

Brenau University
Military TA Frequently Asked Questions

- **What is Military Tuition Assistance?**

Military Tuition Assistance is a DOD benefit available to active-duty service members and certain reserve/National Guard components that pays \$250 per course credit hour up to \$4,500 per fiscal year for college courses.

- **What is covered by Military TA?**

Military TA covers tuition directly, but does not pay for fees or books. The student is responsible for books, course materials and institutional fees.

- **How do I apply for Military TA?**

Students should contact their specific branch's Education Services Officer (ESO) to create a personalized degree plan. They will apply for funding through their respective military education portal to create a Tuition Assistance Request (TAR). Applications must be submitted and command-approved before the class start date, typically within a 7 to 60-day window prior. This is strictly enforced.

- **How do I use my benefits at Brenau?**

Once an approved TAR is received for a course, a copy of the approved form can be sent electronically to Maria Beebe at mbeebe@brenau.edu. Her contact phone number is 770-718-5300. She is located in the Accounting Building on Brenau's Historic Campus in office 111. Upon verification of TAR course information, and after the final Drop/Add period for the session, the appropriate Military branch will be invoiced.

- **How is the payment handled?**

The payment for the Military TA is paid directly to the school to be applied to the student's account.

- **When will the Military TA be applied to my account?**

The TA amount will be applied to the student's account when the payment is received from the Military. It will not be applied until this time.