

January Community Council Meeting Minutes

(Farnsworth Elementary, January 14th, 4pm)

In Attendance: Jennifer Culver, Maria Duarte, Wendy Lovell

Note taker: Wendy Lovell

Welcome: Jennifer

Motion to Start the Meeting: Jennifer Second the Motion: Maria Time: 4:00pm

Business:

- a. **Approve last meeting minutes:** Motion to approve: Jennifer Second: Maria
- a. **Other** school-specific business items: Discussion on DCC Meeting led by Jennifer who went to the meeting.

Feedback on:

Winter Sing-a-Long- Seemed to go well. PowerPoint really helped and was positive. Liked that the Sing-A-Long was recorded and sent to parents. Maybe consider recording parent night as well as school night. Great turn-out.

Fundraiser- Chocolate fundraiser -liked that it was longer. Helped us reach the goal easier.

Orchestra/Band Concert- Well attended and positive.

January required training:

Show [this training video \(5:21\)](#). As a preface to this video, principals can explain that “the main purpose of this School Community Council meeting is to provide training and information prior to writing our school plan during our next meeting. Reviewed video.

January optional training:

1. Showing [this slide deck](#) that outlines LAND Trust timelines, an overview of the process of plan-creation, examples of allowable expenditures using LAND Trust, an outline of unallowable LAND Trust expenses, examples of ensuring expenses are meaningful, and questions to consider during the school’s upcoming data review. Reviewed slide deck.

January suggested principal report items:

1. **Celebrations** and positive moments as we mark the middle of the school year – Good growth in Duarte’s class. Made it to January and 2025.
2. **Panorama MOY Survey in Process** - (Social Skills and Dispositions goals)
3. **Review:** Updated School Safe Walking Routes in Nov/Dec mtg, discussed district cell phone policy and did survey.
4. **Review School Financial Data and Explain Financial Processes:**
 - a. **Show school LAND Trust, TSSA, and Title I expenses from this year** – Reviewed Budget on SQQ.
 - a. school’s [district budget report](#) on the SQL Server (Must be logged into GSD network). This report will allow the display of working budget, expenses, encumbrances, and current balance. Note: doing so fulfills our

district's SCC bylaws VIII.A.23.C.2 *"The district, in coordination with the schools, will prepare a report detailing the revenue and expenses for each school, including identification of federal, state or district restrictions associated with the various funds. The principal shall make the report available to the council together with any other data needed to develop the SSAP."*

- a. Review school's **CIP Budget Worksheet** in order to explain the *"restrictions associated with the various funds."* The cells in black are those which the funding source does not allow, and those cells with commentary are allowable under certain conditions as indicated through the commentary read by hovering over the cell. Reviewed CIP Budget Worksheet.
- a. **Receive Input in Completing the School's 2023-2024 Final Report**
Principals log into the school's LAND Trust site and complete their school's Final Report for the 2023-2024 year. The report should provide a detailed summary of how schools used School LAND Trust funds during the previous school year. They include a report of expenditures, indicate progress towards goals, and outline challenges and successes of plan implementation. Council said putting money towards teachers and paras really helps. Like not having splits and like support for paras. Reviewed benefit of having more teachers on a grade.

NOTE: Councils do not need to vote to approve Final Reports, but their input is greatly valued by the principal as he or she logs in to enter the Final Report (which does not need to be done during a council meeting). This school year, Final Reports open January 15th and should be entered by January 24th.

0. CSI – Comprehensive School Improvement:

Categories:

- 1. Students with disabilities**
- 2. English Language Learners**
- 3. Hispanic Students**
- 4. Economically Disadvantaged Students.**

Discussion on different categories and what we doing that will move the needle. Good ideas: Standards based learning, help students feel comfortable at school and teach as humans- high expectations/accountability, be reflective, work with team, benchmarks, test taking strategies, getting kids comfortable on tests. Talked about CALL Survey and discussions in the future.

0. **PTA Report:** Holly is out sick.

1. **Anything else to bring up from council members? Change next council mtg date because it during SEPs. - Moved it to FEB 25th.**

8. Closing:

- d. Reminder of our next School Community Council meeting **February 25 (not 11th because of SEPS), 4pm in conference room. Jennifer will send out a notice of change of meeting date.**
- d. Also... Save the date! The next two District Community Council meetings will be:
 - Tuesday January 28th at 6:00pm at the GEC (Auditorium A) – Jennifer is going to attend this for our council.
- d. Is there any feedback we would like to be shared in an upcoming District Community Council meeting? Have the principal enter in the information onto [this DCC input form](#) a week prior to the meeting. Jennifer has already added teaching students to not be a bully to the district agenda mtg.

Motion to End the Meeting: Jennifer Second: Maria

THANK YOU FOR BEING HERE TODAY!
YOUR PRESENCE IS APPRECIATED!