



SUSQUEHANNA COMMUNITY SCHOOL DISTRICT
3192 TURNPIKE STREET
SUSQUEHANNA, PA 18847

JOHN RUSHEFSKI
Superintendent of Schools

PETER SUPKO
Coordinator of Curriculum

RICHARD EMMONS
Junior/Senior High School
Principal

BRENT SODEN
Elementary School
Principal

GARY KIERNAN
Business Manager

RE: Employment

Thank you for your interest in the Susquehanna Community School District. Pennsylvania Department of Education has implemented new policies for all new school district employees beginning January 1, 2015. In order for us to comply with the new policies we will need you to forward all the information listed below.

NURSE

- ~ Employment Application
- ~ Nursing Certificate
- ~ Transcripts
- ~ Pennsylvania State Police Criminal Record Check
- ~ Pennsylvania Child Abuse History Clearance
- ~ FBI Fingerprint Check (Pennsylvania Department of Education PDE) Service Code 1KG6XN
- ~ School Personnel Health Record (TB test must be less than 3 months since administered)
- ~ Recognizing and Reporting Child Abuse Training (submit certificate)
- ~ Professional Ethics Training Act 126 - Teacher Track (submit certificate)
- ~ Suicide Prevention Trainings – (submit transcript) 1) Suicide Prevention 101 & Debunking Myths 2) School Related Epidemiology
- ~ Sexual Misconduct/Abuse Disclosure Release Form (Applicant must complete the applicant sections, sign and return to the district, then the district must mail them to the current/former employers.)

All documents and or links can be found on our website www.scschools.org. Choose district then choose employment.

All Clearances and Health Records must be current and all forms must be received by the district before you can begin employment.

Updated: May 15, 2025