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Template for Community Services and Social Work Bulletin Data Report Submissions

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Abstract: The abstract of the manuscript should cover a presentation of the interest or relevance of these data for the broader community; a very brief preview of the data type(s) produced, the methods used, and information relevant to data validation. As well as the potential uses of these data and implications for the field. Please minimize the use of abbreviations and do not cite references in the abstract. As this article type is focussed on describing a dataset, conclusions or interpretive insights are not required.

Keyword: Classification 1; Classifications 2; Classifications 3 (Minimum three key words)

INTRODUCTION

The main script format consists of a single column (columns) written justified using A4 paper size. Margin writing is 4cm for left, and 3cm for right, top, and bottom. The manuscript is written using Microsoft word (MS. Word), with 1.15 spaces and Book Antiqua letters 11pt.

Organizations and citations from bibliography are using the APA style. Every term in a foreign language (non-English) must be written in italic. The author is advised to follow the following structural standards: **Introduction – Literature Review/Theoretical Framework - Research Methods - Results and Discussion - Conclusions - References.**

HEADING 1

2.1 Heading 2

The tables and figures presented in the article should include a caption of Title placed above for the table and below for the image, in Center of the page, as shown below:

Figure 1. Universitas Muhammadiyah Tangerang



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Table 1. Type of Leaders and Respondent's Satisfaction Rating

Type of Leaders	Satisfied	Fairly Satisfied	Dissatisfied
Political		√	
Religious	√		
Armed Group		√	

Source: Gildan, 2021

REFERENCES (HEADING 1)

All references used in the article should be listed in the References section. References are written according to APA (American Psychological Association) 6th edition style and arranged according to the alphabetic. It is better to write the reference system in the article and in the reference section using the reference management programs such as Mendeley, EndNote, Zotero, or others.

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The internet sources as much as possible is avoided, but if needed, should be written in the following format:

Fischer, D. (2013, January 2). Climate coverage, dominated by weird weather, falls further in 2012. The Daily Climate. Retrieved from http://wwwp.dailyclimate.org/tdc-newsroom/2013/01/2012-climate-change-reporting

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