

River City High Community Schools Steering Committee

MISSION

RGHS builds trusting relationships to inspire curious, creative, and critical thinkers. Rich in school culture, we celebrate diversity and foster joy.

VISION

The Community of RGHS collaborates to:

- Graduate responsible students with the skills to adapt, empathize, and communicate effectively in a variety of settings.
- Provide a diverse education with support, so students can thrive today and prepare for the future.
- Ensure all programs work together to promote equitable access to information, opportunities, and experiences.
- Develop an environment where everyone feels respected, safe, and empowered to advocate for themselves and others.
- Connect with alumni, businesses, and community members to actively partner with students and staff.

SEEN, HEARD, SERVED

Initial Implementation Plan

The River City Community Schools project is a multi-year, multi-million dollar investment.
The collaborative leadership team determined 30, 60 and 90 -day priorities
for initial implementation in Fall of 2023.

30

Newcomer Support & Supply Closets

- Strategic support & instruction for newcomer students
- Food, clothing and school supply closets that provide basic necessities

60

College Support

- FAFSA Support
- DACA application support
- Fee waivers
- College, University & Technical School Field Trips
- College Application workshops

90

Training Mental Health Model

- Training on sexual assault & harassment
- Tiered model for wrap-around mental health support

[Year 1 Fiscal Budget 2023](#)

[Year 2 Fiscal Budget 2024](#)

[Year 3 Fiscal Budget](#)

[WUSD Community Schools Steering Committee Handbook](#)

[RCHS Sign-In Template](#)

[RCHS Budget Proposal Template](#)—open and then make a copy of the original—submit completed proposal to shanif2@wusd.k12.ca.us

[RCHS 2024-2025 Goals](#)

Date: 05/01/2025		Location: Raider Café		Facilitator: Sana Hanif	
Time: 4:00pm		Timekeeper: Sana Hanif		Note Taker: Janice Wu	
Mission Statement:		Norms:		Value Statements:	
TOPIC	TIME	FACILITATOR	DELIVERABLES	NOTES	
Welcome	4pm to 4:05pm	Sana	Sign-In CSC Pic	4:03 Hanif motions to start; Wells seconds <ul style="list-style-type: none"> - Suggestion: Get at least 2 student representatives for 25-26. Monday, May 19th 2025: End of the Year Community Schools Collaboration (CSC) meeting at Westfield 5pm-6:30pm <ul style="list-style-type: none"> - Learn what the other sites are doing (ex: how the other sites are using their peer tutors). 	
Updates	4:05pm to 4:10pm		<p style="text-align: center;">Data</p> <p>-----</p> <p>Yolo Food Bank Peer Tutoring [Official vote to continue]</p> <p>-----</p> <p>YCCA's CS Coordinator</p>	Data examination: <ul style="list-style-type: none"> - Yellow-highlighted: Major achievements. - <u>Peer tutoring</u>: Positive feedback from AO teachers about the presence of peer tutors. Some student-tutor pairs start in the quieter Raider Cafe before transitioning to the library (noisier). Staff need to submit recommendations for nominating new tutors. - <u>Yolo Food Bank</u>: 900 bags of food distributed, 501 service instances (hand-offs; not distinct households). Pantry had 10 instances of grocery requests, 323 instances of snack requests (also shared with nurse's office, along with hygiene items). - <u>RCHS supply closet</u>: 138 instances of students requesting school supplies & clothing - <u>Break baggies</u>: Suggestion for next year – get parent volunteers to assemble the baggies (supports Goal 3). Yolo Food Bank: Proposal to continue the partnership with YFB. Funding for 25-26 projected at \$33k. <ul style="list-style-type: none"> - Wells motions to approve; Wu seconds (3/3 ayes) Peer tutoring: Proposal to continue peer tutoring program into the 25-26 school year. <ul style="list-style-type: none"> - Wells motions to approve; Bradley seconds (3/3 ayes) Update: YCCA Community Schools Coordinator	

				<ul style="list-style-type: none"> - Position will be discontinued. The position of YCCA coordinator was not serving enough people due to being spread across four school sites. - Will continue sending referrals to YCCA for queries on insurance, etc.
New Business	4:10pm to 4:45pm	<p>Sana</p> <p>Ms. Gowdy</p>	<p>Native American Graduation Ceremony</p> <p>CS Kickoff -----</p> <p>Inter-Club Council (ICC) - Gowdy</p>	<p>Community Schools Kickoff</p> <ul style="list-style-type: none"> - RCHS will host the July/August district kickoff with YCCA. Includes a backpack giveaway. - Needs: A medical tent on the football field – heat exhaustion & heat stroke. Water and ice. Request to rent misters. Add AP Wells as part of the planning (familiar with the facilities). - Lead: Jay Berns (student services) and Brittany Adame (facilities) - Q: Hold kickoff at Bryte Park? (for trees and shade) <ul style="list-style-type: none"> - A: Football field looks visually “full” and makes for a better Atmosphere & photos. Goal is to make the event visible by holding it outdoors, to reach more people. - Q: 3 out of 4 community schools are on the other side of town. Students who need the backpack giveaways might not live near RCHS. <ul style="list-style-type: none"> - A: Via passes were provided last year. Elkhorn is not usable due to campus moving. Westfield has insufficient parking and cannot meet the capacity of the event. Recommendation: ask WUSD Transportation to run buses. - Suggestion: traffic management in order to direct people to the RCHS quad, instead of using the football field. - <u>Recommendations for training service-learning students and volunteers before the event</u>: How to recognise symptoms of heat exhaustion. How to direct people to different areas & answer possible questions. - RCHS allocation \$2000 to support. <p>Native American Promotion & Graduation Ceremony</p> <ul style="list-style-type: none"> - Recommendation: Use Eighth Generation as the blankets supplier to respect authentic NA products. - WUSD contact: Naqiba Gregory does the NA graduation activities. - Proposal: \$3k for blankets - Bradley motions to approve; Wells seconds (4/4 aye) <p>Inter-Club Council (ICC)</p> <ul style="list-style-type: none"> - Solorio notes: Cannot buy food (\$2k allocation in the proposal) – instead, can ask cafeteria to prepare food (need lunch numbers of students). Cannot purchase the banner (\$500 allocation).

				<ul style="list-style-type: none"> - Bradley notes: Need specific itemization of the “miscellaneous lunchtimes activities” to identify what things want to be purchased. - Request for Gowdy: Be specific about what the games and lunchtime activities will involve, so CS can purchase lunchtime items to be used by all students in lunch. - Referring to Goal 1 under “Purpose of Project”: Will the “leadership development opportunities” be extended to all club leadership / presidents, or be exclusively for ASB leadership? This would be valuable for all student leaders on campus to receive. - Q: Has the “Inter-Club Council” existed before? - Q: When will the grant (CTA Educator’s program) approval or disapproval be known?
Budget		Solorio	Proposed & Approved	<ul style="list-style-type: none"> - Federal officer has moved on to a new position. - Community Schools is now combined with “Promise Neighbourhoods.” - CS funding is secured up until December 2025. Unsure about 2026 – may either have no funding, or experience a large cut. - \$25k decrease in funding in 2025. - United Way is seeking new avenues of funding to continue support into 2026. - Tip: SPEND THE BUDGET MONEY THIS YEAR. Do not attempt to “reserve” money for a future year. <p>Goal: Find Hanif another grant-writing seminar to obtain funding to support the RCHS coordinator position.</p> <ul style="list-style-type: none"> - Future consideration: Community funds?
Next Meeting	Closing 5pm			<p>Wu motions to close; Wells seconds (4/4 aye)</p> <ul style="list-style-type: none"> - Final collaboration May 19th at Westfield.

Date: 04/03/2025	Location: Raider Café	Facilitator: Sana Hanif
Time: 4:00pm	Timekeeper: Sana Hanif	Note Taker: Janice Wu
Mission Statement:	Norms:	Value Statements:

TOPIC	TIME	FACILITATOR	DELIVERABLES	NOTES
Welcome	4pm to 4:05pm	Sana	Sign-In	4:05 Hanif motions to start, Wu seconds
Updates	4:05pm to 4:10pm	Sana/ Bianca Solorio	Budget Updates	<p>Question for United Way: Was the \$10,000 allocated in the budget for RCH Community Engagement (RCH Community = RCHS Students, Staff, & Parents/Guardian)?</p> <p>04/03/2025: Bianca Solorio updated the budget wording with RCH Community</p> <ul style="list-style-type: none"> Being cautious with federal funding (budget for CS activities & salary for CS facilitator). Current procedure: Approvals might happen during CS meetings, but United Way might state that the budget does not allow for it. Budget might pull from both federal & state sources.
New Business	4:10pm to 4:45pm	Ms. Clark Sana	<u>African American Youth Leadership Conference Proposal</u> <u>Yolo Food Bank</u>	<p>11th African American Youth Leadership Conference – funded by both YCOE and WUSD (vendors, facility, food, supplies).</p> <ul style="list-style-type: none"> Needs a school bus for 56 students + 2 chaperones to travel to Woodland Community College – estimated \$400 from WUSD Transportation. RCHS has 191 students that identify as African-American. Clark passed out ~100 fliers on 4/3 lunches, and passed out fliers to the African-American Studies class. 2024 recruitment included students from other backgrounds, and the conference was adjusted into a “multicultural conference.” <p>Bradley motions to approve \$400 for the bus, Wu seconds. 3/3 approved.</p> <p>Note: CSEA should be present for talks about the PBIS Specialist position (classified staff).</p> <p>Yolo Food Bank</p> <ul style="list-style-type: none"> Student ID swipes range from 15-46 students per month, over the 25-26 school year. <ul style="list-style-type: none"> Comment: Classified staff are not receiving a livable wage. If support staff are receiving the grocery bags, then this food distribution is still supporting the community.

				<ul style="list-style-type: none"> ○ Problem: students are not allowed to take food onto the bus. Food fights have happened on the bus before. Students might be in households without reliable transportation beyond the bus. ● Thought: vouchers for shopping, instead of once-a-month produce? UW concern: establish EBT limits on potential grocery vouchers (ex: no alcohol, no prepared hot foods) – Raley’s, Grocery Outlet (Harbor) ● Q: Where is the pantry at the 4 school sites? How does this information get disseminated to students & families? <ul style="list-style-type: none"> ○ Recommendation: Put a slide in the student announcements MWF on the week of food distribution to let students/staff know that it is happening. ○ Recommendation: Put food distribution information into Catapult? (Possibly: check how to use email groups through Google Contacts). ● Next step: explicitly open up the YFB food distribution invitation to staff. ● Armes: Will give Hanif access to Catapult.
Budget			Proposed & Approved	
Next Meeting	Closing 5pm			<p>Next meeting: Reviewing YCCA end-of-year data.</p> <p>Food distribution data request:</p> <ul style="list-style-type: none"> ● How many staff members are being served through YFB food distribution events? ● How many students are being served through the pantry? ● Is it possible to get granola bars to individual teacher rooms? <ul style="list-style-type: none"> ○ Need to emphasize to teachers that the granola bars should be used to fill an “emergency” need. ○ Can contact Hanif directly to ask for restocks on materials – menstrual products, granola bars. <p>Next year goal: Get Community Schools in front of staff meetings & a stronger presence for students – when students enroll, they should be aware of CS.</p> <p>4:58 Hanif motions to adjourn, Wu seconds.</p>

Date: 03/06/2025	Location: Raider Café	Facilitator: Sana Hanif
Time: 4:00pm	Timekeeper: Sana Hanif	Note Taker: Janice Wu

Mission Statement:		Norms:		Value Statements:
TOPIC	TIME	FACILITATOR	DELIVERABLES	NOTES
Welcome	4pm to 4:05pm	Sana	Sign-In	4:00 pm: SH motions to start, TBW seconds.
Updates	4:05pm to 4:10pm	Sana	Peer Tutoring T-shirts	<p>Peer Tutoring (photos linked in the folder)</p> <ul style="list-style-type: none"> Peer tutors speak Dari, Pashto, Farsi, Ukrainian, Russian, Spanish. <ul style="list-style-type: none"> M, T, Th during Academic Outreach Matching grade-level students with their grade-level tutors or subjects. First week: 1-5 students; second week: ~10 students. Math: Need to obtain practice quizzes – classes are heavy on formative assessments. Transportation barrier: AO provides buses after school, but does not cover all areas fully. <ul style="list-style-type: none"> Need to add an AO stop near Bryte. Transportation contact: Ms. Angelina(?). Q: Is Via an option? A: CS cannot pay for Via. Yolobus is an option (students ride free), but there may be a barrier for non-native English speakers in accessing public transit. Flores – reach out to the Via office; they sometimes provide vouchers for free rides (specific to events, ex: National Night Out) and give students free rides to the Rec Center during the summer. <p>T-shirts</p> <ul style="list-style-type: none"> Shirts were funded through EDI. <ul style="list-style-type: none"> Flores followed up with an email to clarify the purchase. Q: Were EDI funds always an option? This was not included in the proposal. A: Yes, EDI was an option. The approval for the shirts was originally intended to be funded by the state, then that was not available; so CS was asked as a backup.

				<ul style="list-style-type: none"> ○ Reminder: Proposals are not expectations to pay for things; it is a request. ○ Wear the shirts during the collaborative meetings. <p>■ March 24th, Riverbank, 5-6:30 PM</p>
New Business	4:10pm to 4:45pm	<p>Sana</p> <p>Bianca Solorio United Way</p>	<p>Steering Committee Members 2025-2026</p> <p>Budget 2025</p> <p>PROPOSALS:</p> <ul style="list-style-type: none"> ● Empower CS Conference ● Web link ● AANHPI <p>Yolo Food Bank conversation</p>	<p>Steering Committee Members</p> <ul style="list-style-type: none"> ● Q: Does everyone intend to continue being a steering committee voting member for the 25-26 school year? A: Confirmations from all present. ● Q: Are elections happening every year? A: Hanif has updated the handbook to reflect the change for continuity in the voting committee. <ul style="list-style-type: none"> ○ Suggestions from Anaheim conference: Needs Assessment every 2 years to track data. <p>Budget</p> <ul style="list-style-type: none"> ● Lost \$25,000 in the overall budget (confirmed from February meeting). ● Supplies: Unused funds go into the CS closet. ● External Evaluator: RCHS splits 70-30 with Riverbank. <p>Proposal: AANHPI Night Market (Asian American Native Hawaiian Pacific Islander)</p> <ul style="list-style-type: none"> ● Wednesday, May 7, 5-8 PM at RCHS ● Funds requested for: hiring cultural presenters & dancers, securing food vendors, covering logistical costs to invite students & families. ● TBW motions, JW seconds ● 8/8 aye <p>Proposal: Empower CS Conference</p> <ul style="list-style-type: none"> ● June 12-13 at Fresno Convention Center <ul style="list-style-type: none"> ○ Registration deadline April 30th. ● Forms: <ul style="list-style-type: none"> ○ Staff need to decide by Monday 3/10. Conference forms filled out by Wednesday 3/12. ○ AL would do a field trip form (filled out by Flores). ● Funds requested for: registration fees (\$700 for staff, \$50 for parents/students), lodging (\$300/night), meals (\$66/day), mileage ● TBW motions, AL seconds.

				<ul style="list-style-type: none"> 8/8 aye Yolo Food Bank <ul style="list-style-type: none"> RCHS has a food pantry of dried food items. Hanif has ordered once, at the start of the year. <ul style="list-style-type: none"> Pantry items also include granola bars. Parent feedback – vegetable items have improved. YFB food distributions target RCHS families, but if other families in the district attend they aren't denied
Budget			Proposed & Approved	
Next Meeting	Closing 5pm		Continued discussions on MOUs for Next School Year Professional Development: Grant Writing 2-day online course (Sana)	Request: Hanif professional development in May <ul style="list-style-type: none"> \$510 for a 2-day training with UCD. The money is already allocated for Hanif to do trainings. Q: Can Bradley attend this training as well? A: Perhaps consider Bradley for the 25-26 year. TBW motions to approve; AB seconds 8/8 ayes MOUs review scheduled for the April CS meeting <ul style="list-style-type: none"> Jorgensen will also discuss a position and request for input UW elected to remove the UCD contract (\$108,000) <p>5:03 PM TBW motions to end; JW seconds 8/8 aye</p>

Date: 02/06/2025		Location: Raider Café		Facilitator: Bianca Solorio
Time: 4:00pm		Timekeeper: Sana Hanif		Note Taker: Janice Wu
Mission Statement:		Norms:		Value Statements:
TOPIC	TIME	FACILITATOR	DELIVERABLES	NOTES
Welcome	4pm to 4:05pm		Sign-in	4:03 PM: Wells motions to start Aiden L seconds

				7/7 aye
Updates	Updates		<ul style="list-style-type: none"> -Peer Tutoring -Leaf Laundry -B2SN 	<ul style="list-style-type: none"> - Peer tutoring starts on Monday - Leaf Laundry cards are now available - B2SN: Karissa(?) (parent) brought a photobooth <ul style="list-style-type: none"> - Suggestion: invite staff to be in the cafeteria, in order to populate & mingle as parents arriv - Have a facilitated activity (to encourage mingling & ice-breaking) and have the principal there to initiate the kick-off
New Business	4:10pm to 4:45pm		<ul style="list-style-type: none"> -RCH Community Engagement Budget Allocation <p>=====</p> <p>Brainstorm Ideas for Spring Connections for Students</p> <p>=====</p> <ul style="list-style-type: none"> -Safety Shirts • Invoice • Shirts for <p>=====</p> <ul style="list-style-type: none"> -Data for the People: • RCH Self-Reflection • District Meta Themes 	<p>RCH Community = Students, Staff, Parent/Guardians of River City High School</p> <ul style="list-style-type: none"> - Guiding intent: this is “community engagement,” not just “family engagement” – includes students, family, and staff. <ul style="list-style-type: none"> - Goal for the next year: focus funding towards RCHS-specific events to directly support the site, rather than off-site proposals. - Budget for Year 3: potential for \$10k, unsure based on rollover. <ul style="list-style-type: none"> - Budget is based on expenditures, which is determined on submitted past invoices. - Without the rollover, 25-26 budget is currently \$4k for both schools (RCHS and Riverbank) – RCHS receives 70% of the budget. - Have received the grant for the federal budget: Have lost \$25k as a whole, which was removed primarily from “Training Stipends” to avoid impacting the Supply Closet and Contractual Hours (higher-demand categories). - CDE grant (state funding) will be submitted this week – federal funding is impacted, but state funding might still be viable. - MOTION: Wells motions to allocate funds to RCHS Community Engagement Budget; Wu seconds; 9/9 ayes <p>Brainstorm Ideas for Spring Connections for Students</p> <ul style="list-style-type: none"> - Teacher feedback: stickers went onto the water bottles immediately! <ul style="list-style-type: none"> - Winter stickers: mindfulness stickers. - Community service hours awarded to students who helped - Looking for a way to get resources to students while they’re not at school: <ul style="list-style-type: none"> - Ideas from UCD Psychiatric team: website access for mental health resources. - Free teen mental health app from Sutter.

				<ul style="list-style-type: none"> - Double-sided single sheet of resources. QR code to scan for the translations. - Fidget toys: spring pressure ring, pop-its, sensory stickers, stress balls, - Useful tools: fun themed pencils, erasers, nice pens, sticky note pads - Snacks: chips, gatorade, (cookies from the Bryte kitchen) <p>Safety Shirts</p> <ul style="list-style-type: none"> - “Safety shirts” = CS steering committee shirt; \$1258.70 for 46 shirts - Purchasing these shirts cannot be done through State funding. However, this purchase can be made on the federal budget. <ul style="list-style-type: none"> - Benefits: Students designed the shirts. - Cons: Why. - Commentary: Concerns that decisions are being made outside of the RCHS purview with the assumption that RC will comply. <ul style="list-style-type: none"> - The t-shirts are a nice thought, but this decision is not something that we agreed to. - What is the purpose of the shirts? What occasions are they supposed to be worn to? - According to the handbook, RCHS CS money cannot be spent without the approval of the RCHS steering committee. - Abstaining from a vote. <ul style="list-style-type: none"> - Future note: be transparent about using funds. Confirm & communicate with the RCHS SC. - Request for June Flores: Please ask RCHS before making a decision for RCHS. <p>Reviewing Self-Reflection Results:</p> <ul style="list-style-type: none"> - 2b: “River Clean Look with City of West Sacramento”?? – is someone suggesting to create a partnership with West Sac to clean the river? - 4b: “Fund a person to become a grant writer” – doesn’t the District Office already have several grant writers? <ul style="list-style-type: none"> - A: CTA offers grant training, and teachers can be sent to learn how to apply for grants. - 5a: “Steering Straight” is not drug rehab; it’s drug support - 5b: How likely is a partnership with Costco? <ul style="list-style-type: none"> - A: Costco does “mini-grants” that you can continually apply for.
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				<ul style="list-style-type: none"> - 5b: Oakland As: have been doing outreach with Sacramento, so might be possible as a partner. - ADD to 5b: Grocery Outlet <ul style="list-style-type: none"> - Received a donation last year at Riverbank District Meta Themes <ul style="list-style-type: none"> - Centering Community-Based Learning: “There is not yet an intentional integration of Community Schools and classroom instruction” <ul style="list-style-type: none"> - This is true. - Hanif has food distributions doing the Wednesday staff meetings. - Most of RCHS (students & staff) doesn’t know what CS are.
Budget			Proposed & Approved	Budget is due in March. <ul style="list-style-type: none"> - Solorio intends to have the budget finished next week (week of Feb 10). Has a meeting on Friday (2/14) with United Way to review the budget before sharing it with Hanif. - Only a certain percentage of the budget can be moved around, due to the original grant language.
Next Meeting	Closing 5pm			

Date: 12/04/2024		Location: Raider Café		Facilitator: Sana
Time: 4:00pm		Timekeeper:		Note Taker: Wu
Mission Statement:		Norms:		Value Statements:
TOPIC	TIME	FACILITATOR	DELIVERABLES	NOTES
Welcome	4pm to 4:10pm		Sign-In Roberts Rule Check-in	4:09 PM - Hanif call to order, Wells seconds Roberts Rules: Watch these videos <ul style="list-style-type: none"> • Video 1: “ND Academy, Robert’s Rules of Order”

			<p>Discussion with Elected members: It is okay to say No</p>	<ul style="list-style-type: none"> • Video 2: “Basics of Robert’s Rules” – examples of parliamentary procedure.
<p>Updates</p>	<p>Updates 4:10 To 4:20pm</p>	<p>Bianca Moreno (YCCA)</p> <p>Sana</p>	<p>YCCA Position</p> <p>YCCA position vote - CS Hub</p>	<p>YCCA: Yolo County Children’s Alliance.</p> <p>Background:</p> <ul style="list-style-type: none"> - Partner on-site (RCHS) and at the other 3 community schools. - Bianca Moreno: Family Resource Center Program Manager. Oversees the programs in the FRC. Enrollment & retention in Medi-Cal, CalFresh, Covered CA. Also covers learning needs and educational service programs. - Jessica Reinoso – Community Schools Coordinator. At RCHS Thurs/Fri 8 am-4:30 pm. <p>What YCCA does:</p> <ul style="list-style-type: none"> - Services offered on-site: basic needs (school supplies & basic necessities – coats, diapers, blankets), utilities assistance, health coverage, service referrals (housing assistance, immigration & refugee, tax prep services, parenting classes). - Take referrals to assist families in obtaining services. - Outreach: create fliers with services. Connect with facilitators to spread information by word-of-mouth. <ul style="list-style-type: none"> - Services: Sept 15 families, Oct 35 families, Nov 20 families (YCCA is not active during school breaks, and many families attended the Community Giveaway Event). - Most-requested services from YCCA: <ul style="list-style-type: none"> - Medi-Cal: assistance with enrollment, status updates, follow-up - General assistance: clothing, food distribution, free hotspots. <p>RCHS service and specific outreach:</p> <ul style="list-style-type: none"> - 26 families served at RCHS: general assistance/referrals (ex: free hotspots), medical assistance, housing assistance. - Outreach: hand out fliers at food distributions; “Coffee with the Principal”; attend school meetings; table at the school Fall Festivals - Challenges in outreach: <ul style="list-style-type: none"> - Different outreach methods are necessary for different sites. - Minimum day and school break schedules - Social stigma

				<ul style="list-style-type: none"> - Proposed solutions for outreach: <ul style="list-style-type: none"> - Trying different outreach methods based on site - Referral system for the Family Resource Center for closed-school days (ex: emergency food bag) – how to track and receive the data? - Survey the students: social stigma? – ask parents and students - CS meeting suggestions: <ul style="list-style-type: none"> - “Community room” in apartments – talk to the manager; post announcements and fliers; leave things in mailboxes. - Cards or fliers to let parents know when the Outreach Specialist is sent out (for home visits), especially for chronic absenteeism. - Registrar compiles a folder with newcomer information. If newcomers have specific needs, those go into the folder. - Contact Maria Munoz to get a list of people no longer on the transitional / homeless list. <p>Hanif: Could this service be offered to other non-CS schools in WUSD? RCHS will remain the priority, but the RC campus would function as a central “hub” for resources.</p> <ul style="list-style-type: none"> - RCHS has translators available. - Push out a message on Catapult to advertise to families. Ex: appointment is set with Reinoso, family signs in at the front office, Reinoso works with them in Raider Cafe. <p>Winter break plan: Flier to be placed on the front office door when school is closed; contact information for Reinoso and temporary location for services.</p> <p>Wells motions for ongoing YCCA services and to establish RCHS as a hub for WUSD schools to access YCCA services; Wu seconds.</p> <p>5/5 ayes</p>
New Business	4:20pm To 5pm	Sana	Leaf Laundry Warm Connections	https://leaflaundry.com/ <ul style="list-style-type: none"> - Lost cards are charged to RCHS CS. - \$50/card, 60 cards total. ~\$40 to do one round of laundry for a family of four.

**Ideas for B2SN
Parent
Engagement**

**Continue
Updates: Peer
Tutoring**

- 5 different washers: smallest 20-lb machine, \$3.50 cold load), 30-lb machine (\$5 cold load), (40-lb and 60-lb machines), 80-lb (\$11.75/load), warm = \$.25 more, hot = \$.50 more.
- 3 different dryers: smallest \$.50 12 min (24-36 min estimate to finish drying, so \$1-1.50 total), medium \$.50 for 10 min, biggest \$.50 for 4 min.
- If something is damaged inside the vending machine, call in to the number. Refunds are put onto the card directly
- Vending machine only has laundry detergent, fabric softener, bleach, laundry bags.
\$3.50 for a 10 oz bottle of laundry detergent (approximately 6 loads).
 - Suggestion: can CS provide laundry detergent, so families can maximize money use on actual wash & dry cycles.
- CS group decides the approval process for requesting cards.

Wells motions; Wu seconds.

5/5 ayes

Warm Connections

- Day before Winter Break (Thursday 19 Dec), handed out in 4th period
 - Bag labeled with affirmations and mental health resources; nondenominational decorations.
 - Packet of hot chocolate, a cookie (provided by RCHS Culinary), motivational sticker
- CS request is \$1000 for hot chocolate and stickers.
 - **Recommendation: include a message with updates for YCCA services over the holiday break.**
- Seniors will help package the gift bags to complete their community service hours.
- Students without 4th period will get an announcement to pick up bags during 3rd period.
- Apple cider mix as an alternative option for students with allergies.
- ~2165 students, about 44 boxes of hot chocolate.

Wu motions; Aiden L seconds

5/5 ayes

January B2SN – Seeking Parent Engagement

				<ul style="list-style-type: none"> - Provide food and a meeting space for parents. Ex: hot dogs, hamburgers, hot drinks (hot chocolate, apple cider, tea, coffee). - Have translators available. - Pass out Vega Aguilar's packet – "who's who" for admin roles at RCHS (ex: counselors, athletic director, etc) - At "Coffee with the Principal," parents expressed that they needed a space to mingle and get to know each other. <p>Incentives for parent attendance:</p> <ul style="list-style-type: none"> - Parent raffle; receive ticket when they arrive. Can't raffle money; but can donate items, gift cards, or RCHS merchandise - Front-of-the-lunch-line ticket for students if their parent shows up <p>Wells motions; general approval.</p>
Budget			Proposed & Approved	
Next Meeting	Closing 5pm		Starting the Program/Turning the Curve	<p>January 13th: CSC (Community Schools Collaboration) meeting hosted in the RCH cafeteria.</p> <ul style="list-style-type: none"> - This tool will be used to start evaluating effectiveness of our programs <p>5:14 PM Wells motions to close; Aiden L seconds.</p>

Date: 11/07/2024		Location: Raider Café		Facilitator: Sana / June Flores
Time: 4:00pm		Timekeeper:		Note Taker: Wells
Mission Statement:		Norms:		Value Statements:
TOPIC	TIME	FACILITATOR	DELIVERABLES	NOTES
Welcome	4pm to 4:05pm		Sign-In	Sana Hanif opened the meeting at 4:01 and Wells seconded Sign in: Voting members are listed on the top of the sheet. Joining members-at-large are listed below.
Updates	Updates	Sana	Yolo Food Bank	<p>Yolo Food Bank partnership will continue until the end of the school year without incurring additional costs</p> <p>Muhajer Foundation's 8-week pilot tutoring: ended & discontinued.</p>

			Muhajer Foundation Tutoring	Farsi- and Afghan-fluent tutor was originally set for 5 students. Discontinued after spotty attendance from students – students had difficulty understanding tutor due to dialect differences.
New Business	4:10pm to 4:45pm		<u>Robert's Rules</u> PROPOSALS: <u>Steered Straight</u> <u>Peer Tutoring</u> <u>Kwanzaa</u> <u>Collings Cares</u>	<p>Robert's Rules reminder: committee members please review by the next meeting (Dec 5).</p> <ul style="list-style-type: none"> • <u>Video 1: "ND Academy, Robert's Rules of Order"</u> • <u>Video 2: "Basics of Robert's Rules"</u> – examples of parliamentary procedure. <p>PROPOSALS: Yellow folders with proposals will be collected and updated for the next meeting. Please turn them in at the end of each meeting.</p> <p>Johnson - Steered Straight, \$8,000. Course on vape awareness – “Vaping Be Crazy.” Act as mentors for students to talk 1:1 and develop plans. <u>Proposal for implementation at RCHS:</u></p> <ul style="list-style-type: none"> • Presentations with BFFS (17 classes between fall and spring). • Groups and 1-on-1 talks for students (all grade levels) identified with vapes or drugs. • Involvement needed from staff, students, parents. • Every 2 weeks: run a curriculum with student groups. • Goal: redirect student behaviors and put together a journal process to track learning & progress. Train “graduated” students to be peer mentors for future students in the program. <p><u>Johnson presentation:</u></p> <ul style="list-style-type: none"> • RC connection: Adrian Miles(?) • Better reach & effectiveness at middle school. Want to also reach freshmen because of 1) new setting from middle school and 2) new student enrollment. • “Vaping Be Crazy” – education on content of vapes (and fentanyl). • Budget is negotiable. “Steered Straight” has run courses without funding, but RCHS is offering payment, which Steered Straight will use towards providing the curriculum at other schools. <p><u>Student feedback:</u> Course should be provided to a wide population of students, even if they aren't actively using drugs. <u>Bradley feedback:</u> Mending Matters and suspensions are not effective. <u>Parent feedback:</u> Thank you for being willing to work with students.</p>

				<p>Wells motions, Vega-Aguilar seconds 5 ayes</p> <p>Flores - Peer tutoring, \$10,000 (increased to \$30,000).</p> <ul style="list-style-type: none"> • Current budget = \$10,000 for six tutors. 3 hours/week per student tutor (reduced from original proposal of \$30,000 for 8 hours/week), running concurrent during hours of Academic Outreach (AO). Budget covers snacks & transportation for students. <ul style="list-style-type: none"> ◦ Rate of \$18/hour for student tutors. Cannot pay more due to conflicts with other minimum wage employees in the district. ◦ Seeking bilingual tutors to specifically help newcomers. Tutors will be hired through HR as “substitute teachers.” ◦ <u>Aiden feedback</u>: Seek students from AP classes; talk to Leifson to identify potential tutors. ◦ Before tutoring positions are posted for student application, RCHS will check with certificated & classified staff for interest in taking these positions (though certificated staff already perform tutoring duties in AO). • <u>Flores</u>: Elkhorn started with 8 hours/week to encourage tutors to commit to the time/attendance and treat it like a job. Recommendation – approve the proposal at a higher amount, which would be easier to scale back (instead of waiting a month to approve a higher amount, re-post the listing, and interview & hire new tutors). <ul style="list-style-type: none"> ◦ Supported by Bradley – greater tutor investment yields better results for both the tutors and the students. • <u>Question (Hanif)</u>: On days without staff, how will supervision be done? <ul style="list-style-type: none"> ◦ No answer yet – need to check with the district for the timesheeting. Certificated staff is required for supervision. ◦ AO concurrent benefits: AO days already have supervision, snacks, and transportation covered. <p>Hanif motions to increase total from \$10k to \$30k, Vega-Aguilar seconds. 5 ayes</p> <p>Flores - Kwanzaa, \$500.</p> <ul style="list-style-type: none"> • Expected student participation: 250 students. • Year 1: introduce the WUSD community to Kwanzaa. Year 2: invite African-American (AA) students, families, and staff to participate.
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				<ul style="list-style-type: none"> ○ Received strong positive feedback from parents of AA students. ● Year 3 goal: invite everyone who is interested in joining the celebration (first 250 RSVPs). ● RC CS contribution of \$500 would cover drinks and desserts, as a portion of the \$7550 total costs. <p>Wells motions to approve, Vega-Aguilar seconds. 5 ayes</p> <p>Collings Cares, \$1,875.</p> <ul style="list-style-type: none"> ● <u>Vega-Aguilar</u>: Has done this for several years. Families are picked from among the schools; usually not from high school because the younger students might have HS siblings. 2024 selection includes HS students. Children receive bikes/scooters and toys; families get a day of breakfast and holiday-themed activities. ● <u>Hanif</u>: RC CS community partner (Moose Lodge & Elks Lodge) donated \$500 in gift cards for high school attendees. ● 2023 numbers: served 355 total people; 159 students. <ul style="list-style-type: none"> ○ Students are referred through outreach and social workers. Approximately 5-8 families selected per site. ● <u>Student feedback</u>: Need more gift options for teen boys. <ul style="list-style-type: none"> ○ Purchase suggestions can be added after budget approval. <p>Wells motions to approve, Vega-Aguilar seconds. 5 ayes</p>
Budget			Proposed & Approved	To do: Update “Proposed and Approved” with notes on approved proposals from each meeting.
Next Meeting	Closing 5pm		YCCA position	Hanif motions to end, Wells seconds.

Date: 10/03/2024		Location: Raider Café		Facilitator: Sana / AP Wells	
Time: 4:03		Timekeeper:		Note Taker: Bianca	
Mission Statement:		Norms:		Value Statements:	
TOPIC	TIME	FACILITATOR	DELIVERABLES	NOTES	

Welcome	4pm to 4:01pm		Sign-In	Admin Wells motioned meeting to start at 4:03 2nd: Dr. Bradley All in favor
	4:01-4:15pm	Caratechea/ June Flores	Día de Muertos Sugar Skulls workshop by Miguel Quintana	Proposal Link? The proposal was not completed nor was the person proposing the item. Voting could not take place.
New Business	4:15pm-5pm	June Flores/Sana /AP Wells	New members Needs Assessment	Voting Results Slide Deck <ul style="list-style-type: none"> • Carolyn introduction School snacks/ food distribution <ul style="list-style-type: none"> • Admin Banach to ask Rosie for lunch Data, and to ask about after school snacks. • Bianca to ask Whitney about rebagging for the distribution • To put distribution on the announcements Based off the Data discussion took place to speak about potential goals. Goals will be finalized on 10/21 at the WUSD steering committee Potential Goals: <ul style="list-style-type: none"> • Mental well-being services for staff/ parents/ students • New commer support • Academic support <ul style="list-style-type: none"> ○ Ap tutoring ○ Peer tutoring • College and career readiness <ul style="list-style-type: none"> ○ Career specialist intro
Budget			Proposed & Approved	Admin Wells proposed that all proposals should be completed prior to meeting and the person proposing should be at the meeting or it will not be reviewed. 2nd: Lorena All in favor
Next Meeting	Closing			Admin Wells proposed to end meeting at 5:01 2nd: Lorena All in favor

Date: 09/05/2024		Location: Library, RCHS		Facilitator: Sana
Time: 4:03		Timekeeper:		Note Taker: Amber Bradley
Mission Statement:		Norms:		Value Statements:
TOPIC	TIME	FACILITATOR	DELIVERABLES	NOTES
Welcome	4pm to 4:05pm		Sign-In	Start - June Flores proposed AP Wells 2nd
Updates	4:05pm to 4:15pm	Sana	-UC Davis -Muhajer Tutoring -YCCA	<p>UCD Psychology team here Tuesdays UCD Psychiatric team here Mondays MTSS meetings have identified needs, Sana suggested one full time at each site, but UCD decided they will split the day at Riverbank</p> <p>Muhajer Tutoring starting Monday and Thursday at AO in Farsi (Math, English, other subjects as needed) - late bus after school</p> <p>Introduce Jessica - YCCA coordinator (at RCHS Thursday/Friday 8-430) still figuring out referral process to make resources accessible to families. Services include: basic needs (diapers, hygiene kits) PG&E, ID vouchers, transportation assistance, healthcare (Medi-Cal, Covered CA) and CalFresh.</p> <p>Teachers can send referrals to Ms. Sana and then Sana would connect with families and then to YCCA.</p> <p>Flores recommendation: track the data for resource use, so that YCCA can write their own grants based on use rates. Bradley recommendation: need to be clear in the referral process. Current process goes through the CS facilitator, but might look different at each campus.</p>
New Business	4:15pm to 4:45pm		-Idea: Tutoring through Staff -Truth about Drugs	Tutoring Idea: In addition to AO, some staff can provide tutoring in specific languages (ex. Russian and Farsi, Selselah, Sahar, Verbitsky) - sustainability through staff is the best way to go - funding would be through Community Schools, but providing this specifically for primary language support.

-Handbook:
Voting
Structures
-Community
Needs
Assessment
-Budget
Expenditures

Options:

- Students (seniors?) who are bilingual can tutor younger students in their primary language for service learning hours, or a potential paid position
- Partnership with UCD or CSUS for work-study with undergraduates

To do: ~~Jorgensen identifies where AO funding comes from (does it need to be supported by CS funding for language-specific tutoring from teachers?)~~

Funding is in SPSA (School Plan for Student Achievement)

Truth About Drugs: Looking into a drug use prevention program, targeted for freshmen (cost unknown, perhaps under \$1,000). Flores asked if we could see the program in action, Sana has seen the program before and suggested some pointers to improve, Flores said the district is working on student leadership drug prevention. Considering a potential mentorship in the future (as an on-site resource for students to have a relationship with a designated person about drug use ("drug counselor?")).

Handbook: gives an overview of the CS program, gives a breakdown of voting process and Shared Decision Making team. Voting members are restricted to voting on their own site. Hanif will send out an email to staff with a link for nominating voting members.

- Need student & staff nominations.
- Need ideas on how to disseminate this information about recruiting voting members for CS meetings.
- 23-24 structure: anyone who shows up can present & vote.
- Intended 24-25 structure: only voting members of the site steering committee will be able to present & vote.

Next RCHS CS meeting is Oct 3rd. Will accept nominations until then.

- How many members need to be present to vote? At least two.

Bradley request: CS receives time at staff meetings (a la WSTA receiving 15 minutes at the end of each meeting).

- Is potentially at the same time as CS food distribution on Wed PM.
- Jorgensen request: Hanif provides a single link to all CS updates, to be included in Friday all-staff updates from Armes.

Needs Assessment:

				<ul style="list-style-type: none"> • Required every year for state & federal grants. The collected information will drive the goals; then measure where funds are being invested, to make sure that goals are being met. <ul style="list-style-type: none"> ○ 24-25 Steering Committee will evaluate whether or not expenditures reflect what the community wants, not just the desires of the people who show up to the meeting. ○ Needs Assessment Google Form: <ul style="list-style-type: none"> ■ 2* → ## parents completed ■ 0 → 88 staff completed ■ 18 → 86 students completed (66 have started but did not complete). Suggestion: create a raffle to motivate students, or have a competition between 2nd-period classes. • Data will be submitted to a third-party evaluator to compile the needs. Funds will not be spent until the <u>data is compiled</u> (knowing the vision) and a <u>steering committee</u> is assembled (for voting). • 75% of each population *ideally* required to reply (might not achieve this number from parents, but possible from staff & students). • To check: make sure that the Google Form restricts to 1 submission per email; possibly send people a copy of their responses (in case people are unsure if they have done it or not).
Budget			Proposed & Approved	<p>Move to extend time by 10 minutes by Zelene Molina, 2nd by xxxx Director of Community Impact, United Way California Capital Region</p> <p>Budget Expenditures:</p> <ul style="list-style-type: none"> • Grants: CA Dept of Education, CS Partnership Implementation Grant (at the other sites - Riverbank, Westfield, and Elkhorn) RCHS received the federal fund • Grant requires building a pipeline of services - from early education to high school education & supporting post-HS plans for students. Pipeline services examples: YCCA, YFB, UCD • Grant history: CDE Planning Grant: 22-24, \$200k, Riverbank & RCHS. Based on the first Needs Assessment. Dept of Education federal grant: 23-28, \$2.488 million, split between Riverbank (30%) & RCHS (70%). Money will roll over at the end of each year; is lost at the end of the 5th year

				<p>(cannot be used for construction or furniture; spending will be decided by steering committee).</p> <ul style="list-style-type: none">• Year 2 budget: \$356k for Jan-Dec 2024 at Riverbank & RCHS. \$184k spent so far (?? check this number; might be less) Data request: breakdown of money spent ONLY at RCHS.<ul style="list-style-type: none">■ \$14.9k allotted to travel■ \$14k to supplies■ \$145.8 to contracted WUSD personnel (ex Hanif salary, potential tutoring teachers), \$45k to contracted evaluators (required by the federal grant, money covers all 4 WUSD sites), \$108.5k to contracted service providers (YCCA, YFB, UCD)■ \$13.5k other - ex: incentives for the needs assessment■ \$7.3k to indirect costs - ex: human resources, facilities■ \$7k to training stipends - ex: conference, professional development presenter... <p>Money can be moved around. (put it all in Hanif's salary 😊) Projected versus expended – \$261k remaining across all buckets, as of Sept 2024.</p>
Next Meeting	Closing 4:45pm			459 Sana move to adjourn meeting, June seconds