

## **DRAFT**

**Date: 02/18/2020**

Call to Order time: 5:38 pm

Voting Member Attendance: Brisa, Katie, Kris, Gene, Bertha, Jessica, Kari, Gina, Mandy, Larry, Mely, Holly, and Liz

Missing: Ed

- Minutes from January 21, 2020 meeting: minutes approved
  
- Financial Oversight Issues Related to Audit and Finance Director hiring (Katie Mackley/Anne Guettler)
  1. Press releases sent out
  2. Can review the Audit online
    - a. Audit is done on a yearly basis
    - b. No money is missing
    - c. Trying to discover why there is more money than anticipated
      - i. being cautious with budget
      - ii. holding some capital projects until more accurate information
      - iii. have a fund balance that was not anticipated
    1. In process in working through the accounting to understand and give accurate numbers and say “this is why”
    - d. Hired CPA by contract to work on accounting. Reconciliation had not been done since 2018. Fiscal year ends June 30, so we are talking about the 2018-2019 fiscal year.
    - e. Looking for interim CFO and permanent CFO, both positions are posted. Payroll person is moving into the accountant position
    - f. Need to have quarterly reports that are accurate
  3. What is a reasonable timeline to get accurate information?
    - a. Need a CFO in place, for now District is paying bills
    - b. Inaccurate information for the Mill Levy was given- working on accurate information

- i. Theresa working with Gina to go over Mill Levy, 4-million-dollar increase. There is no question money was used for pay increases.
- c. Katie M.- please pass along to community members that School Board members are working hard to be good stewards
- d. Had turnover for CFO and accountant, is this due to lack of oversight and systems and processes?
  - i. Not following the systems and processes that were in place
  - ii. Look at trainings, regular meetings, Superintendent meet with Finance every week
  - iii. Work on financial transparency
  - iv. Last year did receive quarterly reports- but different from what the Audit stated
  - v. School Board tries to have a culture of no surprises, and does not micromanage
    - 1. Will work on adding a controller or senior accountant
    - 2. Public transparency
    - 3. Verify, checks and balances in place
- e. Any federal money at play?
  - i. Don't anticipate that being a problem for grant funds
- f. Whistleblower
  - i. Work on a process

• Update on Superintendent Search and Termination of Current Superintendent (Mackley/Guettler)

- 1. Mr. Curtice was terminated, No Cause
- 2. Article in paper on Thursday 02/20/2020
- 3. Application closes Thursday- review applications the following Tuesday
- 4. How can community members be involved in the process?
  - a. Looking for a well-balanced group to represent

b. March 3rd (special meeting, training) 4:00 pm, work on interview questions and what the process looks like, and March 19th (interviews), Meet and greet on the March 18th

- Vote on Changing the Communication Subcommittee to the Culture and Climate

Subcommittee

Kris made a motion to combine the Communications committee to the Parent Outreach subcommittee and establish the new Culture and Climate subcommittee: voted and passed

- Subcommittee Breakouts

- o Financial Oversight (Gina Thompson-Chair, Ed Weiss, Mandy Wells, Kari Meskin, Amy Vandevender, Terri Aragon)

1. drafting a statement, a few bullet points that can be shared with community members- will get it Katie to share out

- o School Performance (Brisa Chavez- Chair, Aly Johnson, Liz Ramirez, Larry Brady)

- Look at retention policy

- Will have both Middle School Principals present in April.

- Some kids do not want to go to school. What to do?

- District policy, if child does not come to school, they are automatically disenrolled, on day 11 they can be re-enrolled

- o What does the follow up look up, through a phone call?

- o When does DHS get involved? Who does the reporting? Process?

- o Educators are mandatory reporters.

- Kids that are endangered, not ready or capable to move on-

challenges with this group of kids, ideas they might have, what can DAC do to help, current detention policy, what are they doing for kids that need more?

- Work on identified gifted students in our school district for 2020-2021 and what DAC's role will be.

- o Culture & Climate (Kris Coombs-Chair, Jennifer Reyelts, Holly Davis)

1. What is a positive culture and climate, ideas?
2. The importance of a leader.

o Parent Outreach (Gene Duran- Chair, Jessica Terrell, Bertha Lopez, Mely Irigoyen, Kara Herrala, Sherronna Bishop, Michelle Williams)

1. There are currently two schools that SAC have adopted the structure proposed
2. Work on uniformity throughout the district
3. Some disappointment on the calendar survey, feeling that input from parents is not taken into consideration from the school district- a parent expresses the preference of a later start date for schools (1800 valid e-mail addresses, only received around 302 responses from parents)
  - a. Approving school calendar on March 10th by School Board members
  - b. Community not being heard, frustration from parents
  - c. In general terms, 50/50 push on questions that could affect Collaborate Solutions process, using this process to institute a school calendar
    - i. Goes through a process by subcommittee, weighing things
    - ii. What's the threshold of responses to get a different choice?
    - iii. Theresa- every comment that was made are separated out by parents, staff, community members comments

• School Board Meeting reports (Katie/Gene)

1. Need for interpreters
  - a. How to align, come up with policies, present to the board
2. Cyber insurance
3. Looking for volunteers for the next School Board meetings
4. Heather taking DAC-Parent Outreach flyers to principals regarding SAC
  - a. Waiting on response from all principals.
  - b. Some schools are already using materials provided.

• Suggestions for Future Agenda Items

- o Voting on District Employee Co-Chair
- o SAC Flyer Principal Input
- o Mill Levy Override Oversight Flyer

- NEXT MEETING 3/17/20 AT RIVERSIDE MIDDLE SCHOOL

- Meeting Adjourned at 7:20pm

## **APPROVED**

### **1/21/20 – Rifle High School**

Meeting called to order at 5:38 p.m.

Voting members not present: Mely Irigoyen, Bertha Lopez, Larry Brady, Ed Weiss

December minutes approved with the following corrections: Voting members not present: Gene, Holly, Liz and Ed, Kathy- resigned her position with the school district. Minutes approved by motion and second of Gina and Liz.

### **Report of Mill Levy Override Flyer (Gina/Brent)**

Mike is working on the flyer. Gina met with him.

Mike can present at the next DAC meeting.

### **SAC Flyer update/principal input (Heather):**

Heather put the SAC flyer out to the principals.

Feedback received: Thank you and its helpful, spring is personnel season (will work on distributing at this time as well).

Heather to check back with each school and find out when SAC meetings are held.

Any substructure comments from school principals?

What are some of the topics principals are covering during SAC?

What is the structure at different school levels?

What kind of culture is being developed at each school?

Should a training be offered at some point from DAC to SAC's?

It's hard to get people to come to SAC meetings, some of SAC are strong (RHS, KSE, RMS).

Need for consistency in communication across RE-2, coordinated message across the board.

We will put it on the agenda for the next DAC meeting to get a SAC Flyer update from Heather with further principal input.

### **Teacher Support/Advocacy (Kris Coombs):**

If teachers have problems, where do they go?

Importance of good leadership, what makes a good leader? What is the goal of the School District? There are five goals:

- Improve culture and climate;
- Improve student achievement;
- Be good stewards of school finance;
- Lead our communities;
- Recruit/retain quality staff.

How do we recruit? Is the Mill Levy that passed enough?

The link between salary and job satisfaction is weak--money is not the only factor in job satisfaction.

Looking at the climate and culture of the business.

What makes a good leader: Need to empower, a sense of value, inclusivity, input, feedback, not be afraid of what people think, accept, get everybody's opinion, good leaders need to be seen (everywhere, including outside of school), be consistent- no favoritism, there needs to be consequences, respect and trust.

How do we evaluate and measure? By district? By school? What works and what doesn't? Each school is different.

What culture do we need to create at each school and as a whole district?

### **WGEA (Leslie Hammond):**

Local association to advocate for educators and students and to provide professional development. Leslie and Heidi are co-chairs, elected by members. WGEA negotiates through Collaborative Solutions. Both Certified and classified personnel can belong.

Rather solve issues where it's happening than letting it escalate to a grievance.

One of the roles is to ask questions about steps that have already been taken.

Sometimes the role is just to be there, give support to teachers.

Option to pull in a Unit Director if needed.

Do advocacy for students and educators.

Average 25-30% of district staff are members.

Heather: If any issues with students, teachers, etc. sometimes it's about being able to listen. All stakeholders need to be at the table. Leaders from each school are choosing how to lead in their own school. Need for more people at the table (the correct people at the table), build the relationship, keep the conversation going, have an open discussion.

### **Grievance Policy, Surveys, Etc. (Elizabeth Rinaldi):**

Grievance Policy found on the website (GBK and GBK-R).

Important for the employee and the leader to resolve the issue before contacting HR.

Look at link, teaching and learning conditions (state driven survey, once a year, principals responsible to send out to teachers to fill out). Can look at sample questions on the survey from prior years.

How many teachers are taking this survey? Currently about 806 total employees for RE-2, only around 300 “certified staff” can take this survey and about half (148 total) participated. What can be done for more participation for this survey? Does this survey serve its purpose?

Data received: Are there questions about satisfaction performance? (very little)

Barriers: Getting the staff to take the survey is hard- it's a long survey, need the buy-in from staff.

Culture and Climate survey: (seems to be welcomed by staff and more participate):

This survey has evolved at each school. The survey asks about the characteristics of the school, effective characteristics for a team and so on. A rubric is built, scored and things are put in place. Leadership is expected to work on this process. The survey is done twice a year.

Where does the data go? Who gets the results from the survey? Heather, Julie and the principals receive the results. One of jobs is to look at the trends, what they do with the information is up to each individual principal.

Everyone owns this data. This goes back to the leadership in each building.

What other steps are in place to address issues if it's not a true grievance? If between employee and leader, the first step is to go to immediate supervisor. If the issue is not resolved at that level, follow chain of command. If it can't be resolved, then the issue ends up at HR level.

### **SAC reports:**

RHS SAC- 10 items were covered at last meeting which was run by Mr. Pingel (bilingual)

HES- Holly reports they are having a friendship dinner with Maria (ELL) students and parents in E/S.

**Updated Superintendent Search Timeline-** (Brent/Heather)

Handout e-mailed out.

Brochure online- posted last Tuesday with CASB.

**School Board Meeting Report (Katie for Larry Brady):**

Board received DAC minutes in their packet.

Need to have DAC things done beforehand for School Board to consider it.

The board is interested in the student performance subcommittee.

The Board plans to have consistent visits to DAC meetings.

Berta and Liz are scheduled to be at the January 28, 2020 school board meeting.

Katie and Gene are scheduled to be at the February 11, 2020 School Board meeting.

**Suggestions for Future Agenda Items:**

Filling Vice-Chair district employee position

Needing a connection from Wamsley Elementary School.

More work time for the subcommittees

Jenny Nipper is ready to come and present.

Do we have any questions we want to send out to the principals regarding school performance?

Survey the freshman? Did you feel prepared for HS? A freshman literature teacher had students from RHS do a qualitative reflection essay and what an eye opener after reading the reflections.

How do freshman feel about the readiness from middle school transition to high school?

What's your biggest concern with HS? What is something you felt good about transitioning going into HS? What do you feel you weren't prepared about coming to HS?

**Communications subcommittee to become a culture and climate subcommittee instead?** Put this on the agenda for next DAC meeting.

**Meeting adjourned at 6:56 p.m.**

**APPROVED** DAC Meeting Minutes. 12/17/2019 – Coal Ridge High School.

Voting members not present: Gene Duran, Holly Davis, Liz Ramirez, Ed Weiss. Kathy Schipper also not present and she will no longer be a member of DAC as she resigned her position with the school district.

November minutes approved.

School Performance Subcommittee:

What can we do to get the Middle Schoolers ready for High School? How to identify children that are not ready to move on?

Many kids are okay with D's. At RMS it is becoming more of a challenge to engage students. Schools don't typically hold back due to failing grades. Learning is not like a light switch. There is a bigger bubble of students who are struggling with behavior issues and lower grades, which go hand in hand. How can we support parents of these kids?

Brent stated there are two stories. RMS data shows students doing well and RHS is climbing.

We need to come up with pre-set questions for principals (maybe 5 questions). Jenny Nipper may present a slide show on school growth/achievement.

Some HS students don't have the work ethic. What kind of advice to offer the school SAC's? Right now there are graduation requirements for HS, and there is a CDE college and career component to it. There are some measurable items for HS (SAT), but not Middle School? How can we evaluate, aside from state assessments, and if students don't reach a benchmark, then what?

We should identify issues such as performance versus organizational skills. Is it about the instruction? Do we need mentoring for HS students?

During SAC meetings ask some questions. These questions are what SAC is intended for.

How can we help principals? Ideas for SAC/DAC. Parents are generally not notified when their child is not doing well unless a teacher reaches out. There is Power School, but it's the parent's responsibility to check. There is a need for educating the parents.

#### Financial Oversight Committee:

There are questions about the mill levy. Was more money collected? What happens with that money? Important to follow up with taxpayers for transparency. We should share the new salary schedule and teacher retention data for 2019.

Mike is working on a brochure/flyer and will present at the January meeting.

#### Parent Outreach:

Katie sent out a letter/flyer Gene drafted for SACs. It discusses why parents should attend meetings, structure, etc. These can be handed out at school functions. The flyer can be sent to principals ASAP. Each school can change it however they want.

By our February meeting would like some feedback from principals and to open the conversation regarding SAC meetings.

#### Report of FMLD Grants- Theresa Hamilton

Federal Mineral Lease Grants are primarily used for brick and mortar projects like boilers, roofs, etc.

As to the facility master plan, what is coming up for the next cycle, in February? There is a request for security cameras, security entrance upgrades. Phase 1 of the Facility Master Plan has been completed. There is no completed document yet?

The whole grant process- what does it look like? Handout: Grant Writing Protocol. Anything \$1000.00 or more needs to be approved by the board.

Teacher support/advocacy. If a teacher is having an issue, what are the options? What role does DAC take? Are teachers being respected and heard? What are the policies in place? At the end of the year, do teachers give input? Teachers generally do not evaluate their principals. There is a culture and climate survey given 2-3 times a year. There is no district-wide form or uniform survey, and some of the surveys ask questions that would eliminate anonymity.

Can we bring HR in to present to DAC?

There is the teacher's union, WGEA, which is for members only. About 20% of teachers are members. We need to understand the WGEA's role.

We need to understand the systems that are already in place to know what we should be asking the HR Department. There is a grievance policy. We may need a committee that evaluates the evaluation process.

School Board Meeting: Katie spoke at the School Board meeting. She shared information about DAC, our 2019 focus, and the fact that we had full voting membership. We now have one opening (Kathy Schipper's position). She talked about subcommittees, and that a letter of interpretation was provided to Brent and Heather. The DAC portion of the website needs to be updated.

Can we add to agenda who is going to the next school board meeting? January 14<sup>th</sup> is the school board meeting.

Superintendent search timeline: the district added dates and locations for focus groups. Interpretation will be provided.

The board wanted us to consider having student members at DAC. We will need help to recruit students—possibly just from the High Schools to start.

Meeting adjourned at approximately 7:00 p.m.

**DAC Minutes**  
**November 19, 2019**  
**RMS**

**Call to order**  
**Minutes approved**

Voting members not present -

Ed Weiss

Mandy Wells

Gina Thompson

**Interpreter Report (Heather)**

Official contract for interpreter - Elizabeth Velasco

Language Justice Services

Lives in Glenwood - team members

Will bring interpreting equipment live - language justice

DAC meetings so far - new board will decide on those meetings.

Getting word out to parents -

District sends a script - passes on to SAC - Theresa will work on how to get the info out to parents.

There needs to be a proposal about how to fund an interpreter moving forward.

A lot of the autodialers go out in English - a parent believes it would be helpful in SAC at RHS

Can individual schools use their funds this way? SACs or schools could choose to use title funds for interpreters.

Should the district not be behind the push to get this going - is it a priority of the district to create a policy for this or up to DAC and SAC ?

Conversation should go through DAC to new board members to make it a priority - write a policy.

Ann was going to get a translation template from CASBE.

Would it be a position approved by the district or contracted out of district?

If board wanted to honor this position, they could fund a position by creating an FTE without creating a policy.

When would it be an appropriate time to address the new board about creating an FTE for this?

Board meeting Dec 10 - can Katie request the need or desire for an FTE in this position? Katie will be on agenda.

## **Subcommittee Breakout**

Subcommittees should have a chair and decide if and when to meet outside of meeting times. Also to create a goal or action steps.

FINANCIAL OVERSIGHT

Chair - Gene Duran

## SCHOOL PERFORMANCE

Chair - Brisa Chavez

Focus of accountability from middle school to high school.

Why do they not hold students back?

How do you determine that a student is not “ready” for high school?

When does this start? 6th Grade? 7th Grade?

Growth vs Achievement

Tutoring? Before or after school hours? (Money) Mentoring program with high school students?

Start looking at 6th and 7th grade students that are not achieving or growing.

There is a district retention policy - but schools use it differently.

For SPED or ELL you would have to treat these cases differently.

Focus on students that can but choose not to. DOCUMENTATION

District policy -

Retention shall be used sparingly. When considering retention of a student, the teacher shall confer with the student’s parents well before the end of the third quarter. In general, the well-being of the child shall be the determining factor. The final decision shall be made by the building administrator.

As far as possible, necessary retention shall be accomplished before the child leaves the primary grades. Whenever it is possible and advisable, the child shall be assigned to a different teacher for the second year in a grade.

Adopted: Revised:

September 12, 1989 August 28, 2007

## COMMUNICATION/PARENT OUTREACH

Chair - Gina Thompson

### **DAC and SAC - Gene**

**RHS** - high school wants to know if high school would be a good fit for watch dog program.

No formal training for watch dogs. (Very broad guidelines)

How do we create a situation that everyone feels comfortable with?

Start with a write up for guidelines for watch dogs.

**KSE** - Learning how SAC should run Jana ran an environmental scan to see what the community thought of us. Community hears they are the best but people do not know “why” - working with town etc to get the news out.

### **Board Meeting**

The district has received 2 FMLD grants (165,000) Theresa can be at the next meeting to address this.

## **Future Agenda Items**

Potential Subcommittee - Teacher support/Advocacy

(Can we get a list of support systems at each school - coaches? Mentors? other than CMC mentors?)

Theresa to discuss FMLD grants.

Create a “placeholder” with board for DAC reports.

Reports from the subcommittees.

Katie will report back from board meeting minutes.

More discussion on setting up SACs at every school. Guidelines/framework

Meeting minutes - action items to include names of people who are following through with things.

## **DAC Minutes**

**October 15, 2019**

**KSE**

Voting members not present - Kari Meskin, Mandy Wells, Larry Brady, Ed Weiss.

Introductions of members and others present.

Ice Breakers

Approved minutes from Sept. 17th meeting

### **DAC/SAC Training CDE**

- The way that we are currently running DAC is going in the right direction.
- SAC can be named different entities (IE - SIT - School Improvement Team)
- SAC being involved in/made aware of/financial decisions within each school.
- Retaining and recruiting members important
- The importance of parent outreach/how are you going to reach every parent/one on one engagement
- Center focus on parental engagement
- SACs can be specific to helping with individual school needs (Principal's report, academic or other concerns, Spanish considerations)
- Training for future DAC members
- Should represent the entire population of the school committee.
- Teachers could help recruit

### **Interpreters**

- Eagle has 6 full time interpreters on their payroll.
- We need to draft a policy to Brent to approve an open position (or more) in the budget next year.
- Can someone contact Eagle to get a job description/policy to present to Brent?
- What do we need? Days, hours, etc. Title grants may help this. Or should it be a salary position?

-As far as interpreters, do we need to write up two separate things? One for now and one full time position for this year?

-Maybe DAC needs to look at the structures that Eagle has in place? And RFSD

**-Paragraph to get it started!!! This is what we need right now.**

-Moving forward, to get a district position has to have board approval so we need to get job descriptions of what kind of job we would be looking at - it would go through collaborative solutions and board. It would take the board to allocate the money for that position moving forward.

-Needed language survey

-Title 3 grants can be revised throughout the year based on needs as they arise. Grant written into Title 3 requests for position.

-Principals cannot allocate salaries - only one time costs

-Any parent that requests a translator for a meeting the district or principal will provide.

## **School Board Meeting Updates**

Sept 24th

-School ratings

-ESports (kids that on any other level may have not been involved in an outside activity - held to same standards as other athletes)

Oct 8th

-Prop CC (No labor money back) Board supports

-74 pages of new resolutions

-Approving Esports

-Approving DAC voting members

-money had to be returned from 15/16 and 16/17 for free and reduced. We owed 71,000 - we paid back one time cost -

Schedule is set up for DAC to attend board meetings.

Oct 22 board recognition night

November 12th is the big meeting - new board

### **Subcommittee Breakouts**

Next time at beginning

### **Future Agenda Suggestions**

- Policy AE-R DAC and SAC school accountability committees
  - Could a member of SAC from each school represent at DAC or at least have each school giving minutes.
  - Do principals understand what SAC is all about? Do we need to create awareness of this or set up a timeline?
  - School Performance/Parent outreach community to reach out to principals in regards to policies etc
  - SACs could meet quarterly and not monthly
- How does DAC want the relationship with the school board to be moving forward? Maybe we can create a list of ideas to prioritize?

Adjourned at 6:58PM.

### **September 17, 2019**

#### **Wamsley Elementary**

Voting members present: Brisa Chavez, Katie Hays, Kathy Schipper, Kris Coombs, Holly Davis, Mely Irigoyen, Bertha Lopez, Jessica Terrell, Kari Meskin, Liz Ramirez, Gina Thompson, Mandy Wells, Larry Brady

Katie and Kathy met with Brent and Heather prior to tonight's meeting to discuss voting nominees for the next board meeting on 9/24/19.

Voting members and participants all have access and input as to what is presented to the board.

We are striving to represent every school in the district.

Katie Mackley is running for school board and Crystal Mariscal has a conflict on meeting nights - these spots need to be filled.

Larry Brady is nominated for admin position in place of Chris Miller.

Jessica Terrell, Kari Meskin, Larry Brady, and Ed Weiss will be nominees presented to the board.

Bylaws cap us at 15 voting members. (11 are currently connected to Rifle schools)

Motion/Voting Member nominees approved by voting members.

Voting members please update any current changes for this school year with Katie.

Summer meeting in July 2019 we tried to come up with some action steps.

## **Mill Levy**

We discussed having a “flyer” to describe the mill levy override information. Brent suggests this is created in early January 2020 that would be available to the public.

The flyer will explain how much money is/was available and where that money is coming from.

Teacher orientation last year was in the 90s - this year Sept 2019 was 45 new teacher orientation - credited to mill levy.

Next financial meeting with Mike should be December 2019 to resolve any questions or requests before January presentations.

## **Interpreters**

Julie Knowles reported to Katie there are 2 new sets of machines with 25 headphones each.

Policies can be researched through CASB? What policies do we need to create ourselves? What policies can we “piggyback” off of?

Brisa - It is pointless to have the equipment if we do not have the people to do simultaneous interpretation.

A parent is concerned that they come to meetings, but they don't understand so they quit coming.

There was a free interpretation training last weekend. Few participants came from RE2 - Brisa had notified Brent and Heather, but wants to know how else we can get the ball rolling - can we get the ball rolling before next year.

The going rate for an interpreter is \$40/45 hr. If the meeting is over 2 hrs it would require 2 interpreters. Different levels of communication. They have to be able to do it simultaneously (which is the goal).

If we looked at the DAC and board meetings, the cost would be roughly \$2000.00. Can we try it? Does this person have to be qualified?

Brisa does have a resource list of potential interpreters.

How does DAC present requests to the board once they are interested?

DAC needs to write a proposal to Brent asking for the money and then Brent would decide whether this is 'doable' and whether or not the proposal can be presented to the board to see if they can find the money.

There are interested parents who are Spanish speaking that are interested in being more involved, but do not understand.

Brisa explained board meetings to interested Hispanic parents. Also PTAC and SAC.

Money towards interpreters might be better used to start out at DAC, SAC, and PTAC meetings.

Could you have an interpreter at SAC or PTAC meetings? Could PTAC's spend money for interpreters? Could schools use allocation money from title funds?

DAC need to come up with a proposal to Brent that asks for money, how much, how it would be spent and where, who is available to interpret, how will this resource be communicated to the public, "how-to" use and check out the equipment, who is going to be accountable for it.

The challenge is who is going to be the interpreter person or persons, then they have to become a vendor through the district.

Is it possible to get a donation from an outside source? Yes

## **Middle/High School Performance**

We would like to ensure that there is a member from DAC at every SAC meeting.

Next step would be getting a schedule from all of the principals of the PTAC/SAC meetings sent to Heather, and Heather could forward that list to DAC.

It may need to address the issue that schools have meetings that conflict with each other.

It is in the policy that every school needs to have one.

A district calendar could be created such as elementary schools are first week, middle schools second week, etc.

Mely suggested another issue is people not knowing consistently when the meetings are.

SACs can look into and create policies and procedures around performance then DAC can oversee.

First plan is to identify SACs and discuss schedules and conflicts.

There may be a need to help SAC guide.

**There is a CDE SAC/DAC meeting October 7th that is open to the public.**

**Is CDE going to provide interpretation?**

SAC should be structured to have goals, what do you want to find out about, you should be talking about what is going on, and how the progress

on the goals is going throughout the year, etc. But it has been pointed out that we want to honor the work and time that the schools have put in so far.

Guidance around how to present data and results to parents.

## **School Board Meeting Schedule**

Goal is to have a DAC member at every board meeting and that person has the expectation to come back and report out about the meeting to DAC. Person should keep report focused on DAC goals and visions unless you hear something that should be brought to DACs attention.

Anne will also be reporting back.

If anyone from the Hispanic community wants to go, there may be a need for an interpreter.

## **School Board Elections/Superintendent Search**

2 people running in A and B  
1 in C and D

Information is on district website.

WGEA is working on a candidate forum.

Leslie or Katie would be willing to accept any questions you may want to ask and funnel them through.

They are aiming for mid November.

First meeting with new board will be November 12th.

School board has retained CASB to help with that search - it is the same process that the board used to hire Brent.

Every group reported back and every group was represented in the questioning process.

Next meeting is October 15th at KES.

Suicide Awareness walk October 12th 9AM.

## **DAC Minutes**

**May 21, 2019**

### **Coal Ridge High School**

Voting members present: Brisa Chavez, Kris Coombs, Gene Duran, Holly Davis, Katie Hays, Mely Irigoyen, Bertha Lopez, Katie Mackley, Liz Ramirez, Gina Thompson, Kathy Schipper, Mandy Wells, Chris Miller, Ed Weiss.

#### **Agenda:**

- Sarah Bell- Survey (10 mins)
  - Sarah Bell gave a survey that is seeking information about what the community knows in regards to the health services available in our communities.
  - There was a measles scare up valley, so Sarah shared that we have a rate of 96% of students that are immunized. We have 180 students in the entire district that are exempt out of the 4703 total students.
- Katie Mackley and Mandy Wells- Oversight
  - Katie Mackley shared that their committee was satisfied with the answers they received about the money that was used from the Mill Levy override. They felt very comfortable with the answers the staff provided.
  - Ed Weiss shared that he found that the purpose of the Mill passage (to recruit and retain highly qualified staff) was met and they felt satisfied that the district will be competitive with the surrounding districts.

- Katie shared that part of the survey helped her understand that one of the major reasons staff leave are the lack of affordable housing in the district.
- Julie Knowles-
  - Middle/High Performance
  - UIP (Unified Improvement Plan)
    - Julie shared the process schools and the district use to create their UIP each year.
    - There are five levels of ratings schools can receive, **Performance with Distinction**, **Performance**, **Improvement**, **Priority Improvement**, and **Turnaround**.
    - The three major improvement strategies the district are:
      - Implementing a teaching and learning cycle
      - Adopt a new K-5 English Language Arts resource
      - Implement a K-12 district assessment system
  - Title Funding (Julie Knowles and Heather Grumley):
    - Title funding is tied to UIP as well.
    - Titles that have \$ tied to them:
      - Title 1: improving the academic achievement of the disadvantaged
        - Schools that have the highest % of free/reduced lunch get the most money
      - Title 2: Educator Quality
      - Title 3: English learners
      - Title 4: Student support and academic achievement
    - Funding choices must also be based on needs analysis.
    - Parent consultation in the use of funds is also required.
    - All activities must be approved by CDE
- Nominations for DAC for next year
  - Kathy Schipper was nominated and unanimously approved as the staff Vice Chair of DAC for 2019/2020
  - DAC has two positions open and Katie Hays requested help from the committee filling those spots, especially a Wamsley parent.
- 19/20 Meeting Calendar:
  - Third Tuesday of each month will be the days that DAC meets next year, and Katie Hays will send out the exact dates to the members later
- Summer Work Session: 7/16/19
- 

**April 16, 2019**

## **Wamsley Elementary School**

Meeting was called to order at 5:38PM  
Roll was taken of present voting members.

The March 19th meeting minutes were approved.

### **Mill Levy Override Oversight Plan**

Mike -

- showed report presented at April Board Meeting
- TYD we have collected almost 1.6 million
- On track to get our money by end of year (4.9 million to meet new salaries)

Brent -

- New contracts were paid out retroactively
- Collaborative Solutions also has a sub-committee that overlooks salaries
- Brock is taking over the Override committee/will be discussed at next board meeting

Katie -

Even though the money is on track, she feels this should be kept track of annually.  
Anne reassured that this was a board priority

### **Interpreters at Meetings**

Katie believes this is a good start to a policy change moving forward for not only DAC meetings but the district meetings.

Pointed out it is helpful if DAC puts their requests in writing and do some of the footwork as far as how much would the costs be for an interpreter? Are there any available? Headsets? What training would be required?

Brisa found out there are two certifications - court and medical field. There are no educationally trained interpreter programs.

- She is looking into bilingual people who already work in the district that can be further trained to qualify for translation jobs.
- Valley View Hospital has their own certification procedure.
- Court interpreters may have stronger skills for speaking in conjunction with another speaker suggested Katie.

1st level to have interpreters maybe should start with Board Meetings - Community Connection.

Are we only dealing with Spanish translations or are we potentially leaving out other populations?

Becoming familiar with the policies -

District Title 1 - Parent and Family Engagement/Communication between schools and parents (parameters focused on elementary school funding)

We get funding through a federal grant. Part of being a Title 1 school means you have to do more than other schools. Ex - a certain percentage of free and reduced lunch, additional projects by principals and staff.

-All of our elementary schools are Title 1

Brent and Heather will look further into how and why funds are distributed.

Maybe SACs should be involved in tracking paperwork for free and reduced lunch at each individual school.

Money for interpreters would potentially follow under Title 2 - ELD population and funding.

Title 2 - Professional Development

Title 3 - ELL/ELD

Title 4 - ? district has chosen to allocate towards secondary education this year. (Assessments, graduation, etc)

\*\*Brent has said that all drafts for Titles go to the state in June\*\*

Gene says some Aurora schools have some policies in place that we may be able to refer to to adopt our own policy.

Do we need to have a policy in place before we request the funds? No, but you should develop a deep narrative that covers all areas of why you want the funding.

Mandi - When establishing the policy, people must be mindful that grant money may not be available year to year so if we are creating a policy we need to be mindful of this.

Anne said she would reach out to the Board of Education to research this.

## **Middle/High School Performance**

We were given copies of graduation requirements. (from CDE)  
CDE has a “dashboard” of graduation statistics from our district

Can click on high school, subject, PSAT, reading, math

We are not meeting the achievement standards in many areas, but it is hard to “take in” all of the information.

How can we narrow down our concerns to match the policy procedures that we are required to present to the board?

A parent comment was that students completely “blow the tests off” because they do not see the value of it.

The state is looking at more than test scores to determine achievement.

“Opt out” impacts test scores.

Grad

Individual Career and Academic Plan 2021

-High school will have to have something for every kids  
(College in Colorado)

Students have to meet benchmark - SAT is one of those benchmarks - to graduate - but this is not set in stone.

We need to narrow this down if there is going to be a policy set.

Maybe we should focus on our community connections/families to be on board with the various pathways to graduation. How can DAC help foster these relationships to help parents understand that.

\*What about a parent resource handbook (brochure) to help educate parents on the different options within the district?

DAC should spend time understanding school level action plans and district level action plans (reactive plans)

April 15th - all schools must submit their unified plans to CDE.

Should DAC be asking for those? Julie could go through and give a snapshot of the plans for the individual schools? Or district plan? The schools unified plans will mimic those of the district plans.

Can we get Julie Knowles to come in and speak about the plans?

## **School Board Seats**

Anne -

\*Board deals with policy, budget, hiring of the superintendent, set visions and goals.

-We have 4 board seats. People can run again, but she does not believe they will.

-Because of a resignation, Tom Slappey stepped in to help

-Board has to re-elect for a two year term and then a four year term

-It takes a while to educate new board members

-Board has a new superintendent to hire as well.

-Board practices a "Culture of no surprises".

-Board only deals with Brent - they do not deal with individual schools and employees

-Principals are in charge of all operations within their own buildings. Inc student achievement.

Where is the map for the geographical seats? Theresa has map for jurisdictions

-Tom's seat is west side of railroad/Jay's seat is 4 yrs and maybe Brock

-Petitions begin circulating in August. Percentage of registered voters in school district required for petition.

Petitions get turned into Sharon and she will let you know whether you need more signatures or not.

## **Process of Hiring Superintendent**

-Packet of hiring/Timeline

-Colo Assoc of School Boards helped, but board has to pay to get help with search.

-Important for parents to be involved and knowledgeable about the process.

DAC's job should be to support community involvement in these big decisions.

Board tries to have broad based community meetings. Could DAC help with organizing/planning meetings. Dac could have their own separate community engagement meetings. Explaining to people what can and cannot be done.

-Super is in charge of all personnel, complaints, protects board from internal and external threats. The super needs to know the policies inside and out and also monitors achievement of all school.

Super is also in charge of making sure there is no deficit spending.

In charge of facilities, bricks and mortar, to oversee buildings.

**ONE MORE MEETING!**

May 21st at Coal Ridge

Subcommittees are encouraged to communicate before next meeting.

Middle and High School performance hopefully Julie can come in.

Again - DAC should have representation at every Board and SAC meeting.

Need to set dates for next year - Katie will meet with Heather.

Can we formalize Mill committee by next meeting? Anne will look into it, but cannot guarantee it will happen by next meeting.

Is there a formal adoption by the board? Anne and Heather thought there was?

Brock needs to communicate with DAC subcommittee because the pieces are already in place.

Meredith - free outdoor education programs

Website - Garfield County Outdoors

Meeting adjourned at 6:59PM

## **DAC Minutes**

**March 19, 2019 at 5:30 PM**

**Highland Elementary School**

Meeting was called to order at 5:38 by Katie Hays.

Katie Hays mentioned that we are keeping track of voting members at each meeting.

The February 19 meeting minutes were approved.

DAC goals, vision, and mission

- Vision: Fostering trust and communication between the district and communities, particularly parents.
- Provide policy recommendations to the School Board consistent with our by-laws.

These vision and mission statements were approved by DAC.

DAC decided upon three areas to focus our efforts for the last two meetings of the year.

1. Mill Levy Override Oversight
2. Interpreters at every major meeting
3. Middle/High School Performance

The meeting was adjourned at 6:45 PM.

Next Meeting April 16, 2019 at Wamsley Elementary

## **February 19, 2019 at 5:30 PM**

### **Kathryn Senior Elementary**

Katie Hays opened the meeting and shared that all of the contact information for the DAC voting members is now live on the district website.

Anne Guettler, from the Garfield Re-2 School Board, was present at the meeting.

Meeting minutes from January 15th were approved by the voting members present.

Mike R., the district Director of Finance, shared information about the rural school funding from the state of Colorado. Katie Mackley asked if there is

currently any oversight on that funding, and Mike said they are looking at gathering information in hindsight to see how schools are using the funds.

Katie Mackley expressed her concern over having a mill levy oversight committee and wanted to make sure the Board had the full list of the Financial Oversight Committee members, which represent the district from New Castle to Rifle. Mike R. said that a specific account was set up to keep all of the incoming funds for the mil levy, and the collections were tracked. The account number was presented to and approved by the Board at the last Board meeting in the supplemental budget. There are over 200 accounts that this funding streams in to.

Heather Grumley, the Assistant Superintendent, presented information around middle to high school transitions. Julie Knowles was committed to another meeting, so Heather is presenting in her place. Karen Satter and Jenny Nipper, the principals of the middle schools, are going to do a presentation to DAC at the March meeting at HES. They will be answering most of the questions from the school accountability committee. A list of consultant was presented by Heather Grumley that included the description of each consultant, along with the cost and exit strategy of each consultant. When Mr. Curtice came to Re2, he wanted to make sure we were getting the best bang for the buck. He wanted to make sure we had a plan for each consultant to have them in the district for 3 years or less.

Katie Mackley had questions about additional consultants, and asked if they could have a comprehensive consultant list.

Heather Grumley shared the process for how individual schools can also hire a consultant, which is an approval process that ensures needs of the school are aligned with the district plan. Katie Hays asked if a future agenda item could include how it is decided to fund various consultants.

Brent Curtice shared the timeline for how to apply for Title grants, and how each Title has specific ties to specific requirements. Title 1= about \$400,000, Title 2= about \$200,000 for district goals, Title 3 = varies between \$60,000 - \$90,000 which is used for English Language Learners, Title 4= least amount of funding- can be used to career pathways (AP, Career, Tech)

Heather Grumley shared that the Governor of Colorado shared a few weeks ago that title grants or title funding could be rescinded, which would mean that our district could have to give back funds to the state. This rescission based on the amount of students in free/reduced lunch. This is money that has already been allocated and budgeted for. Brent shared that in the past, it's about \$30,000 that can be taken back by the state.

Gene Duran asked if there is a process for requesting copies of the contracts for consultants. He also asked if the contracts are based on results. Heather said that recent conversations have started about seeking how to create a process for evaluating the consultant's effectiveness. Gene said he would like to see something so he could justify consultants to community members when they ask about the expenditure.

Brisa Chavez shared that many people in the Hispanic community are unsure which funding programs, like the free/reduced lunch, are public charge when those families apply for citizenship. Brisa thinks that we could have a big impact on the free/reduced rate if we were able to have a campaign to reach the Hispanic community about how free/reduced lunch programs do not count towards "Public Charge" when they apply for citizenship.

Brent Curtice shared that the district has equalized Title funding by making all elementary schools equal because we did not want to have three schools classified to receive Title funding, and three don't, so the district

has the elementary schools all receive Title funding through an equalized process.

Process for applying for Title funding. Title funding in the past has been used for professional development.

Brent shared briefly about the district Mission and Vision.

School District Four-year Road Map: <https://www.garfieldre2.org/Page/904>

**January 15, 2019 at 5:30 PM**  
**Cactus Valley Elementary**

John Oldham introduced the Blythe Group, who is creating our facilities master plan. They are walking through all of the buildings, finding all of the needs, and looking at the capacity of each building. Blythe Group will be evaluating the capacity of each school based on classroom sizes, student sizes, ADA compliance, and Board policy to help evaluate the maximum capacity. They are also looking at the trends in growth to plan where each school will need space. The last component will be educational adequacy. This is all driven by the district vision and how architecture can enable the desired needs.

Through this comprehensive facilities master plan, the district will have a clear path with short, medium, and long-term goals for the needs in the district. This plan will drive decisions each year when the Board decides how to fund various projects.

This facilities master plan is also required for many grants that could provide needed funding for the district.

Mike R., the director of finance, presented information around the questions from the Financial Oversight Subcommittee.

The first question he addressed was the abatement. He explained how oil and gas companies self estimate their production, and how a couple years ago Encana approached the county requesting a refund in taxes. The county granted that refund, which trickled down to the various municipalities, including the school district, and the municipalities had to pass those costs of the repayment of the taxes on to the taxpayers. So the county refunded the proper amount to the district and the district had to pay that back to Encana. A Colorado state statute includes language which requires school districts to pass those abatement repayments on to the taxpayers through a mil increase. This mil increase would be for the 2019 fiscal year. The money to pay the abatement came out of reserves, and the board will need to decide whether the funds generated from the mil go back into reserves.

The second question Mike reviewed was on this year's audit. He provided information so anyone can find the audit documents on the school district website. Mike also showed us where the Vendor list and monthly accounts payable reports can be found on the website.

The last question Mike addressed was on rural school funding. The rural school funding the school received, which was a little more than \$780,000, was put in to the established capital projects fund. This can be found on [this link](#) for the 18-19 Budget on page 67. There was a question raised as to whether the rural schools funding was to be used for a specific purpose.

Gene Duran reported about the School Accountability Committees. The 2 high schools are really the only schools in the district who don't have a SAC. Jenny Nipper at Rifle Middle School is going to try to implement a parent orientation for parents of students going into middle school. Communication and cooperation between DAC and each SAC was discussed. Gene is going to draft an initial communication to be sent to principals explaining the basic structure and purpose of SACs.

Chris Miller started a discussion on DAC generating its own mission ( steps/goals) and vision (hopes).

**December 17, 2018**

## **5:30 PM at Graham Mesa Elementary School**

Minutes/Notes from November 6 DAC meeting:

Subcommittee goals and process-

SMART Goals: Heather Grumley and Theresa Hamilton

- Heather and Theresa gave a packet of information about SMART goals
- Katie Hays mentioned that it might be a good idea to have subcommittees meet after the full DAC meeting is over. People do not have to be named to a certain committee, and are welcome to participate in any subcommittee they want.
- The school performance committee would like to focus on a goal of learning about the transition between middle school and high school. We will look at who we need from the middle and high school levels to present information around what is required and how the curriculum of both levels align.
- The financial oversight subcommittee would like to have the director of finance come and present information around the questions the subcommittee wrote down from the November meeting. They will also possibly generate additional questions for Mike.
- All subcommittee chairs will use a group email with Heather to be the point person scheduling and communicating with the rest of the district staff that are requested for each meeting.
- The Parent Outreach and Communications subcommittees would like to make sure that every school has a school accountability committee.

Communication process for DAC - how we request and receive information: All questions and requests for information should go through Heather, preferably through a subcommittee chair.

Subcommittee chairs are:

- Financial Oversight - Katie Mackley
- School Performance - Brisa Chavez
- Parent Outreach - Gene Duran
- Communications - Katie Hays

Financial/Mill Levy Override Oversight:

The school board is wanting another oversight advisory committee of the mill levy/bond that will have a wider range of members and will be started by and include a board member. The board member will create timelines and a structure.

The board will allow anyone to be a part of the advisory committee and they want more people from all communities.

Other- Parent/Community Comments: None.

Next meeting date- January 15 at Cactus Valley Elementary

**October 16, 2018**

**5:30 PM at Elk Creek Elementary School**

**DAC 10/16/18 - ECE**

### **School Board Report**

\*Board would like a report from DAC at every meeting - would also like a DAC member at each meeting.

\*At some point, this will include an action item that DAC wants to address with the board.

\*Next board meeting is October 30, 2018 - 5:30PM - District Office

Approved meeting from September meeting.

We have two voting member positions that need to be filled -

**\*1 non-certified staff member from our district**

\*Community business/industry member (Ed Weiss willing to serve)

Nomination for Ed Weiss approved - will be presented to board on 10/30

### **Policy Discussion**

Policies are sectioned out by different categories - over 500 that guide work on a day to day basis.

\*3 main duties of Board

1. Develop Policies
2. Decision-makers on budget
3. Hire Superintendent

## **CASB (Colorado Association of School Boards)**

- \*When laws change, policies change
- \*The board adopts new policies and adds them to the books
- \*New policies gives dates of when the policy was adopted and when it was revised.
- \*Each new policy includes a list of references of the parts of the law it came from.
- \*Policies come to the district as a “big picture.” The board chooses how to use them within the district.
- \*“Dash R” policies are what the board works on.
- \*Policies go out to principals, directors, etc.
- \*If RE2 wishes to make changes, the changes are sent to an attorney, then back to the board.
- \*Has to go by board 2 times before board approval.
- \*Every school has a book of updated policies.

2 ways a school board can operate -

1. Carver Model - Each board member is completely in charge of a specific area.
2. Holistic Model - All members have a voice in all areas. **(OUR BOARD)**

Can DAC suggest policy changes? Yes but have to follow protocol through board.

\*Policies can be found at schools or online on district website.

**Question that arose during the policy meeting.** Districts can be part of a state “pool” of insurance liability policies; however, RE2 is insured through a local entity.

## **Budget Report**

Mike R. - director of finance

\*Budget for this year and prior years can be found on the district website.

Any changes have to be approved by the board and is locked in until January 2019.

\*Changes have to to be a written supplemental from Mike and has to be approved by board.  
Bond and Mill levies will have timelines created if and when they occur.

\*Capital money can be moved from one category to another - but only in an emergency situation (ie - boiler down in school) and with board approval.

\*Budget each year is finalized in May/June of each year.

About 7100/child - per pupil spending - is what our district receives from the state. This money is received on a monthly basis. The student count day is October 1st, November 1st for preschool.

\*We also get money from property taxes - this is a one-time payment to the district in the spring. This money is used in the current year.

\*Governor puts out his school budgets in November. This is used as a guide post. This final budget could come out as late as May or June.

\*For sub-committee work, how detailed should DAC be? Is there one area that committee wants to focus on? DAC should pick one focus area and go from there.  
(Board is audited, and reviewed by an outside financial firm)

**Does DAC want input, budget process, and if mill, bond, or state initiative pass  
DAC will be he oversight of that money going to where it should!!**

**If they pass, the money goes into a treasury that controls the spending of the money.**

Questions can be passed to Heather who will them pass them onto Mike

## **School Achievement Report**

2009 - Update on school accountability law

Elementary and middle school grades 3 thru 8 are rated on -  
CMAS - Colorado Measures of Academic Success  
Math, Language Arts  
Sci 5,7, 11  
SS 4 and 7 every 3 years

High School is rated on -  
Graduation Rates  
Drop Out Rates  
What are they doing after school  
PSAT and SAT data

CMAS used to be given in high school, but families would choose to not take the assessment.  
So they adopted the SAT as an assessment instead of the ACT.  
The SAT was written in response to the new standards.  
Starting in HS - students will have PSAT9, PSAT10, and SAT. (CMAS in 11th grade for science)

Schools can earn 1 of 4 ratings -  
**Red** - Turn around  
**Orange** - Priority Improvement Plan  
**Yellow** - Improvement Plan

## Green - Performance plan

All schools - regardless of color - have improvement plans that they have to turn in each year to CDE.

\*Schools can request that their ratings be re-evaluated by CDE  
District is asking for Elk Creek's data to be reconsidered to be more from orange to yellow.

**The district was only .3% away from earning a green standing from the state!!**

**\*\*Schools earn more points for growth than they do raw testing scores. This means they evaluate schools on where students start and where they end up at the end of the year.**

One of our biggest struggles with keeping student achievement up is in the retention of teachers.

All of this information is posted on the CDE website.

## **Collaborative Solutions**

A group of teachers and other staff members who negotiate salaries, health insurance, policies, working conditions, etc.

If Mill passes, this is where the salaries will start with the recommendations.

Salary schedules built to be competitive with surrounding districts.

## **Sub-Committee Meetings**

Subcommittees need to come to some agreement on whether or not they can meet possibly once a month before the regular monthly meetings to discuss issues that want to be addressed with board.

Next DAC meeting is November 6th

Nov. 6th will be a subcommittee workshop at RMS.

**ALL PEOPLE ARE STILL WELCOME TO GIVE INPUT TO THE SUBCOMMITTEES.**

Every subcommittee should bring an action item to the group that we can focus on this year.

There is a District Accountability section on the district website as well.

Next meeting is December 18th at GME.

Adjourned 7:00PM

## **DAC Minutes**

### **September 18, 2018**

### **5:30 PM at Riverside Middle School**

Meeting called to order at 5:30

Introductions

Katie talked about the School Board approved member list. The list of voting members is representative of all of the schools, the different levels, and representative of the student population of the district.

Katie Hays expressed her enthusiasm for ensuring all voices can be heard, so if parents are not voting members, they can still have a voice.

Katie Hays was nominated and unanimously approved as the Chair of the District Accountability Committee for 2018-2019 school year.

Brisa Chavez was nominated and unanimously approved as the parent Vice-Chair of the District Accountability Committee for 2018-2019 school year.

Chris Miller was nominated and unanimously approved as the staff Vice-Chair of the District Accountability Committee for the 2018-2019 school year.

DAC Purposes:

Katie Hays proposed creating a system for distributing DAC voting members contact information to ensure parents have a way of expressing their ideas to the committee.

Katie also proposed having a regularly set time to have parents and staff share in a public audience.

Katie Mackley expressed her interest in being a group providing financial oversight to the district. Katie Mackley proposed having the voting members reviewing the financial documents and understanding where things were going.

Katie Hays proposed and Gene Duran agreed, that breaking up the full committee into sub-committees, would help us focus our efforts.

Katie Hays entertained a motion to have a financial oversight subcommittee. That motion was unanimously approved.

- The financial oversight subcommittee members are:
  - Katie Mackley
  - Gene Duran
  - Crystal Mariscal
  - Terri Aragon

Katie Hays proposed having a subcommittee that focused on school performance. The school performance subcommittee was motioned, seconded, and unanimously approved.

- The school performance subcommittee members are:
  - Brisa Chavez
  - Kathy Schipper
  - Kris Coombs

- Liz Ramirez

Gene Duran proposed having a temporary sub-committee focused on parent outreach. It was seconded, and unanimously approved.

- The parent outreach subcommittee members are:
  - Gene Duran
  - Jessica Terrell
  - Bertha Lopez
  - Mely Irigoyen

A motion was approved for a communications subcommittee.

- The members for the communications subcommittee are:
  - Brisa Chavez
  - Crystal
  - Liz
  - Katie Hays

5:30 meeting time frame works better for the majority of parents.

Schools are no longer going to automatically provide a presentation to DAC, however, if there are areas that DAC would like have schools share information about, those presentations can be set up.

Chris will present to the School Board at the 9/25/18 Board meeting. He will present the discussions from DAC, including:

- Sub-committees:
  - Financial oversight
  - School accountability
- The request for regular communication with the Board

At the next DAC meeting:

- Someone will come to do a presentation about the School Board, Board policies, and how to work within policies to make suggestions
- Julie will present information regarding school ratings, how they are calculated, and provide an overview of the data the state uses to create those ratings.
- A district financial overview will be presented.