

Progress Monitoring Decision Rule Reference Sheet

Use this reference during progress monitoring reviews to guide instructional and ARC decisions. Decision rules support defensibility by showing how teams respond to data patterns, not individual data points.

CONTINUE CURRENT INSTRUCTION

Use when:

- Data points meet or exceed the aim line
- Trend line is parallel to or steeper than aim line
- Progress indicates goal is attainable within timeframe

ADAPT INSTRUCTION

Use when:

- 3–4 consecutive data points fall below aim line
- Trend line is flat or shallow
- Progress is inconsistent or plateaued
- Instructional fidelity is confirmed

ARC REVIEW / RECONVENE

Use when:

- Student does not respond to adapted instruction
- Progress remains insufficient over time
- Changes to goals, services, placement, or LRE may be required
- Parent concerns persist alongside weak progress

IMPORTANT GUIDING PRINCIPLES

- Never make decisions based on one data point
- Data patterns matter more than individual scores
- Lack of progress is not a violation if the team responds appropriately
- Decisions must be explainable in plain language

DUE PROCESS DEFENSE STATEMENT

A defensible decision includes:

- Clear description of the data pattern
- Explanation of the decision rule applied
- Documentation of the team's response