Century School District 100 Amateur Radio Club

Constitution

Preamble
We, the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in Amateur Radio and Education through Technology, constitute ourselves as the CENTURY SCHOOL DISTRICT 100 AMATUER RADIO CLUB in Ullin, Illinois, and enact this Constitution as our governing law. It will be our purpose to promote radio education, fraternalism and individual operating efficiency, and to advance the general interest and welfare of amateur radio among the staff and students of CENTURY SCHOOL DISTICT 100.

Article I
All staff and students of Century School District 100 will be eligible for membership. Membership shall be by application upon such terms as the club shall provide in its By-Laws. Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or any other reason that would be biased or prejudicial. Student members are subject to the extra-curricular rules and eligibility requirements as established by the school handbook.

Article II
Section 1. Officers
The officers of this Club will be: President, Vice President, Secretary, and Treasurer. Additional officers may be added as the need arises, as determined by the faculty sponsor upon consultation of the membership.

Section 2. Vacancies
Vacancies in official positions occurring between elections must be filled by special election at the first Regular or Special meeting following the withdrawal, removal or resignation, at which a super quorum is present and voting.

Section 3. Removal from office
Officers may be removed by a three-fourths vote, at which a super quorum is present and voting. Removal of any member must be supported by the faculty sponsor.

Article III

Section 1. President

The President will preside at all Regular and Special meetings of this Club pursuant to its Constitution and By-Laws. The President will: appoint persons to fill non-officer positions; sign official documents; enforce observance of Articles and By-Laws; appoint Committee Chairs; and endeavor to accomplish the goals of the Club. The President will perform all other customary duties pertaining to the office of President.

Section 2. Vice-President

The Vice-President will assume all the duties of the President in the absence of the latter. The Vice-President will perform other duties as assigned by the President.

Section 3. Secretary

The Secretary will oversee the election of officers as well as performing all other customary duties pertaining to the offices of Secretary. This includes the maintenance of logs and logging software and the keeping of minutes at any meeting of the club. The Secretary will also be responsible for the keeping of attendance and membership rolls of the club.

Section 4. Treasurer

The Treasurer will oversee the preparation of the operating budget and maintain the fiscal responsibility of any club activities. All monies will be handled by the faculty sponsor in accordance with school, district, and state guidelines. The club sponsor will provide financial information to the officers as provided by the school treasurer.

Section 5. Election

The officers of this club shall be elected for a term of one academic year by ballot of the members present, provided there be a quorum, at an annual meeting held within the first week of September in the current academic year.

Section 6. Term limits

An individual may hold the same office for more than one academic year, but will be subject to re-election. An individual may not hold more than one office during the same term.

Section 7. Resignation

Any officer may resign his/her position in writing at which time all records and assets of the club will be turned over to the sponsor.

Article IV

The President may appoint an Advisory Committee to assist in the operation of the Club. The President will attempt to have members other than officers to serve in these posts in order to provide diversity in the operation of the Club. The members of the Advisory Committee will not have additional voting privileges.

Article V
The By-Laws will provide for Regular meetings at such times and places as will be conducive to maximum participation. Meetings and votes, including membership votes, must be held / acted on in person.

Article VI
The Club will not require membership dues to be paid by students in accordance with the policies of Haworth Public Schools. As an extracurricular activity sponsored by the school, students will not be required to pay for membership at any time. Special events may require funds that can be raised by the individual student or the club as a whole.

Article VII
This Constitution or the By-Laws may be amended by a two-thirds vote of the members attending a Regular or Special meeting, at which a super quorum is present and voting. Proposals for amendments must be submitted to the general membership at least 30 days in advance of the meeting at which the proposed amendments are to be acted on. Proposals for amendments must be submitted to the Secretary in writing at a Regular or Special meeting and voted on at that meeting. All final amendments must be approved by the faculty sponsor.

Article VIII
Membership meetings will be conducted in accordance with the CENTURY SCHOOL DISTRICT 100 AMATUER RADIO CLUB Constitution and By-Laws and by Robert's Rules of Order.

Article IX
Section 1. Termination of Operations
The club sponsor and/or school administration will determine if the Club should be dissolved.

Section 2. Disposition of Assets
The club sponsor and/or school administration shall handle the disbursement of all assets of the club in accordance with school, district, and state guidelines. An effort will be made to donate equipment and/or funds to other school amateur radio programs if possible.

Article X
Amendments
This constitution or By-Laws may be amended by a two-thirds vote of the membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been notified of the intent to amend the constitution and/or By-Laws at said meeting. All final amendments must be approved by the faculty sponsor.

CENTURY SCHOOL DISTRICT 100 AMATEUR RADIO CLUB By-Laws

1. Club and Club Station Location. The Club and Club Station will be located on the campus of CENTURY SCHOOL DISTRICT 100 in Ullin, Illinois 62992. Portable operations such as Field Day, Parks on the Air, and other off-campus operations that promote the values of the Club are also encouraged.

2. Membership. New members will be enrolled after presentation and approval of an application for membership. All staff and any licensed students shall be considered voting members.

3. Meetings. Regular and Special meetings will be held in person during the first week of each month during the academic year.

4. Special Meetings. Special meetings may be scheduled at the discretion of the President.

5. Elections. Election of Officers will be scheduled pursuant to Article II of the Constitution. A super quorum must be present and voting. Meetings will be held in person. Nominations will be submitted by members from the floor, be properly seconded, and will be received by the President or sponsor. All nominees may decline to accept the nomination. Upon close of nominations, a secret or open ballot will be conducted by the Secretary or the sponsor; this ballot will be repeated, the nominee receiving the least votes being dropped from the ballot, until a nominee has received a majority of votes cast. This process will be repeated until the offices of President, Vice President, Secretary and Treasurer are filled.

6. Trustee. The trustee will be responsible for administering the club callsign. The trustee also will be responsible for license renewals, modifications, and changes as instructed by the President. If instructed to do so, the trustee will commence the process to transfer, terminate or change the license. The trustee will be responsible for responding to official and other inquiries or actions concerning the license, in cooperation with the President. The trustee may hold one of the offices of the club.

7. Committees . A Committee needed for any reason, may be appointed pursuant to Article IV of the Constitution. The Committee will consist of positions such as deemed necessary by the President.

8. Dues. The Club will not require membership dues to be paid by students in accordance with the policies of CENTURY SCHOOL DISTRICT 100. As an extracurricular activity sponsored by the school, students will not be required to pay for membership at any time. Special events may require funds that can be raised by the individual student or the club as a whole.

9. Quorum. For purposes of affecting an official Regular or Special meeting, a quorum is considered to be achieved if, at least, 25% of the voting members are in attendance. A super quorum is achieved if, at least, 50% of the voting membership to are in attendance. To enroll a new member, a quorum is not required.

10. Fiscal Matters. All financial matters are executed by the school treasurer at the direction of the club sponsor or school administrator according to school, district, and state guidelines.