Startup Materials and Equipment

A printable list of supplies that help us support families, run programs, and share resources.

Kira's House is a Flint-based nonprofit serving families grieving a loved one lost to murder or violence. These materials support guided journaling, art activities, group sessions, workshops, printed information, and welcoming community events. Starter amounts are planning suggestions and can be adjusted to the number of participants and available storage.

Journaling and writing

Item	Starter amount	Notes / donor
☐ Blank or guided journals	20	
☐ Black and blue pens	2 boxes	
☐ Pencils, erasers, sharpeners	2 dozen pencils; 1 set	
☐ Highlighters and sticky notes	1 pack each	
☐ Clipboards for group activities	10	
☐ Folders or notebooks for participant materials	20	

Art and healing activities

Item	Starter amount	Notes / donor
☐ Washable markers	12 sets	
☐ Colored pencils and crayons	12 sets each	
☐ Drawing paper and construction paper	2 packs each	
☐ White cardstock	2 reams	
☐ Glue sticks and child-safe scissors	12 each	
☐ Watercolor sets or washable paint	6 sets	
☐ Stickers and simple craft kits	12 activity sets	

Comfort and group supplies

Item	Starter amount	Notes / donor
☐ Facial tissues	2 boxes per group session	
☐ Bottled water and disposable cups	24 waters or cups per session	
☐ Stress balls or quiet fidget items	12	
☐ Affirmation or reflection cards	2 sets	
☐ Unscented hand sanitizer and wipes	1 set per meeting space	

Office and printing equipment

These items help Kira's House prepare group handouts, maintain organized records, and create visual materials for workshops and community outreach.

Printing and document preparation

Item	Starter amount	Notes / donor
☐ Color wireless all-in-one printer with print, copy, and scan	1	
☐ Wide-format color printer for posters and large program visuals	1	
☐ Ink or toner compatible with each donated printer	1 full set per printer	
☐ Letter-size white copy paper (8.5 x 11 inches)	5 reams to start	
☐ Wide-format paper or compatible media	1 starter pack or roll	
☐ Printer-friendly cardstock	1-2 packs	
☐ Laminator and laminating pouches	1 laminator; 1 pack	
☐ Paper cutter, stapler, staples, tape	1 each	

Technology and office basics

Item	Starter amount	Notes / donor
☐ Laptop or desktop computer for program and administrative work	1	
☐ Secure Wi-Fi router or hotspot	1	
☐ External storage drive for approved work files	1	
☐ Desk and supportive chair	1 set	
☐ Locking file cabinet for confidential paper records	1	
☐ Shredder for secure disposal of paper records	1	
☐ File folders, envelopes, labels, and binders	1 starter supply	

Wide-format printer request: A donated wide-format color printer would let Kira's House produce posters, workshop visuals, signs, and other large materials in-house. Please include the printer's model information and compatible ink or toner so supplies can be matched correctly.

Outreach, events, and program space

Community outreach and events

Item	Starter amount	Notes / donor
☐ Printed brochures and program information	100 copies per outreach cycle	
☐ Business cards or contact cards	100	
☐ Stand-up banner featuring the Kira's House logo	1	
☐ Reusable tablecloths	2-3	
☐ Name tags and sign-in sheets	1 event supply	
☐ Portable easel or display stand	1-2	
☐ Folding table and chairs	1 table; 10 chairs	
☐ Folding utility wagon (pool wagon) for event supplies	1	
☐ Disposable cups, plates, and silverware	24 of each per event	
☐ Storage bins for supplies and event materials	4-6	

Safety, accessibility, and welcoming space

Item	Starter amount	Notes / donor
☐ First-aid kit	1	
☐ Emergency contact and local resource sheets	1 current set	
☐ Cleaning and sanitizing supplies	1 starter set	
☐ Large-print copies of key handouts	As needed	
☐ Pens with easy-grip options and varied writing tools	1 small set	
☐ Quiet seating or comfort items for participants	As available	

Priority levels for requests

First priority: journals, writing supplies, art materials, tissues, copy paper, and a color all-in-one printer with compatible ink.

High-value equipment request: a wide-format color printer with compatible ink or toner and suitable paper or media.

Next-stage needs: computer, locking file cabinet, shredder, laminator, event display materials, tables, chairs, and storage bins.

How to help

Community members, businesses, and organizations can donate new supplies, equipment, gift cards, or funds for these needs. Please contact Kira's House through the contact information on our website to coordinate a donation. For printers, include the exact model and compatible ink or toner; for paper and art supplies, unopened packages are especially helpful.

Donation tracking

Item donated	Donor	Date received	Follow-up / thanks