

[www.tsa.swimtopia.com](http://www.tsa.swimtopia.com)

## **Board of Directors Meeting March 19<sup>th</sup>, 2024 7:00pm**

### **Pullen Community Center**

408 Ashe Avenue  
Raleigh, NC 27606

1. Attendance
2. Crown Trophy to present (5 min)
3. Approval of February minutes
4. Quick update on TSA Championship meet
5. New rules discussion and voting
6. Attendance (last call)
7. Adjourn

#### **Vender Presentation:**

Crown Trophy to present about services

#### **Quick update on TSA Championship meet (Jenny or Shawn):**

Confirmation and dates

#### **New Rules:**

Jeremy Dott to Present

- Discussion will be organized by hand raising and being called upon. Please keep comments brief due to our hard stop at 8:50pm (we have to be out by 9pm). All comments are welcome and will be heard in an orderly fashion.

#### **On the docket for April meeting:**

- Safe Sport
- Champs meet assignments
- League Requirements
- Clinics Committee Schedule
- "Friend of Pool Deck" review

## **2024 Calendar:**

2024 BOD Meetings: Third Tuesday of each month:

1. Tuesday, February 20, 7:00pm Virtual Meeting
2. Tuesday, March 19, 7:00pm –In Person Meeting – Pullen Park Community Center
3. Tuesday, April 16, 7:00pm – Virtual Meeting
4. Tuesday, May 21, 7:00pm – Materials pick up - location TBD
5. Tuesday, October 15, 7:00pm – In person Meeting – Location TBD

## **Notable Events for 2024:**

**June 3** – Last day of school for Tracks 1

**June 12** – Last day of school for Traditional Schools

**June 26** - Last day of school for Track 2, 3, 4 calendar

**July 8** – First day of school for Year-Round Track 1, 2, and 3

**July 29** – First day of school for Year-Round Track 4

**August 27** – First day of school for Traditional Calendar

## **2024 Meet Schedule:**

First meet on June 11th – last meet July 16th

Proposed Championship meet Sunday, July 21 – Jenny Smith working on logistics

**Odds and Ends:** (come find Shawn or Tracey if you need help or demos)

## **League Website:**

- Demo on How to edit your club page on the league website

- Demo on How to email other TSA reps by name, club or committee assignment

Every TSA Rep or team board member that would like to receive emails from the league needs to use this link to register into the website. Share this link with anyone new who will act as a Rep in 2024. If you receive emails from the league then there is no need to register a second time.

<https://tsa.swimtopia.com/private/chqcts>

### **League Wide Team Management Requirements:**

League-wide adoption to SwimTopia was approved by BOD vote in October 2021. League fees will cover the cost of this system for all teams. Annual TSA fees are increasing slightly for 2024.

- All clubs had access to full SwimTopia accounts as of the 2022 season. If you have not yet logged on and set up your team's page, please contact SwimTopia for assistance.
- Please make sure all teams have detailed info about your club on your Swimtopia team page (e.g. pool location, light status, number of lanes, concessions, timing system, etc.)
- All teams must use SwimTopia for registration for all swimmers. This is how we will assess TSA dues this summer and in all future seasons.
- Tutorials and demos are available on the league website for topics such as: setting up your team site, registration pages, volunteer registration (template possible this summer just need some great examples), and how to set up meet entries, etc.
- Videos on how to set up your team's website can be found here: [Webinar Video Guide - Topic-Focused Training](#)