PIONEER COURT COMMUNITY GARDEN (PCCG)

GARDEN RULES

1. Garden members must be financial members of PCCG.

2. All prospective new members must undertake a formal induction process with a member of the Management Committee before being admitted as a garden member.

3 All members and Volunteers are required to **SIGN IN AND SIGN OUT** of the garden at each visit. Non compliance will lead to forfeiture of membership.

4 Members are required to support authorized PCCG fundraisers, financially or in kind where possible.

5. Members must promptly pay their plot lease fees when invoiced – lease fees outstanding more than 3 months can result in forfeited of plot.

6. All new structures on a member's plot must be approved by the Management Committee prior to commencing construction. Any such construction undertaken must be temporary in nature and be capable of easy removal.

7. The swale area at the foot of members plots must be at least 1 metre wide and be kept clear at all times as its prima facie purpose is for stormwater mitigation. This area must be kept weed free and clear of any kind of planting, hoses, gardening equipment, construction materials or storage of any kind. A layer of wood chips should be maintained in the swale to assist in weed control and suppression of mud during winter. Supplies of wood chips are freely available in the garden.

8. Sun shelters for members plots must be of a hoop style with electrical conduit rigid enough to support green shade cloth. No other colour shade cloth is allowed.

9. Members are responsible for maintaining their plots free of weeds and rubbish and must actively work their plots – any inactive or derelict plot without a valid reason may be forfeited to the Committee. Members are responsible for the maintenance and upkeep of plot structures to ensure the plot construction and surrounds are kept in a safe state - this includes removing sharp edges, removing any tripping hazards, capping star droppers, repairing any collapsing sections in a timely manner.

10. All plant or fruit tree pest infestations must be reported to the Garden Manager or a member of the Management Committee and immediate action taken to treat the infestation and prevent transfer to neigbouring plot holders and to other sections of the garden.

11.. The only plants allowed in the garden are plants that are commercially available through Australian garden nurseries and hardware stores. It is strictly prohibited to bring cuttings, plants or seeds from other countries as this is a biosecurity risk and illegal under Australia's Quarantine and Biosecurity Laws.

12. No planting of new trees without prior approval from the Management Committee. Offending trees will be removed by the Management Committee.

13. Six monthly plot inspections will be undertaken by the Management Committee to ascertain the existence and extent of pest infestations and to assess compliance with these Garden Rules – members will be advised by email ahead of such inspection date – unresolved violations of these rules at time of inspection will be brought to the attention of the relevant plot holder(s), with a deadline set requiring rectification.

14. Plot holders and other members are responsible for the actions of their children, pets or guests.

15. Members are required to ensure that dogs are kept on a leash at all times, whilst in the garden.

16. Members are not to interfere (without express permission) with any other member's plot or other member's property.

17. Members are not to remove any tools, implements, hoses etc (the property of PCCG) from the garden, without the express permission of the Garden Manager.

18. Members are required to take reasonable care for their own health and safety in the PCCG.

19. Members must take reasonable care to ensure they do not affect the health and safety of other people, e.g., others garden members, volunteers or members of the public.

20. Members must comply as far as they are reasonably able, with any reasonable instruction or directive from any member of the PCCG Management Committee, in particular from the Chair, Garden Manager, Works Supervisor or the Health and Safety Officer.

21. Members acknowledge and accept that member contact details may be communicated to other garden members as required in order to conduct official garden business. Members are required to promptly advise the Chair, the Treasurer or the Health and Safety Officer should any of their contact details or those of their emergency contact have changed.

22. Members are required to advise the Garden Manager of any prolonged absence from the garden including appropriate arrangements made for the care and upkeep of their plot during the period of their absence. Members are required to ensure they complete a Casual Volunteer Registration Form (available in Boatshed) for their plot carer, both carer and plot holder to sign- member is required to arrange a garden induction session for carer.

23. Members must read the PCCG Health and Safety Manual and comply as far as is reasonably practical with its safety procedures and protocols, whilst working in the PCCG.

24. Damage to or unauthorised removal of PCCG tools and equipment must be reported to the Garden Manager. Members are required to take reasonable care of PCCG facilities, tools and equipment.

25. Plot holders should not grow produce for sale or engage in any other commercial activities in the garden (Authorised Garden Fundraisers excepted).

26. Members are required to practice water wise gardening techniques, with a view to minimizing water usage in the garden.

27. ALL water leaks must be reported to the Garden Manager or Works Supervisor and the water supply turned off at the nearest shut off valve upstream of the leak (identified by star dropper painted in Pink). Notify other garden members if water turned off by making a note on the Boatshed blackboard.

28. Members are solely responsible for their own water usage. Use of manual or automatic timers can lead to excess water usage through overwatering or leaks and plot holders must ensure that timers are maintained in good order and that their plots are not being over watered. Advice on appropriate tap timers and on practicing water wise gardening techniques should be sought from the Garden Manager.

29. All water usage in the garden is monitored by the Committee via individual plot or orchard water meters - - all members are required to install an approved water meter. Approved water meters will be provided to members by the Garden Manager. Members will be required to reimburse the garden for the actual cost of the water meter.
Commencing from 1/09/2020, ALL users of PCCG mains water will be charged for water actually used on a quarter-by-quarter basis with payment due within 30 days of close of quarter. The rate charged will be the actual rate charged to the garden by SA Water for the relevant period - this currently includes a rebate from SA Water.

30. Members are responsible for the safe use and security of their own tools and property whilst it is in the garden or if stored in PCCG container, shed or boatshed.

31. Members are required to co-operate with any reasonable policy or procedure issued by the PCCG Management Committee.

32. Smoking is permitted in designated areas only (i.e., in immediate vicinity of Boatshed) and is subject to fire regulations. No butts are to be disposed of on the ground or in grassed areas such as to create a fire risk.

33. Alcohol may be consumed on site in moderation, with the Committee's prior approval. Anyone consuming alcohol must be of legal age.

34. Illicit drugs are not permitted to be grown or used on site. Any member found in possession of illicit drugs will be immediately stripped of their membership and ejected from the garden.

35. Members and Volunteers utilizing the Boatshed, Container or Garden Shed are required to ensure these buildings are locked before they leave the garden.

36. Bullying, intimidation, physical violence, racial vilification or other forms of aggression will not be tolerated in the garden – members found guilty of such acts to other members, volunteers or members of the public will be stripped of membership and ejected from the garden.

37. Continued non compliance with the Garden Rules may result in forfeiture of a member's plot to the Committee and/or revocation of membership.

38. An up-to-date copy of these Garden Rules to be displayed on the Boatshed Notice Board.