

OVERVIEW OF E-LEARNING EXPECTATIONS AND SUPPORT

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ASSIGNMENTS AND COUNSELOR COMMUNICATION

What are the expectations of me while we are learning from home?

As far as we know, May 1st is still the deadline to enroll in most colleges, so while you are at home, you should be gathering all of the information you need in order to make your college decision. While school closures are not ideal, we want to make sure we are supporting you because you have been working so hard to prepare for this decision. Below are the assignments you should be working on! This is to ensure you are prepared to make a college decision and can stay on top of your grades before the end of the quarter.

*As a reminder, college financial aid offices and admission offices are still open and you can reach out via phone or email.

* You can see when grades will be entered for the following assignments. This is so you have some clarity around when you can see updates in PowerSchool and impacts on your GPA. That being said, we understand internet access might be intermittent so please complete assignments even after these due dates as grades will be updated periodically. You will not see grade penalties while we are on a school closure.

*We will add announcements / assignments here.

Assignment	Point Value	When will grade be entered?	Description
2 Counselor Check-Ins	15 pts per check in	Weekly every Friday	Sign up for a check in here . Your counselor will be sending emails and messages via Remind app to check in or set up check-ins. By responding to these messages and conducting check-ins you will earn these points. See below to set up Remind.
Decision Meeting (with parent/student counselor)	300 points	May 15	Sign up for a check in here . You should schedule a time to meet with your counselor over the phone to talk through your college options and next steps.
60% of Award Letters	300 pts	3/23	You should be collecting an award letter for EVERY college you were accepted to. While we are working from home, you can screenshot or email your award letters to your counselor for credit. Most award letters are found on your student portal, however, you may receive them through email or in the mail. You may also

			calculate the awards on the spreadsheet in google classroom. Grades will continue to be updated towards this benchmark, weekly on Mondays.
Contact Survey	15 points	3/17	Please complete this 2 minute contact survey . You will receive 15 points for joining the REMIND app and taking this survey.
College Visit Benchmark	100 points	5/4	Many colleges are offering virtual tours of their campuses and some are still offering individual on-campus tours. Once you have signed up for a tour, your proof can either be a picture of you on campus or a screenshot confirming your attendance in a virtual tour. Complete the reflection and submit it on Google Classroom by Monday, May 4th. At the end of the document you will see resources for virtual tours that will be updated
100% of Decisions in Naviance		4/1	You should have a decision for EVERY college on Naviance . This includes being admitted, denied, or waitlisted.
YouScience Career Packet	125 points total	3/20	Please scan your completed YouScience Career Packet to email to Ms. Houcque by 3:45pm on Friday, 3/20 OR complete the google doc on google classroom. Only complete the steps that you have not already completed. Check PowerSchool for the last step you received a grade if you are unsure of where you left off last.

Where can I find all of the Collegiate Seminar powerpoints, resources, and assignments?

In Google Classroom!! The links for each Collegiate Seminar section are below.

A2	https://classroom.google.com/u/0/c/NDEzMTc2MTYyMjRa
A5	https://classroom.google.com/u/0/c/NDEzMTg4MTgxMjRa
B2	https://classroom.google.com/u/0/c/NDEzMTg1NzYxNzRa
B5	https://classroom.google.com/u/0/c/NDEzMTg1NzYxOTIa

How should I contact my counselor?

Your counselor will be available Mon-Fri. during school hours and you can contact them via email or the REMIND app. See below for contact information and information on how to join your counselor's REMIND app group.

	Email	REMIND App Code (See Directions for how to join Below)
Ms. Dreifuss	jdreifuss@raunercollegeprep.org	https://www.remind.com/join/jdreif OR text @jdreif to 81010
Ms. Houcque	lhoucque@raunercollegeprep.org	https://www.remind.com/join/mshoucque or text "@mshoucque" to 81010
Mr. Hudson	qhudson@raunercollegeprep.org	https://www.remind.com/join/mrhudsonsc OR send this text @mrhudsonsc to 81010
Ms. Ortiz	meortiz@raunercollegeprep.org	https://www.remind.com/join/msortizrcp OR send text "@msortizrcp" to 81010

How do I sign up for REMIND?

Choose one of the methods below:

1. Download the REMIND App to your phone if you do not already have it on your phone and enter in your counselor's code. (See above)
2. Send a text with your counselor's code (above) to 81010.
3. Join online at www.remind.com and click "join". Enter your rauner email and enter your counselor's code or search for their class.
4. If you can't figure out how to join or use REMIND email your counselor.

COLLECTING AWARD LETTERS

How can I turn in my award letters while we are home?

1. Calculate them using [this calculator](#). (You have your own copy on google classroom.)
2. Email/use the REMIND app to send a copy or screenshot of your award letter to your counselor. Your counselor will add it to your network report and this will get entered for your grade.

How do I create a pdf and upload documents to my portal or send award letters to my counselor?

Iphone Users - NOTES APP	Android or Iphone Users - GENIUS SCAN
<ol style="list-style-type: none"> 1. Use Notes App to create a pdf. (See this video for instructions.) 2. Email it to yourself, your counselor, or any other recipient who needs the document. You can also add it to your drive. 3. To upload to your student portal, you will need to log into your student portal, download the document from your email, and then re-upload it to 	<ol style="list-style-type: none"> 1. Download the Genius Scan App 2. Use the app to create a pdf. (See this video for instructions) 3. Email it to yourself, your counselor, or any other recipient who needs the document. 4. To upload to your student portal, you will need to log into your student portal, download the document from your email, and then re-upload it to

your student portal.

your student portal.

I'm still missing award letters from colleges. Where can I find them?

- **On your STUDENT PORTAL.** Most colleges send information about how to log into your student portal. On the portal, there is a financial aid section where you can find your award letter.
 - If your award letter is not on the student portal, you may still need to complete verification. You can find out if you are missing requirements in the portal. Usually the documents that you are missing can be found under "tasks" or "student requirements" section.
 - Here is a list of colleges that have award letters in their portals. (This is not every school)

Chicago Schools	UIC, National Louis (Directions in your National Louis Email), Chicago Community Colleges, Robert Morris, Depaul
Illinois Schools	U of I, Eastern Illinois, Western Illinois, Illinois State
Out of State Schools	Albion, Wisconsin, Michigan

- In your **EMAIL**
- In your **MAIL** (Dominican University)

FINALIZING MY COLLEGE/POSTSECONDARY DECISION

What information do I need to make my post-secondary or college decision?

1. You should have **all of your college decisions** so that you know all of your options.
2. You should have **all of your award letters** so that you and your family can see the cost of each option and make an informed decision about financing your post secondary option.
3. You should be able to articulate HOW this college is the right fit for you by **giving a detailed answer to the questions below:**
 - How will this college help you meet your future educational and career goals?
 - Is this college financially sustainable for 4 years? How does it compare to other colleges?
 - How will this college or post secondary program support you to successfully meet those goals?
 - How will this college or post secondary program contribute to your overall joy and happiness?
 - What are some challenges you might face specific to this college or post secondary plan? How will you plan to overcome those challenges?

What should I do if I think I'm ready to make a college or postsecondary choice?

1. Make sure you have completed all of the steps above.
2. You should **contact your college counselor** to talk through each step and question and then schedule a meeting with your family.

What if my parent has a question?

- You or your parent can contact your counselor to schedule a time to talk to your parent via email or the remind app.

IMPORTANT WEBSITES AND RESOURCES

Important Websites and Resources

Naviance: www.connection.naviance.com/rauner

FAFSA: <https://studentaid.gov/h/apply-for-aid/fafsa>

Ordering a Tax Transcript or Non-File Form: You are ORDERING a TAX RETURN for 2018

- If your parent(s) have a social security number: <https://www.irs.gov/individuals/get-transcript>. You can also order over the phone at 800-TAX-FORM (800-829-3676). Remember you are ordering a TAX RETURN for year 2018.
- If your parent(s) have an ITIN number, no social security number, or your parents do not file taxes, you need to fill out this [4506-T form](#) and mail it to:

Internal Revenue Service
RAIVS Team
Stop 37106
Fresno, CA 93888

Virtual Tours

Here are resources to virtually visit some colleges. Continue to check your email as many opportunities will be emailed to you directly from the college.

- **General website outlining which colleges are giving virtual tours:**
<https://www.ecampustours.com/>
- **Lycoming:** [Students can sign up for individual sessions:](#)
<https://gowarriors.lycoming.edu/portal/campus-visit>
- **UIUC:** Make sure to sign up for an event that works for you
- **UIC:** April 14 from 2-3 pm
 - <https://uichicago.webex.com/uichicago/onstage/g.php?MTID=e7d3d7425af16633fa25d1ed6fffb376b>
 - Password: GoFlames!
- **NLU:**
 - Virtual drop-in hours on Mondays and Fridays from 1 pm to 5 pm hosted on [Zoom](#). [These are opportunities for students to ask questions and have face time with an Enrollment Specialist.](#)
 - Virtual Open House Sessions are being hosted on Zoom during the following days; students can register at www.nl.edu/pathwaysinfo
 - April 7th at 3 pm
 - April 16th, at 3 pm
 - May 11th, at 3 pm
- [ISU](#)
- [DePaul](#)
- [UW Madison](#)