Meeting #2 October 27, 2029, 4:00-6:00pm, School Library

TIME	AGENDA ITEM	PURPOSE
4:00–4:10 PM (10 min)	**1. Welcome, Call to Order & SLT Organization**	Welcome members, take attendance, confirm SLT leadership roles, and establish the monthly meeting schedule.
4:10–4:40 PM (30 min)	**2. Required SLT Training**	View the required webinar, complete accompanying discussion activities, and document participation and completion requirements. https://www.iplanportal.com/publicresources/detail?id=1634
4:40–5:00 PM (20 min)	**3. Preparing for the C-30 Process: Assistant Principal**	Review the SLT's role in the C-30 process, discuss committee participation, and identify next steps. Form hiring committee Confirm Date December 2, from 4:00-6:00pm
5:00–5:25 PM (25 min)	**4. Class Size Reduction**	Review current class size considerations, discuss the impact on instruction and student learning, and identify priorities or concerns.
5:25–5:55 PM (30 min)	**5. Comprehensive Education Plan (CEP): Attendance Goal**	Review attendance data and schoolwide priorities. Discuss strategies to improve attendance, reduce chronic absenteeism, and strengthen family engagement.
5:55–6:00 PM (5 min)	**6. Next Steps & Adjournment**	Summarize decisions, assign action items, confirm the next meeting date, and adjourn.

Meeting #1 September 29, 2029, 4:00-6:00pm, School Library

TIME	AGENDA ITEM	PURPOSE
5 min	**1. Welcome, Call to Order & Introductions**	Welcome returning and new SLT members, introductions, attendance
5 min	**2. Establish Quorum & Review SLT Membership**	Confirm parent, UFT, administration, student and other SLT representation; identify vacancies if applicable *Notes:* ***Principal, PTA President, and UFT Chapter Leader*** *are mandatory SLT members because of their positions; you do* ***not*** *elect them to the SLT. Other parent and staff representatives are elected through their respective constituencies. The SLT must have a* ***Chairperson****, and it must have a* ***Secretary****.* ● Mac - Secretary ● Rylan 12th Grade and Marcel 7th Grade Co-Chairs, Sam will support as needed ● Date will be last Tuesday of the month
10 min	**3. SLT Purpose, Roles & Responsibilities**	Review SLT's role in shared decision-making, development and monitoring of the CEP, consensus-based decision-making, and member responsibilities
10 min	**4. Review Bylaws & SLT Organization**	Review bylaws, membership terms, attendance expectations, consensus process, agenda development, Chair/Co-Chair and Secretary roles; identify any needed updates (click here)

TIME	AGENDA ITEM	PURPOSE
5 min	**5. Establish 2026–27 Meeting Calendar & Norms**	Confirm meeting dates, communication expectations and meeting norms • Meetings will be last Tuesday of the month in person and on zoom
15 min	**6. State of BHS: Beginning-of-Year Data Snapshot**	Enrollment, student demographics, attendance, academic outcomes, IB outcomes, school climate and key areas of focus • CP program / future ready beginning this year - 10th grade are first grade to start CP • Still over enrolled compared to BUP
20 min	**7. 2026–27 Comprehensive Educational Plan (CEP)**	Review school priorities, instructional focus, CEP goals and strategies; identify data SLT will monitor throughout the year
25 min	**8. NYCPS Class Size Planning & Community Engagement Presentation**	Present NYCPS Class Size Law requirements, BHS's current position, challenges, planning considerations and potential strategies; solicit SLT feedback • Eventually we will need more funding for teachers around 1 per subject and then special ed • Kitchen space is still BHS space • KILN in kitchen?? *1. What should we prioritize as we work toward smaller class sizes while protecting the quality and breadth of BHS's 6–12 IB program?*

TIME	AGENDA ITEM	PURPOSE
		2. What opportunities or concerns should we consider related to staffing, scheduling, space and programming? *3. What information would be most helpful for the SLT and broader BHS community as this planning continues?*
10 min	**9. SLT Discussion & Community Feedback**	Questions, perspectives and recommendations regarding CEP and class-size planning
5 min	**10. Next Steps & Closing**	Identify action items, information needed for next meeting, confirm next meeting date and adjourn

BHS SCHOOL LEADERSHIP TEAM

Understanding Our Role & Responsibilities | 2026-2027

The Boerum Hill School for International Studies
Every Child is Our Child

WHAT IS THE SCHOOL LEADERSHIP TEAM?

The **School Leadership Team (SLT)** is a collaborative decision-making body that brings together families, educators, school leadership, students, and other members of our school community. Its work centers on student achievement, strong educational programs, and continuous school improvement.

1. DEVELOP & MONITOR THE CEP

The CEP is BHS's roadmap for improvement. The SLT reviews data, identifies student needs, develops goals and strategies, monitors progress, evaluates impact, and helps ensure the school-based budget supports CEP priorities.

2. SHARED DECISION-MAKING

Members bring the perspectives of their constituencies, review information, ask questions, listen to different viewpoints, and collaborate on solutions while keeping the needs of all BHS students at the center.

3. CONSENSUS-BASED DECISIONS

Consensus is not majority rule. Members listen, discuss, ask questions, consider different perspectives, revise ideas, and work toward a decision the team can support.

4. MONITOR PROGRAMS & OUTCOMES

The SLT examines evidence related to teaching and learning, attendance, academic achievement, school climate, student supports, IB programming, multilingual learners, students with disabilities, graduation, and postsecondary readiness.

OUR GUIDING QUESTIONS

How are our students doing? How do we know?	**Where are there disparities or unmet needs?**	**Are our strategies working?** What should we adjust?

EVERY MEMBER HAS A RESPONSIBILITY

Come Prepared - Review materials and data before meetings.

Listen - Respect the experiences and perspectives of others.

Focus on Students - Keep student learning and well-being at the center of the work.

Follow Through - Complete agreed-upon responsibilities and help monitor progress.

Participate - Ask questions, share ideas, and contribute to discussion.

Represent - Bring forward the perspectives of the students, families, staff, or community you represent.

Collaborate - Work toward consensus rather than approaching decisions as competing sides.

WHAT IS OUTSIDE THE SLT'S ROLE?

The SLT does not manage the school's day-to-day operations or individual personnel and student matters. Its focus is collaborative educational planning, the CEP, and school improvement.

OUR SHARED COMMITMENT
Every Child is Our Child.
What will make the greatest difference for our students?