



## Sir Adam Beck School Council Meeting Minutes

October 17, 2023  
7:00pm SAB Library

**Attendance:**

**Parents / Guardians:** Amy Wewiora; Dyan Lindner; Heather Snook; Jackie Beck; Joanne Schwartzentruber; Krystal Delooze; Laura Ally; Luis Quinteros;; Michelle Roth; Nicole Dietrich; Tracy Gerber

**Community Members:** none

**Faculty:** Chris Eaton(interim principal), Lindsay Kurt (vice principal), Lori Schaefer (staff)

**Regrets:** Stephanie Goertz; Lynne Rutledge, Stephanie Ward (regrets)

Agenda item	Discussion	Decision/ Action Taken
<b>Welcome</b> (Luis Q, Chair)	Beginning as primary chair and advising of preference to co-chair. No additional volunteers at this time.	
<b>Review/Approve Previous Month Minutes</b> (Tracy)	<ul style="list-style-type: none"> <li>● September 2023 Minutes were provided to the group</li> <li>● Approved as distributed</li> </ul> <p><b>Action Items from previous minutes:</b> Lighting for sign and outstanding costs: former principal, Rebecca Faye was contacted by current principal Chris Eaton. Facility can install lighting which would reduce this cost; however, the company who provided the sign says that it cannot be lit although they had promised that it can be. Council has kept money aside for the lighting and will continue to do so.</p> <p>Pursuit of French Immersion options for SAB: Update from Chris Eaton, due to the decrease in school enrolment across all local schools, unlikely to be able to expand French immersion into SAB as Baden Public already has the resources for FI and are not full. Equity means that the option is at Baden. No further discussion was continued at this time.</p>	<p><b>Motion to approve September 2023 meeting minutes as presented/amended:</b></p> <p style="color: red;">Lindsay and Chris will f/u with Rebecca to locate the contract with the sign company to address this contractual issue</p> <p style="color: red;">Moved by Laura Iutzi; seconded by Dyan Lindner Motion passed, minutes will be posted on the SAB website by Lindsay Kurt.</p>
<b>School Update</b> (Chris and Lindsay)	<p><b>Staff Update:</b></p> <ul style="list-style-type: none"> <li>● 2 new staff members, Alyssa; Miss Burgess left and replaced by Katie Bresseau (contract) and starting tomorrow</li> </ul> <p><b>Events</b></p> <ul style="list-style-type: none"> <li>● Halloween messaging, as per previous years ref pending school day email</li> </ul>	

Agenda item	Discussion	Decision/ Action Taken
<p><b>School Update - cont'd</b> (Chris and Lindsay)</p>	<p><b><u>Playground Update:</u></b></p> <ul style="list-style-type: none"> <li>group of primary students wrote letters to the principal requesting a playground. Chris E. will write a thank you letter on SAB school council card and pass on to the students.</li> <li>Chris noted that Toyota and Ever Green have grants for Earth Scape.</li> <li>Considerations prior to pursuing a grant include that any play structures must be built on SAB land and some of our greenspace belongs to Waterloo Oxford Secondary School next door.</li> <li>The land also must have proper drainage and be approved by facilities. Michelle Roth followed up with Jean Steckle PS re: their Green Scape which needed to be removed due to issues with maintaining it after only a few years.</li> </ul> <p><b><u>Education Update</u></b></p> <ul style="list-style-type: none"> <li>EQAO update from Lindsay Kurt (as per the EQAO website <a href="https://www.eqao.com/report/?id=3882&amp;mident=379959">https://www.eqao.com/report/?id=3882&amp;mident=379959</a>) for Grade 3 &amp; 6.</li> <li>Limitations of data set due to recent changes in testing.</li> <li>Current focus required for mathematics, results overall appear lower.</li> <li>Staff yet to review and discuss.</li> </ul>	
<p><b>Fundraising Update</b> (Melanie)</p>	<p><b><u>Laura Secord Chocolate Bars</u></b></p> <ul style="list-style-type: none"> <li>it has been labour intensive to manage but profitable</li> <li>no exact totals until all the bars have been returned</li> <li>thank you to Lori Schaefer who helped identify oldest and only children list for next fundraiser so that families didn't get overloaded with too many boxes (new school system doesn't allow for this type of information filter; old system did)</li> </ul> <p><b><u>2023-24 Fundraising Plan</u></b> <i>(to be adjusted based on success of Chocolate Bars)</i></p> <ul style="list-style-type: none"> <li>Nov/Dec: Fundscrip - great for leading up to Holiday season</li> <li>Jan: Stemmlers, Baden Coffee, Anna Mae's doughnuts?</li> <li>Mar/Apr: Colour paradise (for greening committee)</li> <li>May: games night/silent auction TBD, high effort activity</li> <li>Jun: Fundscrip</li> </ul> <p><b><u>General Discussion</u></b></p> <ul style="list-style-type: none"> <li>Melanie P. had remaining 1200\$ for outdoor play equipment as approved in previous April 2023 minutes. Another equipment rack (so older and younger children have their own racks) and additional variety of balls for outdoor activity; looking into outdoor winter items- brick building kits for building snow forts and continuing to explore other options.</li> <li>Melanie reported with affirmation from staff and administration present that the children are using the purchased items and being creative in playing with them in additional ways.</li> <li>Based on the estimated funds raised from the Chocolate bar fundraiser, there will be a surplus of funds raised beyond what has already been committed to school programs.</li> </ul>	<p><b>Council decided to continue with Fundscrip in Nov/Dec and will revisit fundraising priorities for the new year at next meeting.</b></p> <p><b>Melanie to look into approx costs of top 5 spending priorities as per teachers survey from June 2023 for discussion at November meeting</b></p>

Agenda item	Discussion	Decision/ Action Taken
<b>Fundraising Update cont'd</b> (Melanie)	<ul style="list-style-type: none"> <li>● Based on this, there is opportunity to use funds to purchase items from the teacher “wish list identified in the April 2023 minutes and priorities to the top 5 in the June 2023 minutes:               <ul style="list-style-type: none"> <li>#1 Ceiling Mounted projector</li> <li>#2 Scoreboard</li> <li>#3 Indoor recess equipment</li> <li>#4 Sound maintenance equipment</li> <li>#5 \$100/class</li> </ul> </li> </ul>	
<b>Goodwill</b> (Laura) Lauraannally@gmail.com	<p><b><u>How It Works:</u></b></p> <ul style="list-style-type: none"> <li>● reminder to council that we do not use funds for this but council chooses to participate in this.</li> <li>● We have a jar at meetings to collect change/donations to purchase retiring/life milestone events items for staff (mugs/cards). Let Laura know if you have ideas (49 staff)</li> <li>● Examples of Appreciations:               <ul style="list-style-type: none"> <li>○ ECE Appreciation Day and treats provided</li> <li>○ soft pretzels brought in for Thanksgiving, Custodian, and bus driver, Library clerk appreciation day in Oct</li> <li>○ plan for bringing in staff Hallowe’en treats</li> <li>○ 12 Days of Christmas: bring goodies in the 12 days prior to the winter holiday break</li> <li>○ Gr8 Celebration: bake/bring dozens of cookies, school council gives the students a treat bag</li> </ul> </li> </ul>	
<b>Financial Update</b> (Heather Snook)	<ul style="list-style-type: none"> <li>● As at Oct 17, 2023               <ul style="list-style-type: none"> <li>○ Current bank account: \$17031.09</li> <li>○ Current WEFI: \$4381.64</li> <li>○ Total \$21412.73</li> </ul> </li> <li>● Received PRO Grant funds back from last year’s Paul Davis presentation</li> <li>● current chocolate bar fundraiser is 10398.68 although this is not the final amount as boxes of remaining chocolate still need to be returned</li> <li>● colour paradise fundraiser profits from 2023 will be moved into the Footprint Fund for maintaining our green spaces</li> </ul> <p><i>Please refer to financial statement details following the minutes.</i></p>	
<b>Footprints</b> (Stephanie)	<ul style="list-style-type: none"> <li>● Regrets, no updates</li> </ul>	

Agenda item	Discussion	Decision/ Action Taken
<b>Meeting Discussions</b>	<ul style="list-style-type: none"> <li>● Council members brought forward the concern that parents of the school may not be connected to the decision making of the school council and are not aware of the nuances of decision making and may wish to offer input on priorities for fundraising and spending.</li> <li>● Council discussed the challenges of both wanting parents to be involved by attending the council meetings while also recognizing that this is not possible for some.</li> <li>● Discussion included importance of explore ways of informing parents/guardians and having their input including surveys through school day and/or updates from council regarding ways in which council is supporting the school.</li> </ul>	<p>Jackie to take on a communications role to support communication with parents including school day messages for updates from school council 1x/month as approved by the rest of the school council. Tracy G offered to support her within this role.</p> <p>Melanie to take pictures of the new outdoor equipment purchased to include in communication</p> <p>Lindsay Kurt to followup with IT to ensure she is able to post minutes up on the website.</p>

**Meeting Adjourned:** 8:30pm

**NEXT MEETINGS scheduling determined as follows:**

**2023-2024 School Year 7pm SAB Library or Google Meet:**

- Determined Council meetings scheduled going forward this school year:
  - 3rd Tuesday of the month
  - Oct, Nov, Jan, Feb, Apr, May, June (no meetings in December and March due to holidays)

**October 17, 2023**  
**November 21, 2023**  
**January 16, 2024**  
**February 20, 2024**

**April 16, 2024**  
**May 21, 2024**  
**June 18, 2024**

**School Council Account      OCTOBER 17, 2023 Statement**

**Bank**

<b>School Council Account Balance as of OCTOBER 17, 2023:</b>	<b>\$17,031.09</b>
<b>WEFI School Council Account Balance as of OCTOBER 17, 2023:</b>	<b>\$4,381.64</b>
<b>Accumulative Bank Balance at OCTOBER 17, 2023</b>	<b>\$21,412.73</b>

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**Income Generating Events 2023/2024 School Year**

**Revenue**

Plantables Fundraiser - June 2023	\$40.50
Fundscrip	\$0.00
Fundscrip - June 2023	\$374.80
Colour Paradise	\$0.00
Pro-Grant refund	\$799.38
Chocolate Bars      ***	\$9,184.00
<b>Total Income</b>	<b><u>\$10,398.68</u></b>

**Financial Support from School Council Funds**

**Expenses**

Home Reading \$2,500 annually	\$487.67
Music Program: \$2,000 annually	\$348.56
Grade 8 Celebrations Day & Evening: \$550.00 annually	\$0.00
Outdoor recess equipment	\$683.44
<b>Total Expenses</b>	<b><u>\$1,519.67</u></b>

**Funds Specifically Allocated:    -\$8,932.76**

**Working Balance:            \$12,479.97**

**Funds Specifically Allocated**

Yr End	Reference:	Funds allocated to/from:	Expense Description	Amount
		General Funds	Lights for Outdoor sign-in case	\$3,402.43
2023/24		General Funds	Home Reading	\$2,012.33
2023/24		General Funds	Instrumental Music Program	\$1,651.44
2023/24	VOTED 2022/23 YEAR	General Funds	Outdoor Recess Equipment	\$1,316.56
2023/24		General Funds	Grade 8 year end celebrations	\$550.00
			Total:	<u>\$8,932.76</u>

**Footprints Account Balance as of OCTOBER 17, 2023:** **\$5,604.84**

**WEFI Footprints Account Balance as of OCTOBER 17, 2023:** **\$1,660.55**

**Income Generating Events**

**Revenue**

Colour Paradise Tran: (NEED TO TSF \$543.75) \$0.00

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\$0.00

**Footprint Expenses**

**Expenses**

\$0.00

\$0.00

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\$0.00

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2022/2023 Balance: **\$7,265.39**

Specifically allocated \$0.00

Working Balance: \$7,265.39

**On Going Expenses/Specifically Allocated - Footprints account**

Yr End	Reference	Funds	Item	\$ Value
				Total: <u>\$0.00</u>