

**Makom Community
Head Teacher
Philadelphia, PA
Full-Time**

Primary Responsibilities

- Support Jewish Enrichment Educators before and during teaching times (60%)
- Coordinate site operations (20%)
- Invest in empathy-driven relationships with children, parents, and educators (20%)

How will you do that?

- Be on-site daily from 10am-6pm (slightly later on Fridays with Family Shabbat Celebrations)
- Learn and teach with Makom Community's pedagogy, Jewish Placemaking
- Meet every other week with educators (individually or as co-teachers) to reflect on classroom teaching and preparations
 - Be the first point of contact for a teacher who needs lesson planning support
 - Director of Teaching & Learning will meet with educators on the alternate week
- Manage attendance and pickup calendars and related parent communications
- Manage staffing scheduling for camp days and extended enrichment days
- Circulate among classes during Jewish Enrichment to offer support
- Lesson plan and teach in Jewish Enrichment
- Support educators in project & task management
- Coordinate with Program Assistant for snack and supply ordering
- Communicate regularly with parents about their childrens' learning and growth
- Support students' learning needs with an eye toward individualization and collaborative problem solving
- Model and help build Makom Community culture around intentionality, listening, Hebrew language, and meaningful Jewish content
- Participate in regular goal setting and reflection on your growth as an educator and our program
- Contribute to our weekly blog about learning process

Supporters and Collaborators

- Supervised by Director of Teaching & Learning
- Collaborate with the team of educators at your site and our sister site in Philadelphia (Center City & South Philadelphia)

- Collaborate with Executive Director on Jewish Placemaking tools in development

Requirements

- 3 Years Experience in Jewish Education (formal or informal)
- Creative educator who loves to get to know children and co-teacher individually
- Love of Jewish learning and text

Our Community

Makom Community transforms Jewish Education by creating and modeling experiential and intentional learning environments in collaboration with educators, children, and their families. Our pedagogy for Jewish Education celebrates curiosity and questioning of Jewish wisdom. Our roots in Jewish tradition are a springboard for children to be kind, confident, and resilient leaders today and in the future. We listen deeply to children's voices as they build community where they love to be. Through our experiences together, Makom Community is committed to creating a more just world as an outgrowth of our Jewish learning. We are nurturing a Jewish community that is open to anyone who wants to engage with Jewish life alongside their family.

COVID Safety & Background Checks:

Makom Community takes COVID safety very seriously. We will continue to exceed CDC's recommendations for how we handle COVID safety with our on-site educators and students. [You can see our whole safety plan on our website.](#) We expect staff and students will be wearing high-filtration masks through at least the remainder of the 21-22 school year. Currently, our whole staff team as well as all of our students are vaccinated and boosted, and we are looking to maintain that standard. We are able to offer support to get you boosted if you are not yet.

Since this role will have you interacting with kids in our programs, we will require you to get PA Child Abuse History, PA State Police Criminal Record Check, and FBI Child Abuse History. Makom Community will cover the cost of these record checks.

Quick Facts about Makom Community

- Daily, High-Quality Jewish Education as Afterschool Enrichment in two locations Monday through Friday 3pm-6pm
- Children Ages 4-10 in Center City and South Philadelphia (Pre-K through 4th grade)
- 5th-7th Grade Students in our BMitzvah Program in Center City
- Project-Based and Child-Led Learning

- School's Out Camps During School Vacations, Snow Days, and Early Dismissals
- Growing Model of Family and adult learning and holiday services

Compensation & Benefits

This is a full-time position with an annual salary between \$53,000-\$58,000 per year comes with most Jewish holidays off (full list to be provided, though some family programming may be scheduled on holidays) plus Erev Yom Kippur and Erev Pesach as well as fifteen days of vacation, with the approval of the executive director. 10 of those 15 vacation days can be taken throughout the year. We are planning for you to take at least 5 of those days when we close the office for a week in June. We also offer five sick days. This role also includes funding for professional development. Beginning July 1, we will also be able to offer health insurance and retirement benefits.

To Apply

Send a resume, cover letter, and three references to Beverly Socher-Lerner, Founding Director beverly@makomcommunity.org with "Head Teacher Application YOUR NAME" in the subject line.

Makom Community is an Equal Opportunity Employer. We welcome employees and prospective employees without regard to race, religion, national origin, gender, age, disability, marital status, gender identity or expression, sexual orientation or veteran status.