



School Name: John F. Kennedy HS

School Site Council (SSC) Minutes

Meeting Date: Wednesday, 6/09/25

Meeting Location: MS Teams

Starting Time: 2:01 PM

Ending Time: 3:04 PM

I. Call to Order (BG) 2:01 PM

II. Roll Call (BG)

A. Present:

1. Regi Brown (RB)
2. Sonja Steward (SS)
3. Allison Lal (SL)
4. Emily Sommer (ES)
5. Jennifer Reynaga (JR)
6. Rogelio Jaime (RJ)
7. Cindy Jones (CJ)
8. otter.ai – Renee Webster Hawkins’s notetaking app
9. Renee Webster Hawkins (RWH)
10. Tiffany Doyle (TD)
11. KC McCarthy (KC)
12. Kevin Inlay (KI)
13. Siobhan Reilley (SR)
14. Lindsay Rojas Alvarado (LRA)
15. Jocelyn Stewart (JS)

B. Not Present:

1. Emmanuel Valadez
2. Jack Hashimoto
3. Caitlin Jones-Basler
4. Tamika Hillard
5. Grace Hall-Sandlund

III. Reading & Approval of Minutes (BG)

A.

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

IV. Old Business (RB) – no old business

V. New Business

- A. 5-Star Conference in Las Vegas (RJ) – Sept. 8, 9 – a follow-up to the Livermore conference (although actually a more robust
 - 1. Who? Rogelio Jaime (Admin), Kevin Inlay (Activities Director), Abe Snobar (Athletics Director), JB (Climate)
 - 2. Costs?
 - a) Conference cost per person: \$429
 - b) Hotel cost: \$800
 - c) Flight cost: \$900
 - d) Total Cost: \$3,500
 - e) On-site costs: Use old Chromebooks for kiosks in classrooms to the extent possible; need barcode scanners where smartphones aren't available
 - 3. Data that led to this expenditure.
 - a) *Why is it being purchased?* Expanding scope of 5-Star service to establish a laptop kiosk in each classroom, plus using it for emergency protocols, spirit points, clubs, staff competitions, etc. Also to increase safety on campus by identifying students who are chronically out
 - b) *For which students?* All Kennedy students would have access to use 5-Star
 - c) *How will it increase the student achievement of your lowest performing students?* Ease of use & access, plus versatile range of uses (esp. for campus activities) could encourage more involvement from students in campus life – and ideally stoke more academic engagement/buy-in as a result.
 - d) *What % of staff are using it currently?* Over 60%, estimated. Teacher Zach Bryant (email): “Including summer school, 62 teachers and nurses used 5-Star to write passes. That is pretty high.

On top of that, the counseling, health center, student support center, and climate [office] used it for digital sign-in sheets.”

- e) Data can be gleaned from 5-Star to show effectiveness
- 4. Metrics to be used to determine the effectiveness of this expenditure:
 - a) SPSA: Goal 4
 - (1) Increase student participation in clubs, extracurricular activities, and sports by 10% in each area.
 - (2) Increase the level of student engagement in every classroom.
 - (3) SPSA: Goal 4 – Aligned LCAP Goal: All students and their families will feel safe and connected at school
 - b) SPSA: Goal 4.2
 - (1) There is a need to collect data regarding student engagement with extracurricular activities including club membership, events outside of the academic day, and athletic participation. This information will be used to create a baseline for future work. (5 star)
 - (2) 5 STAR TRAINING (Total: \$2400 3 staff or \$3100 4 staff)
 - c) SPSA: Goal 4 – Metrics, Measurable Outcomes
 - (1) Metric/Indicator: Number of students engaged in clubs, athletics, and extracurricular activities
 - (a) Baseline/Actual Outcome – compare 2023-2024 data
 - (b) Expected Outcome – We want to expand the choices of students.
 - (2) Metric/Indicator: Attendance
 - (a) Baseline/Actual Outcome – Chronic absenteeism rate, attendance rate, and daily tardy rates
 - (b) Expected Outcome – We will decrease the percentage of students deemed chronically absent.

5. Vote: Aye (unanimous vote)

B. Counseling Dept. – Holding sessions after school hours for college applications, FAFSA, etc. + internships, apprenticeship programs, etc. Increase private school application assistance as well.

1. Who?

a) Counseling team

2. Costs: \$1000

a) Physical promo materials (color printing, classroom banners w/ a-g info)

b) Subsidizing Counselors' after-hours costs

3. Data that led to this expenditure.

a) *Why is it being purchased?* Purchase will increase visibility of, and access to resources for all students, and promote a culture of planning for success after graduation.

b) *For which students?* The proposed effort emphasizes a priority on students from certain communities or backgrounds, including accommodating language diversity, and households with different work schedules, etc.

c) *How will it increase the student achievement of your lowest performing students?* Engaging students in-person, with timely and helpful information, can assist them more than mere flyers can.

4. Metrics to be used to determine the effectiveness of this expenditure:

a) Site Goal of 75% students complete 1 application

b) SPSA: Goal 1 – Metrics, Measurable Outcomes

(1) Graduation rate (overall and by subgroup)

(a) Baseline/Actual Outcome: Increase graduation rate by 3% overall; 5% for target subgroups

(b) Expected Outcome: By June 2026, Equity Graduation Monitoring Teams will meet at least once per quarter to analyze disaggregated data, leading to a 5% increase in graduation rates for African American, English Learner, Special

Education, Foster, and Homeless students, as measured by the California Dashboard.

(2) A-G completion rate

(a) Baseline/Actual Outcome: Increase A-G and dual enrollment completion by 10%

(3) FAFSA completion

(a) Baseline/Actual Outcome: Increase FAFSA completion rate by 5%

5. Vote: Aye (unanimous vote)

VI. Public Comment

- A. Loss of front office technician, Tiffany Doyle (AL) – money instead going to another teacher & additional campus monitor (the latter is explained by school's return to a 1-lunch schedule)
1. Important role – needs to be steady, stable
 2. Safety issue as well as visible “front person” for ordinary (or extraordinary) events taking place during the school day. Particularly with campus fights & associated angry parents who arrive for their kids, and sometimes have been combative amongst themselves (AL, JR, KI)
 3. District downsized clerk due to JFK numbers (RB)
 4. Anticipated solution: a rotation of clerks pulled from Counseling office & Climate office, plus liaison person
- B. End-of-year communications at school have been frustratingly unclear, indicative of a lack of an overall plan or clear schedule (ES)
1. Mixed messages confuse students
 2. Emails need proofreading for clarity before sending
 3. Continuity issues in general muddle the details of procedures & even annual traditions, e.g. graduation, which have reliably worked (JR)
 4. The shifting times of Senior Assembly are an example of the confusion caused for students (LRA)

VII. Next Meeting: Sept. TBD, 2025

VIII. Adjournment (BG) 3:04 PM