# **Privacy Policy**

# **Your Privacy**

We respect your privacy and will take measures to protect it, as more fully detailed below. In the course of our dealings with you, we will collect and process personal information about you. Personal information includes any information allowing us to identify you as an individual, for example, your name, your email address or your telephone number.

We are committed to protecting your privacy. We will use your personal information in accordance with all applicable laws and regulations that relate to data protection and privacy.

Our privacy policy tells you:

- 1. what personal information we collect;
- 2. why we collect this information;
- 3. how we will use it:
- 4. who else will see it;
- 5. how you can contact us;
- 6. your rights in relation to the personal information that we hold, including your rights to change, delete and see your information.

If you do not agree with anything in this policy, then you may not register for, or use any of our services.

## What information do we collect?

We collect the following types of information:

Information we collect when you register with us:

We may ask you for a number of pieces of information including:

- 1. your name;
- 2. your email address;
- 3. Phone number

### Why do we ask for this information?

- 1. To register you as a user of and/or provide access to the Services
- 2. To manage our relationship with you which will include
- 3. To deliver relevant content and advertisements to you and measure or understand the effectiveness of the advertising we serve to you
- 4. To administer and protect our business and our Services
- 5. To make suggestions and recommendations to you about events or other services available through the Services that may be of interest to you

# How do we use your personal information?

We have set out below the purposes for which we use your personal information.

# Who do we share your personal information with?

 to our employees and/or third party service providers who assist us to interact with you via our Website, email or any other method, and thus need to know your personal information in order to assist us to communicate with you properly and efficiently;

# Your rights

You have the right to ask us to:

- 1. Confirm what personal information we hold about you and provide you with a copy of that data;
- 2. Correct any personal information that is inaccurate;
- 3. Temporarily stop using your information if you are questioning our right to use that data;
- 4. Stop using your personal information unless we can demonstrate a valid reason why we need to continue to hold that data e.g. to support a product warranty;
- 5. Stop using your personal information to send you marketing materials
- 6. Provide you with the personal information that you have provided to us, in a structured and commonly-used electronic format, or transmit that information directly to another company if that is technically feasible.

#### How to contact us?

To update your details or ask for a copy of your personal information:

You can call us on: 062 816 3397

### **Protecting your personal information**

The transmission of information via the internet is not completely secure; this risk is common across the internet and not specific to our services. We cannot guarantee the security of your data (including your personal information) transmitted to our services; any transmission is at your own risk.