Position Description

Job Title:	Serviceperson Water	**Type:**	Permanent
Reports to:	Team Leader Water	**Direct Reports:**	Nil
Location:	Wellington Region		
Financial Delegations	Nil		
Key Relationships:	**Internal** All Tiaki Wai and Fulton Hogan Alliance Staff Corporate Services **External** Customers Contractors and suppliers		

Role Purpose:

The purpose of this role is to maintain the water reticulation system and to make sure there is a continual supply of quality water with minimal interruptions.

Safe drinking water is a critical aspect of a healthy community and members of the Water Team are custodians of this vulnerable and precious resource.

This position description provides an outline of the purpose and accountabilities of the role. More specific performance requirements and expectations will be included in Individual Performance targets as agreed with the manager on an annual basis.

The role will be based at a designated depot. The depots are accountable for managing water services delivered in their respective areas within the Greater Wellington supply area.

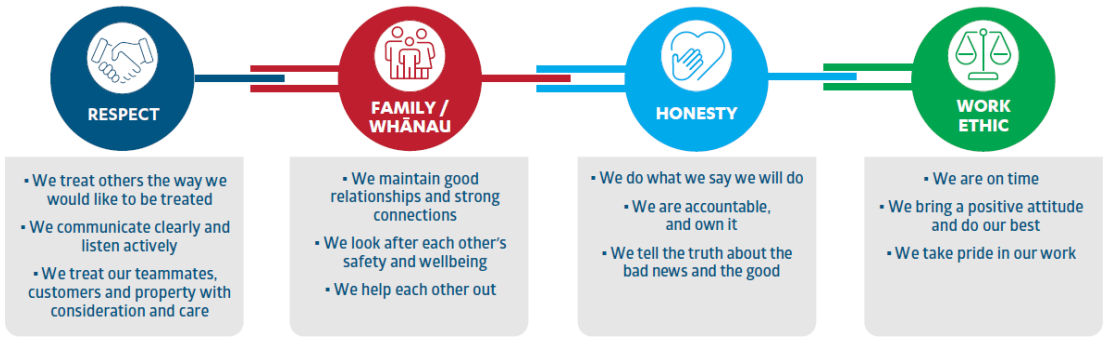
Key Responsibilities:	**Performance Measures:**
Maintenance and management of Water Services, under limited supervision, including: • Install and repair water pipes and mains • Relocate existing water connections • Maintain water networks • Install new water tobies and meters • Install and maintain valves and fire hydrants • Minor Infrastructure upgrades • Work reliably and independently on range of basic repairs on water network; e.g. toby location / repair/replacement, service repairs, water main repairs, hydrant repairs/replacement, temporary	• Assigned work is completed to a good standard, in a timely manner and using correct procedures • Full and accurate records of jobs are completed and closed off on time, every time • Service Level agreement response times are met and recorded appropriately in company systems • Appropriate maintenance and repair is undertaken to fix the issue • Materials and Plant are used efficiently and effectively and without waste • Plant and Equipment compliance checks are completed and recorded on time, using correct company systems

reinstatements, set Valve boxes, flush and charge Water Mains, disinfection procedures. • Assist effectively on other activities with a more experienced serviceperson or under supervision and guidance • Operate digger in safe spaces • Use utility locating equipment effectively • Understand and utilise network and utility plans • Complete Risk control plans correctly • Use digging checklist, pipe electrical bridging and other processes correctly • Complete plant and equipment compliance checks • Maintain stock levels in work vehicles • Implement level 1 traffic management or engage approved specialist traffic management contractors for more complex traffic management requirements • Understand and correctly apply the legislation that impacts this work, along with specific council policies • Hold Call Out phone and participate fully on Standby roster • Use RT for emergencies • Use mobile and electronic apps, devices and systems to record all work activity • Undertake other related duties as may be delegated from time to time	
Health and Safety • Reflect Tiaki Wai health and safety culture • Meet health and safety requirements • Work collectively with delivery teams and subcontractors to meet required H&S standards • Proactively report H&S incident and improvement observations • Use PPE as required	• Health and Safety is incorporated into work plans and day to day work • My Voice is used to report hazards, incidents and accidents as they occur • There are no Life Saving Rules breaches. • PPE is used correctly at all times • Relevant H&S standards and legal requirements are met • The team go home healthy and safe
Environmental focus • Environmental impact of work is minimal • Escalate to Team leader of the environmental impacts in line with protocols set from to time.	• Environmental awareness and good practice is incorporated into day to day work • Team Leaders are informed about all incidents in timely manner, with thorough information provided

	• Sediment discharges minimised. • Overflows minimised
Customer Management • Demonstrate Company Values and ethical behaviour. • Communicate effectively with customers	• Polite, helpful communication is demonstrated at all times • Good relationships are maintained with the public • No justified complaints are received from the public about the serviceperson's performance
Working for Tiaki Wai • Demonstrate Company Values and ethical behaviour • Reflect the company's continuous improvement philosophy in work and meet the requirements of quality and compliance systems • Contribute to team and organisational culture of collaboration, innovation, learning and high performance • Ensure you understand the line of sight from this role to the company's strategic direction, and that work performance is aligned	• Conduct meets company standards at all times • Is recognised as a team player, contributing to positive culture • Completes assignments as requested • Demonstrates learning and development on the job • Is reliable, honest and hardworking • Asks questions to understand • Supports less experienced teammates

Values and Behaviours:

This Alliance has high expectations with regards to the outcomes it is planning to achieve, as is reflected in our Objectives and KRAs. To achieve this we need to maintain a high performing team culture the foundation of which is an agreed upon set of Values and Behaviours to guide 'how we do things' day to day. As a result, it is expected that in your role you would role model the following Alliance values and behaviours and assist others to do the same:



TIAKI WAI
Care in every drop | He wai whakauka

Fulton Hogan

Preferred Qualifications and Experience:
• Actively working towards the New Zealand Certificate in Infrastructure Works Level 3 (Drinking Water Pipeline Construction and Maintenance) • Driving Licence Class 1 and 2 (Full), including Endorsements W,T,F (Roller optional) • Experienced in working independently on range of basic repairs across water network • Able to assist effectively on more complex jobs, with a more experienced serviceperson or under supervision and guidance
Required Skills and Attributes:
• Support less experienced teammates • Follow directions • Good work ethic - hard working, honest, reliable and ethical • Strong communication skills with teammates, customers, leaders & stakeholders

Compliance tickets and training as per the career pathway