

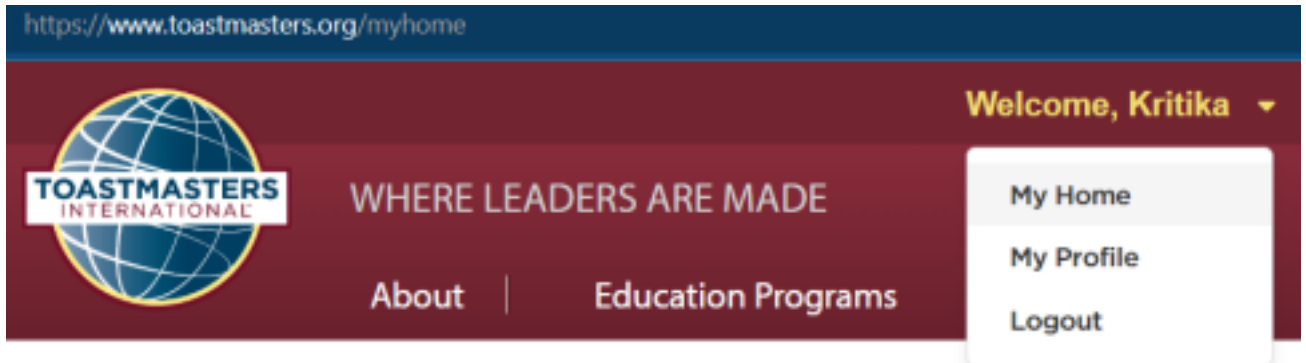
# Club Success Plan Submission Process

This Program Year Toastmasters International has introduced a digital version of the Club Success Plan in 'Club Central'.

Club officers can leverage this tool to create their club success plan and submit. Once submitted the Tool also tracks progress against each action item.

## [Steps to create Club Success Plan](#)









Visit <https://www.toastmasters.org/> and login using your registered email and password. Click on your **Profile Name** at top and click on **'My Home'**.



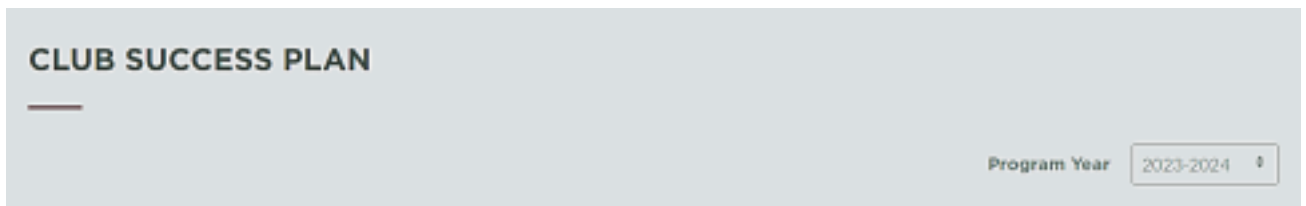
[Home](#) / Welcome

Visit **Club Central**. Only the club officers would have "Club Central" access enabled. Click on **Club Success Plan** under Club Management.

## Club Management

 <b>Club Contact and Meeting Information</b> Update club contact/meeting information	 <b>Club Officer Assignment</b> Review, update and assign club officers
 <b>Club Success Plan</b> Share club success plans to enhance the quality of member clubs.	 <b>Club Demographics</b> Review and update your club's mailing address, officer terms and club preferences
 <b>Addendum of Standard Club Options</b> Review, update and print Addendum of Standard Club Options	 <b>Club Events</b> Submit information for planned club events
 <b>Club Financials</b> Review club receipts and statements	 <b>Club Achievements</b> Review and print club awards and achievements

Select the current Program Year **"2023-2024"**



Click on **"The Plan"** tab

# Plan your club success

Summary

The Plan

Action Item List

Under **'The Plan'** - there are various segments that can be filled by clicking on **"Start"** and then **"Edit"**.

For each segment an editable questionnaire appears - fill in the fields as per Club Plan and **"Save"**.

## Club Success Plan: Committee Values



### Committee Values

Strategize with your fellow club officers in the exercise below to determine your committee values.

### 1. Club Executive Committee Values

Toastmasters International's core values are integrity, respect, service, and excellence. These values should be incorporated as anchor points in every decision made at all levels within the organization. Toastmasters' core values provide a means of guiding and evaluating the organization's operations, planning, and envisioned future.

What are the Club Executive Committee's values? ⓘ

<Sample Text>

Cancel

Save

Once plan is complete - you can download the same from - **"Download-Current-Progress"**

Summary

The Plan

Action Item List

Your Club Success Plan has been itemized below. Work online as a team to complete each section, using the "Start" buttons to begin. If you would prefer to submit your Club Success Plan by uploading a PDF, switch to [Manual Upload](#).

↓ download-current-progress

You can also add action items that will be tracked via dashboard using the **"Action Item List"**

Summary

The Plan

Action Item List

And check overall Summary of your CSP throughout the year using the **"Summary"** Tab.

Summary

The Plan

Action Item List

Submit the CSP on the portal .