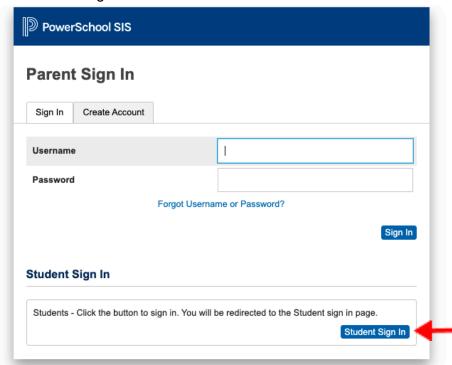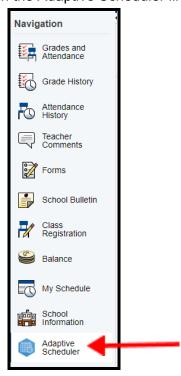# Student Adaptive Scheduler How-To

Step One: Log In to Adaptive Scheduler

1. Login to https://cvsdvt.powerschool.com/ using Google Sign-In- be sure to scroll down and use the Student Sign In.

2. Click on the Adaptive Scheduler link on the bottom of the left hand menu.
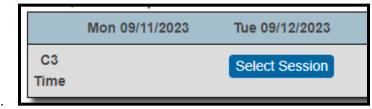
Step Two: Set up your Week

1. Click on the 'My Schedule' tab and adjust the calendar to the 'Week of' - correct week (for now, 09/18/23).
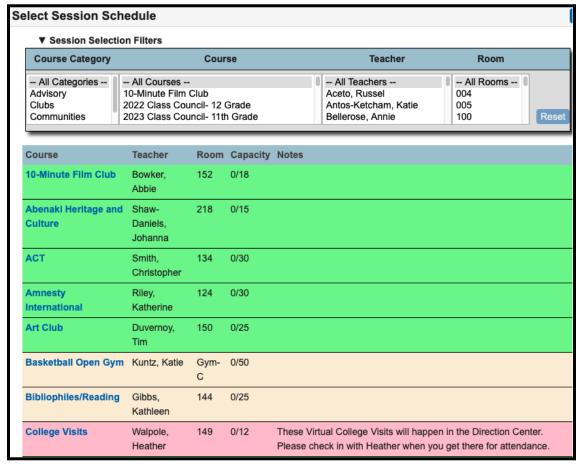

2. Select 'Select Session' under Tuesday and find the Club, Community, or Connect that you would like to have on your schedule for Tuesday for the selected week (You can filter by type if that is helpful).

3.

NOTE: you will only see options that have space available- if you want to Connect with a teacher who you do not see on the list, you can reach out directly to them to find out when they are available

4. Be sure to click on the BLUE title of your option on the left of the screen to add it to your schedule.

5. You will now see the option you chose in your schedule for Tuesday. Repeat the process to select your C3 Time options for Wednesday and Thursday. You are done when all days have something selected and your schedule looks something like this:

Schedule					
Period	**Monday** 09/27/2021	**Tuesday** 09/28/2021	**Wednesday** 09/29/2021	**Thursday** 09/30/2021	**Friday** 10/01/2021
C3 Time		Clear **Computer Science Club** MacFadyen, Charlie 125-3	Clear **Outdoor Activities Club** Smith, Zach FIELD	Clear **Gender Sexuality Alliance (GSA)** Rinkema, Emily 125	

Week of 09/27/2021

6. To edit one of your options, select 'Clear' and then repeat the process above.