

The Magickal Market Vendor Application - Updated Sept 2024

**Please COPY & PASTE application and email it to
sacred.sisters.events.vendor@gmail.com**

About us: Sacred Sisters Events is owned and operated by Desi Herring of Element of Magick.

All events are first come first serve basis. Participation may be limited by theme. We do not hold space for non-payments. Payment is required two days **before** the event date, no exceptions to this rule.

Our events are free to the public. Vendors have an option to give an item for a raffle that might be held during that event. We suggest packaging your gift to raffle with your business information.

We require that all of our vendors join the vendor group on Facebook for all the latest information and changes. Facebook Group will be emailed or private messaged to you upon receipt of application.

Advertising: Sacred Sisters Events will promote you on social media leading up to the event. We love to showcase each vendor in prior weeks leading up to the event. A great way to get that going is by posting to the event FB group!

Please advertise on your own social media at least once, though the more we talk about an event the better it is! Feel free to share the flyers we provide in the group for each event.

Vendor Fees: All fees will be paid over Sacred Sisters Events Venmo account. **Beware of scams!** There are no other accounts that can take payment for any Magickal Market events.

Outdoor events 10X10 booth is: (if you have a bigger tent or need more space then you need to speak to Desi)

Crafting/Retail vendor fee is subject to venue location. It can be from \$25 - \$50 depending on location. The fee price will be provided for each event in our facebook group, discounts can be earned through our "refer a vendor" incentive and other promotional/special events.

Service/Class vendor fee is set at \$25.00 (this is if you are only providing a service or a class and **not** selling any items. If you have any questions please contact Desi)

Food vendor fee is subject to venue location. It can be from \$25 - \$50 depending on location. The fee price will be provided for each event in our facebook group, discounts can be earned through our "refer a vendor" incentive and other promotional/special events.

Youth Vendor (ran and operated by someone under the age of 18) fee \$20.00

Some indoor events will be a single 6ft table if this is the case the fee is subject to venue location. It can be from \$15 - \$30 per table depending on location. The fee price will be provided for each event in our facebook group, discounts can be earned through our "refer a vendor" incentive and other promotional/special events.

Online Events: is set at \$10.00, unless otherwise stated

Information and Set up/breakdown:

All vendors must be set up and ready **20 mins** before the show time in place for the event. The beginning of set up time will always be **2 hours** before the time of the show. To know all the set up and break down times as well as other pertinent info please see the facebook group.

It is suggested, but not required, that you wear something witchy to help bring the environment to life and help transform the space we are in.

On the topic of transforming spaces, we also advise that each booth have something that really helps bring customers into a world of magick and wonder. This can be done with decor on tables, music, or tent decor. If you would like help with this please contact Desi for suggestions.

There will be an information tent set up to help vendors and customers alike and will be run by one of the owners of Sacred Sisters Events.

Please read the following agreements and initial digitally after each. Thank you so much for applying.

*I am aware I need to provide my own tent, table, and chairs for the event. _____

*I agree to arrive for set up (no later than 30 minutes before the operational hours of the event). If I am running late for vendor set-up, I will message Desi through Facebook, text or call with a business name. _____

*I agree to stay until the end of the event or an agreed upon an earlier time made in advance with Sacred Sisters Event/The Magickal Market. If I need to leave for an emergency, I will let Desi know immediately. _____

*Do you agree to provide one donated item of any value to our raffle? _____

*Refunds: All events are non-refundable and non-transferrable. If the event is canceled by the coordinator we are able to transfer to a future event. _____

*Sacred Sisters Events/The Magickal Market are not liable for anything missing, broken or stolen. Vendors are in charge of keeping their belongings safe. _____

*I agree for my image and products to be photographed for promotional purposes by Sacred Sister Events/The Magickal Market. (Note if you do not want us to share images of you please inform Desi of this request. We WILL NOT share ANY images of anyone under the age of 12)

Payments are due within 48 hours of the event date.

Contact First and Last Name (Please use LEGAL name, and other if applicable):

*

Business Name:

*

Email:

*

Phone Number:

*

Website (type N/A if not available):

*

Please provide all social media handles for promotional purposes. Type N/A if you don't have any:

Description of your products or services you are wanting to sell at our events, this may be used for promotional purposes:

For promotional purposes please provide at least 3 pictures of your products or services:

What is the date, time and location of the event you would like to attend?:

Referred: were you referred to The Magickal Market by a friend, fellow vendor, or small business? If so, what is their name/business name?

Best way for us to contact you?(Initial your preferred form of contact):

Phone

Email

Text

Social Media (please provide social media of choice):