii. How to leverage the “Make Your Voice Heard” Campaign
- d. Pulse Check
- e. Senatorial Reports

IV. New Business

- a. Senate Bills
 1. **Bill 1: Trivia and Happy Hour - \$0.00** [Bill 1](#) 10/20/16-SLA-C9
 2. **Bill 2: Halloween Party - \$700.00** [Bill 2](#) 10/28/16-SLA-C9
 3. **Bill 3: Getting to Know You Fondue Extravaganza - \$299.00** [Bill 3](#) 10/21/16-SO18–

V. Committee Meetings & Reports

- a. Academic Affairs Committee:
- b. Diversity & Community Affairs Committee:
- c. Institutional Affairs Committee:
- d. Student Life Committee:
- e. University Affairs Committee:

VI. Executive Board Reports

- a. Operations Coordinators
 - i. Attendance
- b. Communications Officer
- c. Parliamentarian
- d. Treasurer
- e. University Senator
- f. Vice-President
- g. President

VII. Announcements

VIII. Adjournment



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General Meeting Agenda

Date:

Time:

Location:

I. Call to Order (6:00pm)

- a. Attendance

Notes: Meeting called to order at 6:17 p.m by President, Drew Coles

II. Old Business

- a. Approval of the Minutes
- b. Approval of the Agenda

Notes:

- Last minute meetings (link) were amended and approved
- Agenda was formally approved by members present

III. Gallery, Comments & Senatorial Reports

- a. Advisor Reports
- b. Gallery Reports

Notes:

- Report provided by Professor of Science and Education and Associate Dean Science education Program, Felicia Mensah.
 - There is great interest in working with student senate
 - We look forward to learning about upcoming student engagement opportunities
- Report provided by Associate Director, Student Activities & Programs, Yvonne Destin

- Thank you to participants who attended the Title IX training
- Organization workshop grant - TC senate members were also present for this training.
- TC student senate members should attend the grant workshop to understand the process better

c. Discussion on SACs

- i. General Description and discussion
- ii. How to leverage the “Make Your Voice Heard” Campaign

Notes:

- PDF of Make Your Voice Heard:
<https://drive.google.com/open?id=0B1Ym9G0zbIkTT1I5WHhBcnE4Nk0>
- Report offered by University Senator, Cassandra Ziegler
 - Questions about the purpose of SACs and its mechanism remained unclear
 - There was a SQE meeting last week
 - Members who attended asked if they were able to meet with their counterparts during the session. MST and Child Behavior departments had the chance to speak to other team members. The arts and humanity department did not meet with their counterparts.
 - Cassandra mentioned to all present that if further questions existed to reach out to her or Adriana Reyes
 - The powerpoint presentation displayed charts to offer members a visual on the hierarchy of SACs. Last year the goal became to formalize the student quality of education by generating the venue to talk about issues of diversity and social injustices
 - The TC senate and the SQE bring the ideas together and gather the student voice.
 - The different orgs (3) do not report to one another and they have their own goals. Our goal is to have them work together.
 - Senators present should see the constitution and be aware of the scope of their role.
 - SQE focuses on social justice and diversity topics. They are the epicenter when it comes to converging students thoughts into SACs.
 - SAC- Your department may have different visions. We have the student master and doctoral senate liaisons to catalyze goal formation and deliberations.
 - As the department senators, you are the driving forces. Talk to students in department and start getting better references of the needs of your cohort.
 - Consider holding a townhall meeting and have this kind of conversation as a topic of discussion for students in your department.

- The letter (document) information was sent to faculty and students to have all members be part of the discourse. The SCA will look different in every department, variations include a change in the bylaws
- Senate members should work together to project student voices, and transfer information to different departments.
- Collaboration is key and we must aim to gather thoughts to have conversations about the faculty and show others how we want to all get together
- This way will allow a way to facilitate dialog between students faculty and administration and to better have students more organized
- Department senator, Carmona posed a question regarding the outcomes from SAC. He wanted to know if there were document where outcomes were. He felt these will help reference inquiries in the town hall meetings
- University Senator, Cassandra Ziegler stated that there is a document with logged information and we can put this in every department senators' folder
- Within the department program of Clinical and Counseling Psychology, there are varied interests. A comment was posed that indicated how there might not be enough time during the SAC to address the wide range of issues of the dept.
- Institutional Affairs Chair, Sheila Serafino suggested that Doctor Randall Richardson should be contacted within the department of clinical and counseling psychology
- Diversity and Community Chair, Adriana Reyes mentioned that programs are different and so it would be good to have multiple options to reference
- Department senator Jonathan Carmona asked about the best practices vs something that students may want. He wanted to better understand what would be best
- Drew Coles recommended that members reach out to as many people as they can as well as representatives. Members can disperse and meet other representatives and you can get the process goin
- Academic Affairs Chair, Sarah van denBerg mentioned the Voice campaign that she helped create a survey for. There was a PDF document created that summarized the big picture of the results
- Institutional Affairs Chair, Sheila Serafino suggested for members present to reach out to their respective departments and obtain evaluations and more feedback. This will be a good place to start for all
- Sarah van denBerg stated that the PDF document will be sent out to your department and in a few months, we aim to have a more granular picture
- Adriana Reyes stated that feedback with department senators had been attained and it's important that members are aware that they will also be participating
- SQE: students must play an active role and include other people in the conversation. Find out who has been involved and reach out to them. Members who experience pushback, please let us know just so that we know how to address it

- President Drew Coles inquired about participation of meetings and Sheila Serafino responded by confirming 37%. Albeit, this is 4 times the number that they have encountered before. These result must continue to improved because we should have more people engaged. Sheila will put this information in the google drive.

d. Senatorial Reports

Specialty Senators:

Alumni Senator:
● N/A
Community Outreach Senator:
● N/A
International Senator:
● N/A
Residential Services Senator:
● N/A
Special Projects Senator:
● N/A
Student Organization Senator:
● N/A
Student Resource Senator:
● N/A

Departmental Senators:

Arts and Humanities:
● N/A
Biobehavioral Sciences:
● N/A
Counseling and Clinical Psychology:
● N/A
Curriculum and Teaching:
● N/A

Education Policy and Social Analysis:

- N/A

Health and Behavioral Studies:

- N/A

Human Development:

- N/A

International and Transcultural Studies:

- N/A

Math, Science and Technology:

- N/A

Organization and Leadership:

- N/A

IV. New Business**a. Senate Bills****1. Bill 1****Notes Bill 1**

- Student Life Chair Faizal Badat and ORS are putting together this event
- No need for more money
- A bill should be created and amended that will put all upcoming ORS events
- ORS wants our support but not monetary
- Faizal Badat asked if we could vote on helping them out with advertisement
- Department senator, Melissa Durity asked if there's another way we can hear about the events?
- Feizal Badat stated to want to improve communication about the events to senate and student body
- Communications Officer Zach Saffa asked if she felt that the senate members didn't know about the events in advance or she meant the whole TC population. Melissa Durity responded by saying that all students should know of upcoming events at an earlier time.
- Vice president, Brett Shanley suggested for there to be a calendar where all upcoming events are posted.
- Program Coordinator Michael Fagan asked all members present to send him event information so that he could add them to the google calendar
- Health and Well being Specialty Senator, Justin Cox (member) suggested for there to be an action plan to support ORS events.
- Faizal suggested to members to disperse information within their departments and reach out to higher ups.
- A Move to vote on the amendment was voiced.

- Drew: this motion is a friendly amendment.
 1. No longer 5 dollar charge for this event. The event will be free
 2. Only trivia and happy hour event it will be ORS/ SDA
- Second on motion: 1 abstention
- Vote for the bill: Bill passes.

Bill 2

- Faizal Badat : Explained that the event will take place on Friday 28, October in Grace Dodge Hall
- The event will be co-sponsored with the engineering school and GSAC and the bill will be split evenly
 - 2100.00 Total, we will put in 700\$
 - Drinks/ snack (non alcoholic etc)
- Adriana reyes asked if we're only are paying for kegs. Faizal replied by stating that the numbers on the bill represented the overall quantity of the request being made for the event. Adriana asked if this may be too much. Faizal suggested that they could try to coordinate to just get 2 kegs instead. Adriana suggested for there to be more wine bought if that was the case.
- Any changes made to the bill would have to be conversed over with adjoining entities
- Associate Director, Student Activities & Programs Yvonne Destin stated that in events when food is served, it is the responsibility of the members making the arrangements to make sure that the food is parceled throughout the event.
- A motion to vote on the bill was stated.
 - Vote: 1 abstention. (2) Bill passes

Bill 3

- Student Organization Senator, Zifan Yang presented the details of the bill he suggested that includes fondue fountains to be purchased.
- Sponsor 100.00 dollars - 37%
- There are not many other large events planned
- Parliamentarian, Chloe Wright stated that this bill is opened for conversation.
- Adriana reyes voiced a concern for the finances requested and the amount of people attending the conference. She suggested if there might be another way for the organizational leadership department to invest money for this. So that members can also attain money from department budget.
- Chloe Wright stated that the department was currently funding other projects and that this purchase will help to gain interest of new students.
- Brett Shanley stated that there are other ways to accomplish the goal of generating interest without too many complications. The money requested is a large sum for a small number of people.
- Department Chair - Human Development (Doctorate), Brian Kinghorn pointed out that some requested material on the list can be reconsidered to fit a smaller budget.
- Specialty Senator Nathan Mullen suggested for there to be fees for admission, even if it's \$5.00

- Chloe Wright stated that they are trying to not charge a fee, because the group suggesting this bill does not have money to support
- Specialty Senator Melissa Durity asked about working with other organization, and also questioned the attendance of 45 people noted on the bill. Chloe Wright confirmed that she was 80% sure that they will meet this goal of attendees.
- Chloe Wright also added that she hopes to collaborate with other orgs for future events. The fondue machines will be purchased and the TC student senate can use these machines also.
- Senate Committee Chair Sarah Van den Berg stated that the fondu is an investment and we have provided some good details thus far. A motion to vote on the bill was stated.
- Motion: Opposition- 3, Abstention: 7 , I's: 19 and the vote passes:

V. Committee Meetings & Reports

a. Academic Affairs Committee:

Notes:

- Sarah van den Berg suggested to look at the length and frequency of events coming up.

b. Diversity & Community Affairs Committee:

Notes: Documentary of Spike lee was well attended.

- Adriana Reyes reported that SQE Had a productive meeting last week. Every dept is moving forward and has already met with dept chair
- Graduate workers union: Discussion was about how to be an ally. Were trying to enhance the communication between students and the information is shared about issue that are there. Make sure you talk to your dept.
- There will be a meeting next Wednesday at 9:00 p.m. dept senators are required to attend.

c. Institutional Affairs Committee:

Notes:

- Sheila Serafino reported that Olivia Tandon has done background research to see how we can make events more green. This effort will make us more responsible as well. There is an upcoming project with the Columbia University food pantry and harlem. Olivia Tandon will look into on how we can make that type of connection. We want to get students here more excited about greening
- There will be a selection music night
 - The TC choir and acapella groups.
 - Percy: Nov 10 pencil in and come out (post election music night)

d. Student Life Committee:

Notes:

- Faizal Badat stated that they are sending out flyers for the SDA event so that everyone can share the upcoming Halloween party
- Please circulate the event details on social media
- If you would like to get involved to help with decorations, come by next Wednesday at 9:00PM

e. University Affairs Committee:

Notes:

- A resolution was placed two years ago and this was based on CA/TA wage gaps
- Daniel Souleles was a previous chair of Institutional Affairs Committee who sought a resolution. [Article in Columbia Spectator](#).
- There still seems to be some confusion. Any CA thinks that they have the same work as TA, but there is a difference in pay. Cassandra Ziegler stated that she was going to look into talking with daniel and figuring out what happened.
- There may be discrepancies and TC senate and what depts are doing

VI. Executive Board Reports

a. Operations Coordinators

Notes:

- Send Michael all details of events and if you're not using google calendar please do so to find out about upcoming events.
- There is a slideshow with names pic, position.
(google doc to make all people more acquainted with the position)
- Inventory: Both in office and closet. Members interested in taking out things to borrow please contact Michael or Sara.
- TC Student senate meetings will be recorded and we will send you a form asking for consent for image/ publicity materials used
- Attendance: There were questions about penalties, or unexcused absences. The rule in the past is that 3 unexcused/tardy at most. Google drive- has been accounted for
- Communication is key. You can also use WebEx. Live stream our meetings. If you can't be here you can use this platform. Its also a resources for the public to watch our meeting.

b. Communications Officer

Notes:

- Mission statement has been sent out to students and is now in the shared google drive
- There are 3 bulletin board TC - One will have a large monthly calendar
- Social media doc- Drew and Lauren you have editing capabilities

c. Parliamentarian

Notes:

- Roberts rule; we can always approve
- We want to be transparents
- We will aim to make keep a consistent schedule and finish meetings on time

d. Treasurer

Notes:

- When you want to add a bill. Please send me a bill and we can have a better discussion about finances

e. University Senator

Notes:

- The external relations and research policy committee
- Keep in mind that I will always try to reach out to committee chairs, but always reach out to me and I will serve as a resource

f. Vice-President

Notes: VICE PRESIDENT

- Community chairs please upload documents.
- Treasurer Abhijit Tagade stated that with respects to bills , make sure that you follow the coding of the bill number before submission.
- Tajade also stated that in effort to expedite the process of bill formation. We need to send bills on Monday to make sure that revisions are made accordingly and that a dialog is given consideration.

f. President

Notes:

- If there are last minute things from any members, please forward these to Sara or Michael.
- Meeting adjourned at 8:30 p.m.

VII. Announcements

Notes:

Reminders.

VIII. Adjournment