

## Moreno Valley Unified School District Professional Development & Digital Learning September 2020 Google Classroom in MVUSD



There are 6 major benefits to using Google Classroom: exposure to an online learning platform, easy access to materials, differentiation, less paper, no lost work, and most importantly, engagement.

The videos linked here, created by MVUSD, will help you understand best practices when using Google Classroom.

## **For Students**

- <u>Viewing To Do List-</u> viewing all assignments
- <u>Submitting an Assignment-</u> student example how to submit assignment
- <u>Submitting Picture Evidence-</u> submitting picture evidence of completed work in Google Classroom, student support
- <u>Kami Assignment Submission in Google Classroom</u>- opening in Kami, completing assignment, drawing tools, turning Kami assignment in,
- <u>Kami Support Document</u>- directions on how to create, edit, submit, and save Kami assignments, student friendly
- <u>Viewing Grades</u>- student view of all assignments, viewing grades

## **For Teachers**

- Add Student to Google Classroom- join code, email invite, adding a student
- Turn On/Off Email Notifications Google Classroom settings, email notifications
- <u>Creating a Kami Assignment in Google Classroom</u>- using a PDF, creating a Kami Assignment
- Exporting Grades from Google Classroom to Q- video on how do export gradebook
- <u>Export Grades from Google Classroom to Q- PDF</u>, 11 steps to import grades, supporting images step-by-step
- Archive/Unenroll in Google Classroom making classroom inactive, removing yourself from a class
- <u>Finding Archived Classrooms</u>- locating archived classrooms in settings, making Classroom active again, make a copy of a classroom
- <u>Reviewing Assignments Posted/Graded-</u> To Review function, viewing posted, graded, and ungraded assignments
- Class Settings- turning off comments on stream, viewing classwork on stream, grading

