

Unapproved Minutes
Caledonia Central Supervisory Union
BOARD OF DIRECTORS' MEETING
Monday, November 17, 2025 – 6:00 PM

Meeting called to order by Clayton Cargill

Attendance: Clayton Cargill, Kay Freedy, Eric Hewitt, Andra Hibbert, Kendra Padilla, Superintendent Matt Foster, Chris Tormey, Jay Miller, Mark Clough, Patrick Healy, Asst Superintendent Mike Moriarty, Director of Finance John Burke

Consent Agenda:
No changes

October 20, 2025, Minutes

A **motion** to approve the minutes by Mark Clough and seconded by Eric Hewitt. Motion approved.

Superintendent Report -

Mark Clough – District Qualities Standards. Matt can send out each district's DQS. Peacham has requested and received theirs. Self-evaluation tool for districts.

Mark noted the awards/grants that Danville has received. Danville is doing a great job.

Student Services Report -

Mark Clough had a question on special ed billing by LI and St J Academy – difference between the IEP and case management billing. It is a difference between what services each school covers. Questions will be run back to Allie for clarification.

FY27 Budget – Matt shared a budget presentation and shared some changes from the first view.

- Draft budget is coming in around 14.8 million for FY27. 6.48% increase from last year.
- Drivers include – salary increases, health insurance increases, etc.
- 45% of the SU budget does not hit the local budgets.
- 8.4 million of the 14.8 million are assessed to the districts. Matt showed the impact on each district.
- Matt shared the Special Ed costs – what is reimbursed and what is assessed to the districts. Discussion on extraordinary costs, shifting of the reimbursement model.

Kay wondered how much would change if Danville high school closed? Another meeting would need to happen to address those changes in the SU budget.

A **motion** to approve the CCSU FY27 budget of \$14,792,937 by Chris Tormey and seconded by Eric Hewitt. Motion approved.

[Mission Statement](#) – The Board reviewed the two mission statements presented and shared their thoughts on each and adjusted as needed. Mike read the final draft.

A **motion** to approve the mission statement by Patrick Healy and seconded by Eric Hewitt. Motion approved.

New Business

- [A7 - Board Relations with School Personnel](#) - This is an existing policy that is no longer required/recommended VSBA policy. The board can choose to maintain or retire the policy. This policy ensures that CCSU and its member districts maintain professional and appropriate relationships between the School Board and school personnel. It defines the superintendent's and principals' roles in managing staff interactions, and clarifies that board members should communicate with staff only within established administrative channels. (Discussion/Proposed recommendation for adoption by District Boards)
- [A20 Policy - Board Meetings, Agenda Preparation & Distribution](#) (Recommended) - This is an update to an existing policy that outlines how school board meetings are conducted and how agendas are prepared and distributed in accordance with Vermont's Open Meeting law. (Discussion/Proposed recommendation for adoption by District Boards)
- [A21 Policy- Public Participation at Board Meetings](#) (Recommended) - This is an update to an existing policy that encourages public participation in board meetings, to ensure transparency, informed decision-making, and community engagement. (Discussion/Proposed recommendation for adoption by District Boards)
- [A22 Policy - Notice of Non - Discrimination](#) (Recommended) - This is an update to an existing policy that ensures that the district does not unlawfully discriminate in its programs, activities or employment based on factors such as race, color, religion, sex disability, age, gender identity or other protected characteristics. (Discussion/Proposed recommendation for adoption by District Boards)
- [A23 Policy - Community Engagement](#) (Recommended) - This is a new policy that emphasizes the importance of strong community engagement and collaboration in shaping the district's vision and goals. The board, with community input, will develop and monitor a strategic plan focused on academic progress, wellness, and continuous improvement. (Discussion/Proposed recommendation for adoption by District Boards)
- [A24 Policy -Board/Superintendent Relationship](#) (Recommended) - This is a new policy that defines the roles of the school board and superintendent, emphasizing collaboration, trust, and clear communication. The board governs through policy and holds the superintendent accountable for managing operations and achieving district goals. (Discussion/Proposed recommendation for adoption by District Boards)

- [A25 Policy - Role and Adoption of School Board Policies](#) - (Recommended) This is an update to an existing policy that outlines the school board's responsibility to establish clear, consistent, and lawful policies that guide district operations and ensure efficient governance.

(Discussion/Proposed recommendation for adoption by District Boards)

- [A26 Policy - Board Member Education](#) - This is an update to an existing policy that encourages and supports ongoing education for school board members to help them stay informed about their roles, responsibilities, and educational issues. It requires participation in training, orientation, and professional development opportunities to improve leadership skills and ensure effective governance in compliance with state standards. (Discussion/Proposed recommendation for adoption by District Boards)

A **motion** to approve the above policies at the SU level and recommended to the districts by Mark Clough and seconded by Chris Tormey. Motion approved.

Act 73 – all redistricting maps have been rejected.

Jay is working to get some of the Senators to come to our area for a talking session.

VSBA Update – Get on Board Training webinar coming up. Goes through what board members do.

Public Comment: None

Future Agenda Items:

Next meeting is in January

A **motion** to adjourn by Patrick Healy and seconded by Chris Tormey. Motion approved.

Minutes respectfully submitted,
Nicky Cole