SEASIDE HEIGHT BOARD OF EDUCATION MEETING
AUGUST 19, 2024 - 5:30 PM
MINUTES

I. CALL MEETING TO ORDER - A Seaside Heights Board of Education Meeting was held on Monday, August 19, 2024, at the Hugh J. Boyd Elementary School. Mr. Hershey called the meeting to order at 5:32pm. Adequate notice of the meeting was published in the Asbury Park Press in accordance with the provisions of the Open Public Meetings Act

II. FLAG SALUTE

The meeting was opened with a salute to the flag

III. ROLL CALL

PRESENT: Mr. Hershey, Mr. Wright, Mr. Smith, Mr. Boyd, and Mr. Sasso

ABSENT: None

ALSO PRESENT: Dr. James Roselli, Superintendent
Tyler Verga, Business Administrator/Board Secretary
David Casadonte, Board Attorney
Christopher Riachle, Principal

IV. SUPERINTENDENT'S REPORT

Good evening. I hope everyone had an enjoyable and relaxing summer!

On August 12th, the Berkeley Township School District was officially appointed to serve the Seaside Heights School District. We look forward to the opportunity to serve the Hugh J. Boyd, Jr. Elementary School students, staff, parents and the entire community.

Our board, administration and staff have had a busy summer preparing for the 24-25 school year. We are in the process of planning the in-service days for staff on September 3rd and 4th. We are eagerly anticipating the arrival of our students on Thursday, September 5th.

It is our goal within the Hugh J. Boyd community to do the following three things to help best meet the needs of the children within our school district:

Build relationships
Develop trust
Exchange ideas in an open and transparent manner

I would like to wish all of our families and staff an enjoyable last few days of summer. We look forward to seeing you all soon when school opens in September and on Back to School Night, September 12th.

This concludes my Superintendent's Report.

Thank you, Mr. President.

This concludes my report.

V. PUBLIC COMMENT ON AGENDA ITEMS

None

VI. SUPERINTENDENT'S AGENDA

MOTION by Mr. Sasso that upon recommendation of the Superintendent, Items 1 - 4 be approved

SECOND by Mr. Smith

ROLL CALL VOTE: Mr. Boyd - Yes, Mr. Sasso - Yes, Mr. Smith - Yes, Mr. Wright - Yes, and Mr. Hershey - Yes | Motion Carries

A. PERSONNEL RESOLUTIONS

1. Leaves of Absence

a) I.D. #6120-Jessica Guerrieo
Extension of maternity leave of absence through 12/2/2024

2. Long-term Substitute(s)

Recommend the board approve the following long-term substitute(s), meeting the criteria established by the Superintendent, at the rate of $38,500 prorated per diem.

Name	In For	Effective
a) Gina Basso	Jessica Guerrio	9/3/24 - 12/2/2024

3. Stipend Positions for the 2024-2025 School Year

a) Jacqueline Wilhelm	Special Services Coordinator	$4,895
b) Kaelin Cardone	ELL/NJSLA Testing Coordinator	$4,000

4. Rescind Shared Service Staff Appointments

Recommend the board approve to rescind the appointment of Barbara Sergeant in the amount of $2,500 and Bruce Scarpulla in the amount of $2,500 effective July 1 2024

VI. SUPERINTENDENT'S AGENDA

MOTION by Mr. Smith that upon recommendation of the Superintendent, Items 1 - 5 be approved

SECOND by Mr. Sasso

ROLL CALL VOTE: Mr. Boyd - Yes, Mr. Sasso - Yes, Mr. Smith - Yes, Mr. Wright - Yes, and Mr. Hershey - Yes | Motion Carries

B. OTHER BOARD ITEMS

1. Marzano Framework

Recommend the Board approve the use of the Marzano Framework for the evaluation of the district Administrators, Teachers, Counselors, Nurses and CST for the 2024-2025 school year.

2. Bilingual Program Waiver

Recommend the Board approve the Bilingual Program Waiver for the Seaside Heights School District.

3. Superintendent Goals

1. Establish the transition of administrative services to be extended to Seaside Heights School District to support educational and administrative needs during the 2024-2025 school year to best meet the needs of the students and staff.

2. Foster a physically safe and emotionally secure environment that promotes a high level of academic performance for all students and staff.

3. Oversee the Preschool Education Expansion Aid granted to the Seaside Heights School District to provide free full day preschool to three and four year olds.

4. Memorandum of Agreement

Recommend the Board approve the Uniform Memorandum of Agreement Between Education and Law Enforcement as currently written. Any changes will be approved when received from the County.

5. Second Reading of New/Revised ByLaws/Policies/Regulations

Recommend the Board approve the Second Reading of the New/Revised ByLaws/Policies/Regulations listed below:

Policy 2200 Curriculum Content
Policy 3160 Physical Examination
Policy 4160 Physical Examination
Policy 5200 Attendance
Policy 5337 Service Animals
Policy 5350 Student Suicide Prevention
Policy 8420 Emergency & Crisis Situations
Policy 8467 Firearms and Weapons

VII. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Boyd that upon recommendation of the Business Administrator, Items 1 - 8 be approved

SECOND by Mr. Wright

ROLL CALL VOTE: Mr. Boyd - Yes, Mr. Sasso - Yes, Mr. Smith - Yes, Mr. Wright - Yes, and Mr. Hershey - Yes | Motion Carries

1. Minutes

RESOLVED that the minutes of the regular meeting held on August 6, 2024 be approved. **(Attachment 1)**

RESOLVED that the minutes of the regular meeting held on July 15, 2024 be approved. **(Attachment 2)**

2. Payment of Bills

Bills List dated August 19, 2024
PO Order Numbers 25-00510 - 25-00061 $ 165,440.37

(Attachment 3)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

July 15, 2024	$ 93,538.06
July 31, 2024	$ 48,064.42

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of July, 2024, be approved. **(Attachment 4)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of July 2024, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 5)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended July 31, 2024, and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 6)**

7. Banking Depository Signature Update

BE IT RESOLVED The Board of Education of Seaside Heights updates the authorized signatories for banking transactions with OceanFirst Bank. The following individuals are now authorized to sign checks and other financial documents: Erik Hershey, President; Kathleen Magaraci, Treasurer; and Tyler Verga, Business Administrator/Board Secretary. All previous signatories are revoked. The Board Secretary will provide OceanFirst Bank with a certified copy of this resolution and updated signatures. This resolution is effective immediately. **(Attachment 7)**

8. SFA to SFA Food Service Contract

Be IT RESOLVED that the Seaside Heights Board of Education will enter into an SFA to SFA food service contract with the Berkeley Township Board of Education for the 2024-2025 school year. The pricing and total contract cost are outlined below:

Breakfast: $3.78 per meal
Lunch: $3.78 per meal
Total Contract Cost: $183,708

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None

X. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

Ms. Heagen – Extended welcome to Berkeley they join the school community, expressing mutual interest with a focus on prioritizing the needs of the community.

XI. EXECUTIVE SESSION

A motion was made by Mr. Smith that the Board move to executive session at this time, 5:38pm. Second by Mr. Boyd . No action will be taken after the Executive Session concludes. All in favor

XII. ADJOURNMENT

A motion was made by Mr. Smith to adjourn the open portion of the meeting. Second by Mr. Boyd. All in favor. Meeting Adjourns at 5:38pm

Respectfully Submitted,

Tyler Verga

Tyler Verga, CPA
Business Administrator/Board Secretary