

Arc @ UNSW Limited
The UNSW Minecraft Society
CONSTITUTION

1 Introduction

- 1.1 The official name of the club shall be the UNSW Minecraft Society.
- 1.2 The club shall be affiliated to Arc.
- 1.3 The aims and objectives of the club are:
 - 1.3.1 To promote social engagement between UNSW students through a shared interest in the video game “Minecraft”.
 - 1.3.2 To increase students’ enjoyment and interest in “Minecraft” through the provision of various services and activities.
 - 1.3.3 To provide an avenue for UNSW students to express their creative ideas through “Minecraft”, as well as promote teamwork between students through building projects within the game.
- 1.4 In all matters not specifically dealt with herein, the procedures set out in the latest edition of Guide for Meetings and Organisations by N.E.R. Renton shall apply.

Definitions

- 1.5 For the purposes of this Constitution:
 - 1.5.1 The University shall mean the University of New South Wales;
 - 1.5.2 Arc shall mean Arc @ UNSW Limited;
 - 1.5.3 Re-affiliation shall mean re-affiliation with Arc;
 - 1.5.4 Members shall mean full members of the club;
 - 1.5.5 Associate members shall mean associate members of the club;
 - 1.5.6 The Executive shall mean the Executive of the club;
 - 1.5.7 The Committee shall mean the Executive of the club as well as any member appointed by the Executive to fill a specific role;
 - 1.5.8 The Annual General Meeting shall mean the Annual General Meeting of the club;
 - 1.5.9 An academic day shall mean a day during the-first, second and third term of the University’s academic year which is not a Saturday, Sunday, Public Holiday or University Holiday; and
 - 1.5.10 Subjects shall mean units of study offered by the University in progression to the award of a degree.
 - 1.5.11 The term “Minecraft server” shall refer to the game server service for the video game “Minecraft”, which is administered by the UNSW Minecraft Society.
 - 1.5.12 The terms “user” and “player” shall refer to a UNSW Minecraft Society member who has been granted access to the Minecraft server.
 - 1.5.13 The term “griefing” refers to deliberate activities done through in-game actions on the Minecraft server that intentionally cause grief, anger and other socially destructive consequences.
 - 1.5.14 The terms “administrator” and “moderator” refer to special users of the Minecraft server. Please see Section 8.2 and 8.4 for more information.
- 1.6 Unless a contrary statement appears in Section 9 of this Constitution, the club shall be bound by all the clauses in Section 2 to Section 8 of this Constitution.

2 *Not-For-Profit Status*

- 2.1 The assets and income of the organisation shall be applied solely in furtherance of its above-mentioned objects and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or expenses incurred on behalf of the organisation.

3 Membership

- 3.1 Contact details for members of your club are to remain solely accessible by Executives and Arc Staff. Contact details are not to be given or sold to any other person.
- 3.2 The club shall be recognised as a Regular club.
- 3.3 Full membership of the club shall be open to all UNSW students subject to affiliation requirements of Arc, and they shall be required to pay an annual club membership fee of at exactly \$0 for both Arc and non-Arc students, and complete a membership form.
- 3.4 Associate membership shall be open to all persons who are not UNSW students subject to affiliation requirements of Arc, provided that they pay a membership fee of \$0 that is set by the club Executive, and they complete a membership form prepared by the club Executive.
- 3.5 While club membership is free for all UNSW students and associate members. Please see Section 8 for more details (fee information at 8.1.5).
- 3.6 The duration of a person's membership shall be until the club's next Annual General Meeting after they have become a member, or until the end of Week One in Term One of the University year after they have become a member, whichever is the later.
- 3.7 The club shall comply with Anti-Discrimination legislation in all of its activities and procedures, including the granting of club membership.
- 3.8 Notwithstanding clause 3.6, a member of a club Executive may have their position declared vacant according to the procedures set out in Section 4.8.
- 3.9 Notwithstanding clause 3.6, a member or associate member of a club may have their membership terminated after the following procedure is followed:
 - 3.9.1 A motion is carried by the Executive, or the Executive is petitioned by twenty (20) members to instigate impeachment proceedings;
 - 3.9.2 The members of the club are notified of the proceedings formally as a motion on notice to an Extraordinary General Meeting under Section 5.2;
 - 3.9.3 The member concerned is notified in writing of the procedures and reasons for proceedings at least seven (7) days prior to the meeting.
 - 3.9.4 The member concerned is given five (5) minutes to speak against the motion at the Extraordinary General Meeting.
 - 3.9.5 The motion is carried by the Extraordinary General Meeting.
- 3.10 Notwithstanding clause 3.9, an Executive, a member or associate member of a Club may have their membership terminated if the following occurs:
 - 3.10.1 The person in question has acted in a way that has sabotaged the functions of the Club or disregarded the Constitution to the detriment of the Club's membership; and/or,
 - 3.10.2 The person in question has instigated instances of bullying, harassment, assault and/or gendered violence to one or multiple individuals.
 - 3.10.3 The Club has liaised with Arc about the person in question and Arc has determined the issue is of a serious nature.
 - 3.10.4 That the Club has, in consultation with Arc, determined that a public EGM to remove the individual would cause undue harm to those that have been victimised or harmed.

- 3.10.5 Notice of a General Meeting must then be presented via the email they provided when signing up to the Club, to the person(s) in question, and the Executive, at least seven (7) days prior to the meeting.
- 3.10.6 This meeting must be held in-camera (privately) and the only people permitted to attend the meeting are:
- 3.10.7 Executive as listed within their Constitution,
 - a) the person(s) in question,
 - b) a support person for each of the person(s) in question, as required
- 3.10.8 Any member of Arc Clubs Management, as required
- 3.10.9 The person(s) in question must be afforded procedural fairness, including five (5) minutes to speak against the motion. (refer to Arc Clubs Policy Section E, 33.5 - 33.11)
- 3.10.10 The motion is carried by the General Meeting.
- 3.11 Any member of a club or club Executive who believes they have been wrongly expelled may appeal to Arc, who will arrive at the final resolution of the matter.
- 3.12 Appeals must be submitted in writing within seven (7) days of receiving the penalty and must include a justification for seeking an appeal.

4 Executive

- 4.1 The Executive of the club shall be elected from the full members at the Annual General Meeting and shall consist of at least:
 - 4.1.1 A President;
 - 4.1.2 A Secretary;
 - 4.1.3 A Treasurer;
 - 4.1.4 An Arc Delegate;
 - 4.1.5 A Welfare Officer;
 - 4.1.6 Marketing Director
 - 4.1.7 Events Director
- 4.2 The term of office for each Executive elected at an AGM shall start at the conclusion of Term 3 in the current year and continue for a full calendar year.
 - 4.2.1 Any Executive elected at an EGM will serve from the date of their election until the end of the next Term 3 in any given calendar year.
- 4.3 Additional Committee members can be optionally appointed by the Executive, and can consist of:
 - 4.3.1 Head Administrator(s)
- 4.4 Additional Subcommittee members can be optionally appointed by the Executive, within the following:
 - 4.4.1 Events Subcommittee
 - 4.4.2 Marketing Subcommittee
- 4.5 One member is permitted to hold up to two Executive positions, provided that a minimum of three different members shall remain on the Executive at all times, with the exception that the positions of President, Secretary and Treasurer may not be held by the same person.
- 4.6 Job sharing of any Executive position is not permitted.
- 4.7 The Executive shall be responsible for the following duties:
 - 4.7.1 The activities of the club;
 - 4.7.2 The finances of the club;
 - 4.7.3 Appointing members to the Committee and Subcommittees;
 - a) Appointments will be made by majority vote of the executive.
 - 4.7.4 Oversee the activities of the club subcommittees;

- 4.7.5 The maintenance and review of policies & procedures of the Club, including its Grievance Resolution Policy & Procedure.
- 4.8 The Executive is at all times bound by the decisions of a club Annual or Extraordinary General Meeting.
- 4.9 Any member of the Executive shall have their position declared vacant if they:
 - 4.9.1 Die;
 - 4.9.2 Cease to be a member of the club;
 - 4.9.3 Cease to be a UNSW student;
 - 4.9.4 Are absent from any three (3) consecutive meetings of the club without apology or leave; or
 - 4.9.5 Have their position declared vacant at an Extraordinary General Meeting.
- 4.10 Any member of the Committee shall have their position declared vacant if they:
 - 4.10.1 Meet the criteria outlined in section 4.9; or
 - 4.10.2 Are removed from their role by majority vote of the executive.
- 4.11 Any vacancy on the club Executive must be filled at an Extraordinary General Meeting, via the procedures outlined in Section 5.
- 4.12 Executive positions that become vacant less than 1 month before the yearly affiliation period may be filled by majority vote of the Executive. People appointed this way will be 'Acting' in the position, may not be the President or Treasurer, may not be a bank signatory and cannot act as Arc Membership Portal administrators
- 4.13 Duties of the following Executive positions shall include but not be limited to:
 - 4.13.1 **President**
 - a) To chair all club, Sub-Committee, Committee, General and Annual General Meetings (held during their term) of the club or society;
 - b) To oversee and coordinate the activities and administration of the club;
 - c) To ensure that the elected officers of the club or society perform duties as laid down by the clubs' Constitution, through regular e-mail updates, regularly advertised meetings, reports and notices and/or regular newsletters;
 - d) To ensure that all other tasks necessary for the running of the activities of the society are performed, properly either by doing them or delegating the duties;
 - e) To have a thorough knowledge of the club's or society's Constitution;
 - f) To plan the coming year's activities;
 - g) To act as official spokesperson for the club;
 - h) To arrive at a membership fee with the Executive;
 - i) To liaise with fellow office bearers;
 - j) To acquaint each committee member with their function, responsibility, duties and maintain personal contact with them;
 - k) To liaise with Arc and departments of the University where necessary;
 - l) To ensure that an "Application for Affiliation" form accompanied by the minutes of the most recent Annual General Meeting and an updated membership list is submitted to Arc;
 - m) To ensure that the Treasurer submits a Financial Report to the club at the AGM and to Arc and that they have the club's finances in good order in preparation for Spot Audits by Arc;
 - n) To ensure that Arc is informed of changes to the Executive;
 - o) To pass on their knowledge to their successor; and
 - p) Other duties as in accordance with the Constitution of the club.

4.13.2 **Secretary**

- a) To be responsible for receiving and replying to all correspondence on behalf of the club;
- b) To organise meetings, agendas (in consultation with the President), and minutes;
- c) To keep relevant club papers in order;
- d) To coordinate elections; and
- e) To maintain the membership list, updating when changes are made.
- f) To share the roles of the Head Administrator(s) with the President if a Head Administrator is not instated.

4.13.3 **Treasurer**

- a) To keep and maintain all club financial records;
- b) To hold cheque books, petty cash tins etc;
- c) To keep the club informed of its financial position (at meetings, through regular email reports, or regular newsletter;
- d) To carry out financial transactions as directed by the club management;
- e) To not lend money, under any circumstances to yourself, club members or other clubs;
- f) To always ensure that the records are up to date and in good order so that if they are otherwise unable to continue in that capacity someone else can easily take over;
- g) To not put the club in debt that cannot be repaid, but should endeavour to match costs and income as closely as possible;
- h) To always insist on a receipt or docket to validate any expenditure by the club;
- i) To pay all accounts by cheque;
- j) To always enter the payee's name, the cheque amount and a brief explanation of the payment on the cheque butt;
- k) To always provide a receipt to a person who gives money to the club for any reason and bank all money received IMMEDIATELY;
- l) To ensure you have at least two and not more than three signatories who are Executive members to the cheque account;
- m) To ensure that club funds are not misused at any time; and
- n) To ensure that when smaller amounts of money are spent (petty cash) a receipt or docket must be obtained.
- o) Under no circumstances are any expenses to be met without documentation.

4.13.4 **Arc Delegate**

- a) To be aware of the Arc funding system, it's requirements and its possibilities for the club;
- b) To communicate with the Executive before and after each Arc Clubs General Meeting to pass on information (about grants etc);
- c) To liaise with Arc and the club's Executive;
- d) To have a good working knowledge of Arc forms;
- e) To clear out the club's pigeonhole in the Arc Resource Centre at least every two weeks; and
- f) To attend Arc Clubs General Meetings or nominate a fellow club member to attend on your behalf, or send advance apologies (taking the form of a written note detailing your name, club, and the date of the meeting you can not attend).

4.13.5 **Welfare Officer**

- a) To foster an inclusive culture within the Club
- b) To lead efforts ensuring that your internal Club culture is positive and to prioritise and foster wellbeing and balance within the Club;
- c) Ensure that Club events will not result in poor wellbeing outcomes and will not lead to grievances from Club members and/or executives;
- d) To be an accessible contact for members, UNSW students and UNSW staff in receiving complaints and grievances relating to the Club and on any matters regarding equity of events and activities as well as conduct and diversity within the Club.
- e) To investigate grievances (where necessary) and resolve grievances or provide recommendations to the Club Executive on the resolution of grievances;
- f) To act in a fair, ethical and confidential manner in the performance of their duties, and pass on their responsibilities for specific grievances to other Club Executives if they cannot act impartially; and
- g) To notify those involved of the outcome of the grievance
- h) To not act as counsellor during any grievances, but to ensure that anyone experiencing distress is provided with adequate resources on who to speak to or where to go to seek professional advice or help.
- i) To facilitate, promote, and engage non-majority demographics of the Club, and ensure that the Club takes into consideration the needs and requirements of non-majority demographics to make their events and activities as inclusive as possible.
- j) Provide guidance to members and representatives of the Club on appropriate ways to behave and to communicate inclusively.
- k) Ensure that all Club communications can be understood clearly by all students by avoiding the use of slang and idioms, where practicable;
- l) Monitor engagement, membership and any significant issues from students relating to non-majority demographics within the Club and provide reports to Club Executive as required;
- m) Undertake training as required to build understanding of how to look out for your peers and how to improve the internal culture of your Club; and,
- n) Other relevant duties as required.

4.13.6 **Marketing Director**

- a) To publicise and advertise the events of the society to its members.
- b) To create advertising material for the society if necessary.
- c) To primarily oversee the activities of the Marketing Subcommittee.

4.13.7 **Events Director**

- a) To manage and oversee society events.
- b) To work on the creation of events.
- c) To inform the marketing subcommittee of upcoming events.
- d) To work with head administrators in technical components of society events when necessary.
- e) To primarily oversee the activities of the Events Subcommittee.

- 4.14 Duties of the following Committee positions shall include but not be limited to:
- 4.14.1 **Head Administrator**
- a) To oversee the maintenance and moderation of the Minecraft server, including regular software updates and keeping regular data backups.
 - b) To maintain the Minecraft server whitelist (allowed members), updating when changes are made.
- 4.15 Duties of the following Subcommittee positions shall include but not be limited to:
- 4.15.1 **Events Subcommittee**
- a) To assist in devising of potential events
 - b) To assist in the setup and running of events
- 4.15.2 **Marketing Subcommittee**
- a) To assist in the creation of promotional material
 - b) To assist in the marketing of the club within social media
- 4.16 Society executives and head administrators must have multi-factor authentication enabled on any social media account pertaining to the society and accessible to them.

5 Meetings

Annual General Meetings

- 5.1 There shall be one Annual General meeting every calendar year.
- 5.2 Notice in the form of an agenda for the Annual General Meeting shall be no less than fourteen(14) days, and is to be:
- 5.2.1 Given in writing to Arc;
- 5.2.2 Given in writing to all club members, or upon approval by Arc displayed in a way that will guarantee an acceptable level of exposure among club members.
- 5.3 Quorum for the Annual General Meeting shall be:
- 5.3.1 Ten (10) or one half of the Club membership, whichever is the lesser, for all Clubs with less than 75 members, and for any other Club that has been active for less than 18 months from the time they first affiliated to Arc; or,
- 5.4 Fifteen (15) ordinary members for all Clubs with more than 75 members that have been active for more than 18 months from the time they first affiliated to Arc. An ordinary member is defined as a member of the Club that did not serve as Executive in the current year.
- 5.5 At an Annual General Meeting:
- 5.5.1 Reports shall be presented by at least the President and the Treasurer;
- 5.5.2 Full financial reports shall be presented and adopted;
- 5.5.3 Elections for a new Executive shall be conducted; and
- 5.5.4 Constitutional amendments and other motions on notice may be discussed and voted upon.
- 5.5.5 The Chair will hand over the meeting to the Returning Officer who will:
- a) Hold elections for a new Executive; and/or if this has already happened online,
- 5.5.6 Announce the winners and any other relevant information to attendees as required, before handing the meeting to the new, Incoming President, or in their absence, a duly elected Chair.
- 5.6 Full minutes of this meeting, including a list of the new Executive, written financial reports, and constitutional amendments, shall be forwarded to Arc within fourteen (14) days of the meeting.

Extraordinary General Meetings

- 5.7 There shall be Extraordinary General Meetings as the Executive sees fit or as petitioned under clause 4.8.
- 5.8 The format, procedures, notice and quorum for an Extraordinary General Meeting shall be the same as for an Annual General Meeting, except that Executive elections will not be held unless specifically notified.
- 5.9 To petition Extraordinary General Meeting twenty(20) members or half of the club membership, whichever is the lesser, must petition the Executive in writing.
- 5.10 Such a petitioned meeting must be held within twenty-one (21) days, but no sooner than fourteen (14) days.
- 5.11 There shall be other general meetings of the club as the Executive sees fit.

Meetings

- 5.12 General requirements for all meetings are as follows:
 - 5.12.1 All voting at meetings shall be with a simple majority required for a resolution to be passed;
 - 5.12.2 Each member is entitled to one vote;
 - 5.12.3 Directed proxies shall be allowed in meetings and the procedure shall comply with the requirements of Arc;
 - 5.12.4 Only a Returning Officer, or in their absence, meeting Chair, may hold proxy votes.
 - 5.12.5 Elections for Executive shall use the "optional preferential" system;
 - 5.12.6 In the case of equality of voting a countback will be held, with the candidate that received the most first preference votes winning. If there is another tie, the second preference votes will determine the winner, and so on, until a winner is determined;
 - 5.12.7 In the event a vote is completely and evenly matched, a re-vote will be held.
 - 5.12.8 Constitutional changes must be in the form of a motion on notice to an Annual or Extraordinary General Meeting;
 - 5.12.9 Constitutional changes passed at an Annual or Extraordinary General Meeting must be approved by Arc for the Club to remain affiliated with Arc.
 - 5.12.10 Motions not pertaining to Constitutional changes may be raised at the Meeting from any member in attendance.

Returning Officer

- 5.13 At least one (1) Returning Officer must be appointed by the Executive prior to a General Meeting at which an election will take place.
- 5.14 The Returning Officers duties are as follows:
 - 5.14.1 Ensure that they are at all times impartial and objective and cannot be determined to have a real or perceived conflict of interest by Club members, Executive or by Arc Clubs Management.
 - 5.14.2 Ensure that all elections are run fairly and in line with the rules set out by this Club's Constitution and according to Arc Clubs Policy and Procedure.
 - 5.14.3 Prepare and circulate all notices of election, nominations, voting and proxies to be held as part of any General Meeting in which an election is to take place.
 - 5.14.4 Provide all members with access to an email address that is designated for use by the Returning Officer over the course of their duties.

- 5.14.5 Accept all nominations submitted that satisfy the rules of this Club's Constitution and Arc Clubs Policy and treat any defective or late nominations in the manner prescribed by this Club's Constitution and/or Arc policy.
- 5.14.6 If voting is to take place online, ensure that the appointed Returning Officer(s) are the only person(s), alongside Arc Clubs Management, with access to the voting forms and spreadsheets.
- 5.14.7 If voting is to take place in person, ensure that they have provided all members with instructions surrounding proxies, have received any proxies via accepted channels and determined the validity of proxies submitted prior to the General Meeting taking place.
- 5.14.8 Runs the portion of the General Meeting pertaining to the election of candidates
- 5.14.9 Allows for at least 1 scrutineer per candidate, (who cannot be the candidate themselves) to be present for the counting of votes, if this is held in person, or for that person to be provided access to the voting sheets if the election was held online.
- 5.14.10 To present a report announcing all successful candidates following the conclusion of the voting process.
- 5.14.11 Where there is a clash between this Club's Constitution and Arc Clubs Policy, Arc Clubs Policy takes precedence.

6 Finance

- 6.1 The club shall hold an account with a financial institution approved by Arc.
- 6.2 The Executive must approve all accounts and expenditures for payment.
- 6.3 All financial transactions shall require two signatures of members of the Executive.
- 6.4 The club shall nominate three members of the Executive as possible signatories for the account, one of which must be the club Treasurer
- 6.5 The financial records of the club shall be open for inspection by Arc at all times.

7 Dissolution

- 7.1 Dissolution of the club will occur after the following conditions have been met:
 - 7.1.1 An Extraordinary General Meeting is petitioned in writing as set out in 4.8;
 - 7.1.2 Procedures for notification as set out in 4.2 are followed, and the reasons for the proposed dissolution are included with the notification to Arc;
 - 7.1.3 Quorum for the meeting to dissolve the club shall be twenty (20) members or three-quarters of the club membership, whichever is the lesser;
 - 7.1.4 No other business may be conducted at the meeting to dissolve the club;
 - 7.1.5 After the petitioning body has stated its case any opposition must be given the opportunity to reply, with at least ten minutes set aside for this purpose;
 - 7.1.6 A vote is taken and the motion to dissolve lapses if opposed by fifteen (15) or more members of the club;
 - 7.1.7 If the motion to dissolve is carried, Arc must be notified within fourteen (14) days.
- 7.2 Dissolution of the club will also occur if the club has been financially and administratively inactive for a period of eighteen (18) months.
- 7.3 On dissolution of the club, the club is not to distribute assets to members. All assets are to be distributed to an organisation with similar goals or objectives that also prohibits the distribution of assets to members. This organisation may be nominated at the dissolution meeting of the club. If no other legitimate club or organisation is nominated, Arc will begin procedures to recover any property, monies or records belonging to the club which it perceives would be useful to other Arc-affiliated clubs. The club will be given twenty one (21) days to forward all relevant items to Arc before any action is instigated.

8 Minecraft Server

The Minecraft Server shall be governed by a set of parameters and rules in order to ensure its smooth running and enjoyment for all society members.

8.1 Provision of service

- 8.1.1 The UNSW Minecraft Society will provide a single Minecraft server for use by society members that have been granted access by the society (see 8.1.6). Only Minecraft accounts owned by UNSW Minecraft Society members can be granted access to the Minecraft server.
- 8.1.2 The UNSW Minecraft Society will contract an external service provider or internal server hosting to host the Minecraft server on the society's behalf.
- 8.1.3 The Minecraft server must be able to provide reliable 24/7 access to players allowed by the society.
- 8.1.4 The society's choice of service provider shall be determined by the executive, and will be reviewed at least once per year (annually) at the Annual General Meeting.
- 8.1.5 There is currently no fee for accessing the Minecraft server. This applies to all current members of the Minecraft society.
- 8.1.6 The Executive reserves the right to refuse access to the Minecraft server to individual members, provided that a suitable reason is given (e.g. known to deliberately cause grief) and adheres to anti-discrimination law (see Clause 2.7).

8.2 Head Administrators

- 8.2.1 A Minecraft server Head Administrator (may be abbreviated as "Admin") refers to a Minecraft server user who has the power to modify other users' ability to access the society's Minecraft server. They also have additional in-game powers on the Minecraft server, all of which are listed in Section 8.3
- 8.2.2 The President and Secretary shall have access to Head Administrator powers, however they will not be counted as part of the maximum of 5 Administrators
- 8.2.3 Administrators are responsible for:
 - a) Ensuring all users adhere to the rules listed in Section 8.6
 - b) Taking action against users who break the rules listed in Section 8.6
 - c) Appointing Moderators to assist with the monitoring of the Minecraft server.
 - d) Ensuring Moderators do not abuse their powers.
 - e) Maintaining the Minecraft server in-game (e.g. rolling back "griefed" areas in-game, minimising lag from excessive use of redstone etc.)
 - f) something like "act in the interest of the society"?
- 8.2.4 Head Administrators shall be appointed by the President, the Secretary and/or the Head Administrator(s), but must be approved by the majority of the Executive.
- 8.2.5 A Head Administrator may have their powers removed by the President, the Secretary and/or the Head Administrator(s) if they have been found to have used their powers in an unfair or abusive manner, with sufficient evidence. In addition, they may also have their access rights to the Minecraft server revoked by the President, the Secretary and/or the Head Administrator(s).
- 8.2.6 A Head Administrator may appoint up to two Moderators. The Executive may grant an exception to this clause on a case-by-case basis.
- 8.2.7 A user may petition the Executive to conduct an investigation into potential misuse and abuse of powers by a Head Administrator if sufficient evidence is provided.

- 8.2.8 The Executive shall have the power to revoke any decision made by a Head Administrator, provided that a suitable reason is given (e.g. known to deliberately cause grief) and adheres to anti-discrimination law (see Clause 2.7).
- 8.2.9 Head Administrators must record each instance of their use of muting, banning, restart, terraforming (i.e. "WorldEdit-ing") activities and rollback to a file nominated by the Executive.
- 8.3 Additional Administration powers
 - 8.3.1 Removing users from the Minecraft server (kicking)
 - 8.3.2 Muting for up to 48 hours
 - 8.3.3 Banning users (both temporary and permanent)
 - 8.3.4 In-game invisibility
 - 8.3.5 Full flight
 - 8.3.6 Partial rollback of server map
 - 8.3.7 Modifying levels of access to certain areas and features in-game for other users. This should only be used for pure admin purposes (such as fixing portals), and not for unfair advantages in-game
 - 8.3.8 Creative mode and in-game terraforming
 - 8.3.9 Restarting the Minecraft server, with at least a 2 minute warning if possible.
- 8.4 **Moderators**
 - 8.4.1 A Minecraft server Moderator (may be abbreviated as "Mod") refers to a Minecraft server user who has limited power to modify other users' ability to access the society's Minecraft server.
 - 8.4.2 There is to be no more than two moderators for one admin (i.e. moderator to admin ratio can be up to 2:1)
 - 8.4.3 Moderators are responsible for:
 - a) Ensuring that all users adhere to the rules listed in Section 8.6
 - b) Taking action against users who break the rules listed in Section 8.6
 - 8.4.4 Moderators shall be appointed by Executives, or Head Administrators after notifying the Executive team.
 - 8.4.5 Moderators shall have the following powers:
 - a) Kicking
 - b) Muting for up to 2 hours
 - c) Temporary banning users for up to 24 hours
 - d) In-game invisibility
 - e) Viewing a journal of player-made changes to in-game worlds (e.g. building, destroying blocks)
 - 8.4.6 Head Administrators and members of the Executive shall have the power to revoke any decision made by a Moderator provided that a suitable reason is given (e.g. punishment deemed to be too harsh) and adheres to anti-discrimination law (see Clause 2.7).
 - 8.4.7 Moderators must record each instance of their use of muting and banning powers to a file nominated by the Executive.
- 8.5 Terms of service
 - 8.5.1 All Minecraft server users must adhere to the society's rules. These rules can be found in 8.6
 - 8.5.2 Users may have their access rights to the Minecraft server revoked or modified at the discretion of a Head Administrator or Moderator if they were found to have broken a rule. This can be in the form of a mute, kick, temporary ban or permanent ban.
 - 8.5.3 Users are not entitled to a refund if they had their access rights to the Minecraft server revoked due to rule breaking.
 - 8.5.4 Users are ultimately responsible for their own Minecraft account that they use on the society's Minecraft server. Any action performed in-game by the said

account will be considered as if it is done by the user themselves, even if done by another person (e.g. family member). Consideration may be given if the account has been "hacked" on a case-by-case basis.

8.6 **Rules**

- 8.6.1 No abuse or bullying of other players. Examples may include but are not limited to vulgar language, bigotry, "griefing" and spam.
- 8.6.2 Use of computer software to gain an unfair advantage over other users (e.g. hacks, auto-clicker) is banned.
- 8.6.3 Extreme abuse of in-game exploits is banned. Some exploits may be allowed on a case-by-case basis given approval by the Executive or Head Administrator(s).
- 8.6.4 Spamming and excessive advertising is banned.
- 8.6.5 Users with special privileges (e.g. Administrators) may not abuse their privileges or use them in such a way that they gain an unfair advantage over other users.
- 8.6.6 Creative and artistic content deemed to be offensive and/or not safe for work may be removed at the discretion of the executive.

8.7 **Sponsorship and Advertisements**

- 8.7.1 Advertising (provided that it is unobtrusive) may be displayed on the UNSW Minecraft Society website and during society events.

8.8 **Physical Server**

- 8.8.1 In the event of the society owning a physical server, the server will remain the property of the society and will be stored in a location in Arc@UNSW, or at an Executive's residence, wherever it can give the best user experience.

9 **Additions**

Please number any additions or alterations to this Constitution starting with 9.1, and ensure that a copy is submitted to Arc with your affiliation. Additions or alterations to this Constitution do not become valid unless ratified by Arc.