

MaP Meeting

March 14, 2023

1. **Welcome** Jodie Hepp
2. **School Update-** Jessica O'Donovan shared with parents that we are thinking of doing buddies next year (3rd with 6th, 4th with 7th and 5th with 8th). We are also planning a joint lockdown drill with local law enforcement that will join us. We will do the lockdown with the students outside. The teachers will be aware it will happen and the parents that are volunteering at the school will know. This way we will know what to do if a lockdown happens when students are outside.
3. **Map Bylaws Update presented-** Erin Grant (See below) is working on updating the by-laws. They were last updated in 2007. They were sent out in the Magellan Minute. The main changes are to clarify the by-laws and to add the vice president roll and assistant treasurer roll. Also, we added the VP of fundraising. We also clarified when the budget is presented. Another thing added is that both the VP of fundraising cannot roll off in the same year.
4. **Treasurer Report-** Erin Grant (See Below) My Hot Lunch Box raised \$4000 last month. We raised \$1499.00 from the book fair.
5. **Communications-** Kristi Woodard taking minutes
 - MCS Google Calendar link below (subscribe on a computer)
https://calendar.google.com/calendar/embed?src=magellancharter.org_uelg43c6hj0doubne0c5tn0as8%40group.calendar.google.com&ctz=America%2FNew_York
 - [MaP Handbook Rough Draft](#)
6. **Committee Reports**

a. 8th Grade Service Dinner b. Alumni Relations c. Book Fair d. Carpool Sign-up e. Community Service f. Cultural Arts g. Dances-7pm April 28th \$7 sign up genius for volunteers- code of conduct will be sent home- semi-formal h. Dine Out events- Manhattan Pizza 11am-8pm McDonalds teacher night will be April 12th- May 11th Jason's deli at Brier Creek i. Directory	j. Hospitality k. Landscaping/Beautification- sign up genius for April 22nd for Spring Clean up day l. Lunches m. Membership/Meet the Teacher n. Nominating o. Paint p. Picture Day q. Recruiting r. School Supply Boxes s. Schoolwide Picnic t. Spiritwear u. Yearbook Purchase Link v. Misc.
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7. **Grade Level Updates**
8. **Open**

9. Important Dates:

March 15: Admissions Lottery, 3:30pm

March 21: Manhattan Pizza Dine Out Event, 5-9pm

March 25: St. Baldrick's

March 31: Early Release, 11:15am

April 22: Spring Clean-up Day, 8-11am

April 28: Middle School Dance, 7-9pm

Proposed Bylaw Changes

Vote will be held at following MaP Meeting

Section 1. Members, Terms, Good Standing, and Vacancies

B. Terms -

- Added the following language - *The officer terms should alternate so that there is a combination of prior and new members each school year.*

Section 2. General Powers

- Added that MaP will present the organization's budget to the MaP membership at the *start of the school year.*

Section 4. Officers

A. Number

- 1. Increased the number of board members from 4 to 6; 2. Added the term "roles" to Part A so that it now reads "*Number and Roles*"; 3. Added the Vice President role and Assistant Treasurer role.

C. Duties

1. Summarized duties for the new roles as follows:

- *The Vice-president shall assist the President and shall perform all the duties of the President in the absence of that Officer. The Vice-President is expected to take over for the President the following year but this can be modified if needed to fill other responsibilities. Specific duties shall be discussed with the President prior to the start of the year.*
- *Assistant Treasurer - The Assistant Treasurer shall assist the Treasurer and perform all duties in the absence of that Officer. Specific responsibilities will be outlined with the Treasurer at the start of the fiscal year. The Assistant Treasurer is expected to serve as Treasurer the following year.*

2. Amended duties for other roles as follows:

- The Fundraising Vice President(s) - The VPs of Fundraising shall be responsible for the oversight of all general fundraising functions. The VPs of Fundraising (with the approval of the Executive Board) may create fundraising committees, and may designate the responsibilities of the committees. The VPs of Fundraising shall oversee all active and passive fundraising. *The Vice-President(s) of Fundraising should alternate so that both individuals do not roll off the Executive Board in the same year.*

Section 7. Committees

A. Standing Committees. Revised language to make it the responsibility of the Recruiting Committee to identify

Chairpersons and MaP Executive Board to approve versus the President to appoint Chairpersons.

- Each committee shall include a Chairperson, *who shall be identified by the MaP recruiting committee and approved by the Executive Board* and such other members as shall be designated by the Chairperson.

B. Finance Committee – Revised the membership of the Finance Committee to include the school's finance administrator and added the Asst. Treasurer.

- In addition there shall be a Finance Committee which shall serve as advisor to the Executive Board on matters relating to the financing of the Executive Board's administration and that of its programs. The Committee shall include the Treasurer, who shall be Chairperson, *Assistant Treasurer*, the President or *Vice-President*, the Chairpersons of any money- raising activities, and the *school's finance administrator* such other members as shall be designated by the Chairperson of the Finance Committee.

Magellan Partners for Education FY 2022

Income and Expense Compared to Annual Budget

07/01/2022 - 06/30/2023

Membership and Fundraisers	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Le ss
It's Up to Us Annual Fundraiser	\$74,559.62	\$70,000.00	(\$181.10)	-	\$74,378.52	\$70,000.00	\$4,378.52
Map Membership Dues	\$6,575.74	\$7,000.00	-	(\$600.00)	\$6,575.74	\$6,400.00	\$175.74
School Pictures	\$2,071.60	\$1,000.00	-	-	\$2,071.60	\$1,000.00	\$1,071.60
Salsa Fresh	\$1,617.16	\$500.00	(\$5,455.80)	-	(\$3,838.64)	\$500.00	(\$4,338.64)
School Supply Boxes	\$510.00	\$516.00	-	-	\$510.00	\$516.00	(\$6.00)
Amazon Smiles	-	\$200.00	-	-	-	\$200.00	(\$200.00)
Dine Out Nights	\$709.25	\$2,500.00	-	-	\$709.25	\$2,500.00	(\$1,790.75)
Grocery Stores (Publix, Harris Teeter)	\$478.76	\$3,000.00	-	-	\$478.76	\$3,000.00	(\$2,521.24)
My Hot Lunch Box	\$1,958.00	\$8,000.00	(\$257.34)	(\$8,000.00)	\$1,700.66	-	\$1,700.66
Box Tops	\$48.10	-	-	-	\$48.10	-	\$48.10
Membership and Fundraisers Totals	\$88,528.23	\$92,716.00	(\$5,894.24)	(\$8,600.00)	\$82,633.99	\$84,116.00	(\$1,482.01)
MaP School Programs	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Le ss
Bookfair	\$5,432.44	\$5,000.00	(\$500.00)	(\$3,500.00)	\$4,932.44	\$1,500.00	\$3,432.44
Hospitality	\$577.02	\$500.00	(\$2,625.55)	(\$4,500.00)	(\$2,048.53)	(\$4,000.00)	\$1,951.47
School Dances	\$1,233.20	\$1,650.00	(\$825.00)	(\$1,650.00)	\$408.20	-	\$408.20
Spiritwear	\$8,327.08	\$7,000.00	(\$4,372.61)	(\$5,000.00)	\$3,954.47	\$2,000.00	\$1,954.47

Yearbook	-	\$4,000.00	-	(\$2,300.00)	-	\$1,700.00	(\$1,700.00)
MaP School Programs Totals	\$15,569.74	\$18,150.00	(\$8,323.16)	(\$16,950.00)	\$7,246.58	\$1,200.00	\$6,046.58
MaP Service Programs	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
> 8th Grade Service Dinner	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
> Dinner Tips Collected	-	\$2,000.00	-	-	-	\$2,000.00	(\$2,000.00)
> Dinner Revenue	\$5,777.00	\$5,800.00	(\$1,245.72)	(\$5,500.00)	\$4,531.28	\$300.00	\$4,231.28
> Charitable Donation	-	-	-	(\$2,000.00)	-	(\$2,000.00)	\$2,000.00
> 8th Grade Service Dinner Totals	\$5,777.00	\$7,800.00	(\$1,245.72)	(\$7,500.00)	\$4,531.28	\$300.00	\$4,231.28
MaP Service Programs Totals	\$5,777.00	\$7,800.00	(\$1,245.72)	(\$7,500.00)	\$4,531.28	\$300.00	\$4,231.28
Expense	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Alumni Picnic	-	-	-	(\$75.00)	-	(\$75.00)	\$75.00
Booster Club Support	-	-	(\$500.00)	(\$2,500.00)	(\$500.00)	(\$2,500.00)	\$2,000.00
Building & Grounds	-	-	(\$1,133.76)	(\$350.00)	(\$1,133.76)	(\$350.00)	(\$783.76)
Community Picnics	-	-	(\$56.00)	(\$50.00)	(\$56.00)	(\$50.00)	(\$6.00)
Cultural Arts	-	-	(\$2,724.75)	(\$13,000.00)	(\$2,724.75)	#####	\$10,275.25
Honor Roll Breakfast	-	-	-	-	-	-	-
Meet the Teacher	-	-	(\$465.00)	(\$250.00)	(\$465.00)	(\$250.00)	(\$215.00)
Student Voyager Assistance	-	-	-	(\$3,000.00)	-	(\$3,000.00)	\$3,000.00
Teacher/Staff Reimbursement	-	-	(\$3,199.51)	(\$7,000.00)	(\$3,199.51)	(\$7,000.00)	\$3,800.49
School Partnership Gift (supplements school's annual operating budget)	-	-	-	(\$70,000.00)	-	#####	\$70,000.00
MaP Operations	-	-	(\$582.56)	(\$1,000.00)	(\$582.56)	(\$1,000.00)	\$417.44
Expense Totals	-	-	(\$8,661.58)	(\$97,225.00)	(\$8,661.58)	#####	\$88,563.42
Box Tops	Actual Income	Budgeted Income	Actual Expenses	Budgeted Expenses	Actual Net	Budget Net	More/-Less
Deposits	-	-	-	-	-	-	-

Box Tops Totals	-	-	-	-	-	-	-
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