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BY-LAWS

NONPROFIT ABC

Article I. Name

The legal name of this non-profit corporation shall be the NONPROFIT ABC, also referred to in these by-laws as the _____.

Article II. Purpose

The purpose of the organization is _____.

Article III. Membership

Any public or private organization or agency or any individual interested in supporting the purposes and objectives of the council may, upon meeting the requirements provided by the by-laws, be admitted to membership upon approval of the board of directors.

Section 1. Individual membership. Any person who applies for individual membership and pays annual dues prescribed by the board of directors may become an individual member with the right to nominate and vote for at-large members of the directors and will be entitled to any and all other privileges of individual membership as may be afforded from time to time.

Section 2. Non-Profit Organization Membership. Any on-profit organization which presents a non-restrictive, effective and regular program for the promotion of cultural or artistic activities may acquire membership upon approval of the Board.

Article IV. Board of Directors

Section 1. Members. The Board of Directors shall consist of [enter number here] at-large members. No salaries or shares of assets shall be distributed to directors.

Section 2. General Powers. The business and affairs of the Committee shall be managed by the board of directors, who shall determine the policies and activities of the Committee within the confines of the stated purposes of the corporation. The board may engage the services of an executive director to administer and coordinate programs and activities in accordance with the policies of the board.

Section 3. Meeting and Voting. The board shall have regular meetings during the year as it shall from time to time be determined. The board may call special meetings at any time upon the call of the president or any [enter number here] directors. A quorum for the transaction of business at board meetings shall consist of [enter number here] directors. At all meetings of the board, business shall be transacted by a majority vote, and any action shall be deemed the action of the full board.

Section 4. Terms of Office. The normal term of office for directors is [enter number here] years. Election of directors shall be staggered, with one-third of the board elected each year once the normal rotation is established. Any board member who is absent from regularly scheduled meetings [enter number here] consecutive times within the fiscal year without prior notification to a member of the executive committee may be notified that he or she is no longer a member of the board.

Section 5. Notice of Meetings. Written notice of regular meeting, stating the time, place and subject matter of the meeting shall be given on a timely basis.

Section 6. Minutes. The secretary or appointed person shall cause minutes of each meeting of the board of directors to be prepared and delivered to each director before the next meeting.

Article V. Executive Committee and Officers.

Section 1. Members of the Executive Committee. The executive committee shall be composed by the president, and at least [enter number here] other board members. [enter number here] executive committee members constitute a quorum for the purpose of conducting the executive committee's business.

Section 2. Purpose and Duties of the Executive Committee. The executive committee shall have and exercise during the intervals between meetings of the board of directors all the powers of the board. All actions of the executive committee shall be subject to a

review by the board of directors. The executive committee shall keep regular minutes and report the same to the board of directors as its next meeting after the proceedings.

Section 3. Officers. The officers shall be a president, vice-president, a secretary and a treasurer. They shall be elected by the board for a term of one (1) year and until their successors are duly elected.

Article VI. Committees

Standing Committees. The committee listed in this article shall be considered standing committees. The board shall direct the president to appoint such other committees with such other duties as it shall deem necessary.

Section 1. Membership Committee.

The membership committee shall process and make recommendations with respect to membership.

Section 2. Nominating Committee.

The nominating committee shall place in nomination candidates for all officers, being nominated by the board of directors.

Section 3. Public Relations Committee.

The public relations committee shall be responsible for publicizing the activities of the arts council. The president shall appoint the chairman who shall select additional members as needed.

Section 4. Planning and Development Committee.

The planning and development committee shall review programs, procedures, resources strengths and weaknesses of the current programs. The president will appoint the chairman of this committee.

Article VII. Fiscal Year (???)

The fiscal year of [your organization] shall begin on the first day of January and end on the last day of December of each year. The organization will operate on a calendar year.

Article VIII. Facilities (???)

All facilities under [your organization] control shall be operated according to guidelines established by the board of directors.

Article IX. Amendments

The by-laws may be added to, altered, amended or repealed by a two-thirds vote of the directors then holding office; provided that a notice thereof has been given in the notice of the meeting, or unless all of the directors, of [your organization] execute a written waiver of notice stating that action upon the by-laws is to be taken at the meeting, and the original of such waiver shall be recorded in the minutes.

Article X. Non-Discrimination

Directors in, or benefit from, the Committee shall not be denied, on the basis of race, sex, age, handicap, religion or national origin.

Article XI. Dissolution of the Council

Upon the dissolution of the Committee, whether voluntary or involuntary, the assets of the Committee, after all debts have been satisfied, then remaining in the hands of the board of directors shall be distributed in such amounts as the board may determine or as may be determined by a court of competent jurisdiction upon application of the board of directors, exclusively to like minded nonprofits or educational organizations whose goals are similar to those of [your organization] and are qualified 501(c)3 organizations.

These bylaws are approved and adopted by the Board of Directors.

Founder/President/Coordinator's Signature

Date

Secretary's Signature

Date

(Note: If you have created a budget, brand guidelines, marketing materials, business plan, or any other documents, include them as addendums!)