Hi, (Name)? (Name), this is (Your Name). I'm calling from the Recruiting Department at AO about your resume in response to the (Name of Ad) you responded on (Craigslist) earlier today – I'd like to ask you a few questions, then possibly set up a virtual interview for us to get to know you better, and for you to learn more about us – Are you still looking for a new position?

Great! Why don't you tell me a little more about YOU and exactly what you're looking for?

Due to the overwhelming interest in our positions because of the flexible, work from home schedule we are offering, we have organized a virtual company overview for you to learn more about who we are. You can schedule a time to watch it. I will send you the link now, let me know when you receive it. In the overview, you will hear from one of our executive leaders, and it is very comprehensive, yet laid back. At that point they will give you all of the information on our positions, and you can determine if it's something you'd like to pursue. If not, no big deal--at least you know what kind of positions you might be qualified for in this job market. Like I said, it's only about 25 minutes. Does that make sense?

Did you get the link? Great I can walk through it with you to make sure everything works! You can schedule a time or you can watch it live.

After you watch the overview, you will select if you are interested in moving forward with the interview process or not interested. You will then receive a quesitonnaire, go ahead and fill it out. This will help the leadership team understand what you are interested in and what questions you have. After they have a chance to review all applicants responses, we will call you back to let you know where you stand in the interview process. Sound fair?

It was great speaking with you. Have a great rest of your day!